Return to Work Protocol for Covid-19 Pandemic
Revised January 14, 2022

In response to the public health emergency related to the novel coronavirus and its related disease, COVID-19, Westhampton Public Library is providing this protocol for all staff members experiencing Covid-19 like symptoms or who have tested positive for COVID-19. This protocol aims to establish a procedure for employees as they prepare to return to work.

Procedure

For employees and volunteers who have tested positive for COVID-19 and plan to return to work, the employee or volunteer may not do so until they meet **ALL** of the following criteria before returning to work:

- Staff members and volunteers who test positive with Covid-19 must inform the Library Director and must stay home.

- Staff members and volunteers must isolate for at least 5 days.

- Staff members and volunteers must be asymptomatic and without fever for at least 24 hours.

- Staff members and volunteers must have negative results of a COVID-19 test from a PCR test OR two rapid antigen tests taken over a two-day period.

For employees and volunteers who have exhibited COVID-19 like symptoms but have not received a positive test, the employee or volunteer must meet **ALL** of the following criteria before returning to work:

- At least 3 days (72 hours) have passed since recovery from symptoms. Recovery from symptoms is defined as the resolution of fever without the use of fever reducing medication **AND**

- Improvement of respiratory symptoms (cough or shortness of breath for example) **AND**

- At least 5 days have passed **since symptoms first appeared**.

For employees and volunteers who have been exposed to someone infected with COVID-19, the employee or volunteer must meet **ALL** of the following criteria before returning to work:

- Staff members and volunteers must have negative results of a COVID-19 test from a PCR test OR two rapid antigen tests taken over a two-day period. If COVID-like symptoms

occur, staff member or volunteer must quarantine until a negative test confirms symptoms are not attributable to COVID-19.

Adapted from: https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html

To find COVID-19 tests near you: https://www.mass.gov/info-details/covid-19-test-search-results

Reporting

The criteria listed above for employees who have tested positive for COVID-19 and all those experiencing symptoms without a positive test shall be reported to the Library Director prior to said employee's return to work. **Please note**: the above criteria are modified from CDC guidelines and are subject to change as the public health emergency continues to develop. Any changes to these criteria, or protocol in general, shall be communicated to the affected employees and volunteers as soon as practicable.