## Westhampton Public Library Social Media Policy

## **Purpose**

This policy governs the Westhampton Public Library's participation in online venues and social media, defined here as any facility for online publication and commentary, including but not limited to blogs, wikis, and social networking sites (e.g. Facebook, Twitter, etc.). The library makes use of these tools to reach out and be more easily accessible to current and potential library users. Social media allows the library to meet users where they are, and gives staff and the public a convenient way to interact and share information related to the library's mission, collections, and services.

## **Postings**

All posts and comments will be regularly monitored and reviewed for content and relevance. The library social media is maintained by the Director and the Staff/Youth Services Librarian. The library reserves the right to remove any comments or postings that are inappropriate and offensive, including comments (and links to other pages) that defame, abuse, harass, stalk, threaten, or violate the legal rights of others, including racism, hatred, slander, threats, obscenity, violence, vulgarity, spam or advertisements, have personal information about another person or that violates a person's privacy interests, includes copyrighted material belonging to another person, contains links to inappropriate or offensive websites, contains solicitations of commerce, or are not related to the library.

Participation in the Westhampton Public Library's social media implies agreement with all library policies. The library does not collect, maintain, or otherwise use the personal information stored on any third party site in any way other than to communicate with users on that site.