



**SELECTBOARD  
TOWN OF WESTHAMPTON  
TOWN HALL  
1 SOUTH ROAD  
WESTHAMPTON, MASSACHUSETTS 01027**

**Specifications  
Invitation for Bid  
Heating Oil**

The Westhampton Selectboard is accepting bids for #2 heating oil and burner service for the town buildings for the 2016-2017 heating season.

The buildings and estimated quantities needed are as follows:

Building	Location	Tank size(s)	Gallons
Town Hall	1 South Road	Two 275 gal.	1300
Town Hall Annex	3 South Road	One 275 gal.	450
Public Safety	48 Stage Road	One 1000 gal.	1400
Public Library	1 North Road	One 275	900
Highway Garage	58 Hathaway Road	One 3000 gal.	<u>3500</u>
		Estimated total	7550

Bidders are asked to submit bids for both fixed and variable prices. Automatic delivery is required, with change to “will call” status an option by request of the Town. If a bid for a pre-paid fixed price contract is submitted and accepted, any unused balance must be refunded at the expiration of the contract.

The successful bidder must also be able to provide complete burner services as well as 24 hour emergency service as needed for all town buildings served under this contract. Bids should include an hourly rate for fuel burner service as well as information on a service contract. The decision on the service contract would be left to each department individually, separate from the fuel oil award.

Bids must be received by 7:00 p.m. on Monday August 22, 2016 and must be in a sealed envelope clearly marked “Heating Oil Bid.”

Executed Certificate of Non-Collusion and Tax Compliance Certification must be submitted with the bid. Forms are attached.

The contract will be awarded to the responsive and responsible bidder offering the lowest price. The award will be made that evening. The Town may cancel this IFB, or reject in whole or in part any and all bids, if the Town determines that cancellation or rejection serves the best interests of the Town.

Any questions, call Administrative Assistant Cheryl Provost at 413 203-3086.

Philip Dowling, Chair.  
Westhampton Selectboard  
July 25, 2016

## **CERTIFICATE OF NON-COLLUSION**

The undersigned certifies under penalties of perjury that this proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word “person” shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

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(Name of person signing bid or proposal)

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(Name of organization or business)

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(Date of signature)

**CERTIFICATE OF TAX COMPLIANCE**

**(Pursuant to G.L. c. 62C, §49A(b))**

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I,

\_\_\_\_\_, authorized signatory for

\_\_\_\_\_, do hereby certify under the pains and  
(Name of Contractor)

penalties of perjury that said Contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title