

# Minutes of the Westhampton Public Library Board of Trustee

Sept. 14, 2017, 7:00 p.m.

Judd Room, 1 North Rd, Westhampton MA

**Present:** Lynn Blair, Lynn Cooper, Maureen Dempsey, Andrea Belanger, Mikki Nevins, Carol McMurrich , Brian Mulvehill (Joined during item 5)

- 1. Call to Order 7:03 pm**
- 2. Minutes from June and July-** June minutes read aloud, and accepted unanimously. July minutes accepted unanimously with one abstention (McMurrich was not present at the meeting)
- 3. Treasurer's Report** –Gift Account- \$23,142.26; Library Building Account- \$6939.48; \$0 balance in Public Libraries Fund Account and \$0 in the State Aid Account, and the Town Monies is at \$74,586.74. Total \$104,668.48
- 4. Director's Report** As written. Additional Notes: Reading buddies will start October 24. Trustees discussed the possibility for the yoga class and determined that this would be a nice option, but Blair will determine whether the yoga teacher has his own release forms, and suggest Saturdays as a possibility so that it can be offered after hours, but when the library is open.
- 5. Friends Report:** lots of talk about the Fall Festival. Dempsey inquired about the kits: do people have to be 18 for all the kits? Unclear in the minutes. Friends have \$32,926 in their checking account and their CD is valued at \$12,607.

## Old Business

- 1. Strategic Plan-** copies were sent to all Trustees. Blair will check for spelling, etc. Many trustees indicate that they are very impressed with the plan.
- 2. Library Hours/Days open** – already discussed.

## New Business

- 1. Warrant signing and the Municipal Modernization Act** – Blair had MMA has allowances so that if the board votes as such, Dempsey could be the only one required to sign the warrants. Trustees vote that the chair has the authority under the MMA to sign the warrants if the majority of the trustees are not available. Unanimously approved, with the understanding that if it needs to be modified based on the wording of the MMA, we will re-vote next month to amend.

2. **Amendments to Director's contract** – Dempsey has been working with Cotton on Blair's contract- passes out changes to the trustees. Discussion of leaving the second two fiscal years' salary as TBD in case Blair gets a raise. Also it was determined that in regards to vacation time, the year is January-December. Lastly the accumulated sick leave is not reimbursed, which is the case for all town employees. Trustees vote to sign contract as amended.
  
3. **Letter from John Shaw concerning lawn mowing** – Shaw will not be able to continue to mow the lawn, Shaw sent a subsequent email suggesting that they consider hiring a 4<sup>th</sup> person for the Highway department to take care of these things. This would help with extra plowing, snowblowing, mowing, etc. However, Patty Cotton says that It's cheaper to hire to fill in. As trustees it's not our issue to discuss that. We will need to discuss with Steve Holt what the cost will be for him to expand what he mows. **Dempsey** will talk to Holt and **Nevins** will write a thank you note to Shaw. At the next meeting all the trustees will sign a card to thank Shaw again.
  
4. **Any other business to come before the meeting**
  1. Regarding the article in the globe: lots of cool ideas.
  2. The roof and snow: we need to get snow belts. **Nevins** suggests Yankee Home improvements, and she will call them. Dempsey indicates she would be willing to meet them up here to describe the problem areas.

**Next Meeting:** October 12<sup>th</sup>, 7 pm

**Adjourn:** 7:53 PM