

Westhampton Public Library Board of Trustees

Date: 11.14.23

Time: 6:00pm

Community Room Westhampton Public Library

In-Person and Virtual Meeting

Present: Meaghan Schwelm, Angela Griefen, Caralyn Whipple via Zoom, Deb Smith via Zoom, Jackie Brodeur, Deb Estelle

Absent: Anne Marie O'Reilly

1. Call To Order 6:08pm
2. Minutes from Last meeting: Reviewed and Accepted
3. Treasurer's Report: Reviewed and Accepted
 - Building: \$3,594.48
 - State Aid: \$1,961.84
 - Deferred Town Money: \$83,583.59
 - Gifts: \$19,304.45
4. Director's Report: Reviewed and accepted with one addition. There is a new volunteer, Jo Martin. She is interested in presenting more programming. Her pumpkin Carving event was very successful.
5. Friend's Report:
 - a. The Friends will pay Terri Anderson for 3 months of yoga classes. These classes will be held in the Community Room on Monday evenings.
 - b. Jo Martin will present a needle felting class for adults. The Friends will purchase the kits for the class.
 - c. Final numbers from the Fall Festival: \$7,444.53 Total. \$1,489.25 Blacksmith Shop; \$2,977.64 Friends and \$2,977.64 PTO.
6. Old Business;
 - a. Stone Mountain came last week and made the repairs on the roof and solar array. The cost was \$3,500.00 and was paid by ARPA funds. The plan is to continue conversations with the Town regarding a more extensive roof repair. Meaghan will have a conversation with Doug Finn about scheduling follow-up meetings with the Selectboard.
 - b. Lighting: Meaghan has had two electricians, Floyd Fisher and Jim Mailloux, come and review the lighting repair project and has requested estimates from both. Doug Finn has also said it might be possible to use ARPA funding to pay for the repair if Eversource will not. Rep. Lindsay Sabadosa will contact Eversource and ask them to consider our request for them to assist with this repair.
 - c. Outdoor Use Policy Update: Doug Finn had some questions about political canvassing and fundraising. He suggested that the town attorney could review the library policies. He also thought that requesting an insurance binder would be a good idea for groups wishing to use the grounds. Meaghan will send the draft of the Outdoor Use policy to Doug for comments.

7. New Business:
 - a. A proposal was made to have the Jan and Feb Trustee Meetings via Zoom. This will be revisited in the December Meeting.
 - b. Budget Reminders: Increase Repair and Maintenance line items in new budget. See if we can increase Margaret's hours.
 - c. The Library received a \$25,000.00 donation. This is an unrestricted donation. The question was raised if this could be the beginning of an endowment fund for the library. Meaghan will ask some other librarians whose libraries have endowments for recommendations of investment advisors. Further discussion at the December meeting.
8. Any other Business to come before the Trustees, not anticipated at the time of posting of this agenda: None

Meeting Adjourned: 6:39pm

Next Meeting: 12/12/23 @ 6pm

Submitted By: Deb Estelle