



SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027

January 25, 2016

The meeting convened at 7:00PM.

Present were Art Pichette, Jim Huston, and Phil Dowling. Also present were Cheryl Provost, David Blakesley, and Steve Holt.

Warrants were signed for: Payroll: \$143,710.41
 Vendor: \$64,336.36

Accepted minutes from January 11, 2016.

- David Blakesley, Highway Superintendent reported:
 - submitted highway, transfer station, and Board of Health budgets to the Finance Committee. A meeting with them will be scheduled to present the budgets and Tom Martin wishes to attend for the Board of Health discussion. Cheryl replied that the Selectboard typically meets with the Finance Committee the same night. Discussed the meeting dates and agreed to schedule to meet with the Finance Committee on Tuesday, March 1 at 7:30 p.m.
 - January 18, during the storm, the new truck quit early morning. David called for service and they responded quickly. A fuse was blown and it was discovered that some re-wiring will be required from the outfitter. This will be warranty work.
 - on January 14, Representative Peter Kocot sent a request to Secretary Pollack and Secretary LePore to seek the release of earmarked bond funds to replace the Northwest Road culvert. He also requested them to meet with him within thirty days. Phil inquired if the town will be involved in the project. David replied that it will depend on how much is released, noting that \$350,000.00 was approved for funding. The company that provided the quote has recently looked at a similar, but much smaller, project in Chesterfield. They hope to be able to coordinate the two projects if awarded the work.
 - submitted a Chapter 90 Reimbursement Request for \$10,376.00 for the North Road project for three invoices previously returned for preceding the work authorization.
 - Art inquired of updates on the research of North Road by Barbara Pellisier. David replied that she has more research is needed.

- Tanker Truck Bid: Two tanker truck bids were opened at the Public Safety Complex on Thursday, January 21 at noon.
 1. Reberland Equipment, 5963 Fountain Nook Road, Apple Creek, Ohio 44606; bid of a 2017 tanker truck, Hawk QP Model, Firovac at \$311,413.00.
 2. E-One/Greenwood, 530 John Dietsz Blvd., North Attleboro, MA 02763; bid of a 2016 tanker truck, Westfall-Freightliner TRK CTR, E-One at \$314,551.00.

Chris submitted his recommendations by email to award the bid to Reberland. Voted 3-0 to award the tanker truck bid to Reberland Equipment, 5963 Fountain Nook Road, Apple Creek, Ohio 44606; for a 2017 tanker truck, Hawk QP Model, Firovac at \$311,413.00, as described in the submitted bid package, and to authorize Arthur Pichette to sign the contract on behalf of the Selectboard in order to expedite the process. Art noted the tires are not what were discussed and Steve replied that the numbers are incorrect and Chris intends to do a change order, which will not affect the bid.

- FY15 audit-Scanlon Associates submitted an Engagement Letter and Understanding proposal; funds were budgeted for the audit. Scanlon conducted the recent receivables audit and the financial officers recommend their services again. Voted 3-0 to approve the Scanlon Associates FY15 audit proposal, quoted at \$13,500.00.
- Remote participation-Cheryl reported this has been passed over at past meetings. Accepting this procedure allows board and committee members to participate in an open meeting by any means that allows them to be audible by all persons present. A quorum must be physically present, and the Chair, or designated Chair for a meeting, must be physically present. Agreed to have documentation prepared for acceptance at the next meeting.
- Selectboard web-page-Cheryl reported that the website design was coming along and department page contents are being submitted. The Selectboard page needs to be submitted. Cheryl will submit the basic information and send the link to the board for review before the next meeting. Additional content can be reviewed then. Art plans to attend the next Website Committee meeting.
- Zoning Board of Appeals- Ginny Curtis submitted a complaint of actions by the Zoning Board of Appeals regarding the property at 245 Main Road at the last meeting. Discussion was tabled for this meeting. A review of the procedures for the permit will be completed by Art and reported back at the next meeting.
- Special Town Meeting article- Article one was reviewed by counsel, an opinion was submitted Tuesday, January 11. Art presented the revised article to the Finance Committee, noting that the Selectboard needs to approve it. The intent and subject of the article did not change by the revisions. Voted 3-0 to accept the article as revised by Counsel:

Article 1: To see if the Town will vote to appropriate from available funds, or otherwise provide, the sum of \$25,000.00, in order to pay the Town's share of a litigation settlement in a pending MCAD employment case, "Levis A. Robbins, Jr. v. Town of Westhampton", which also includes a separate payment by the Town's insurer, or take any action relative thereto.

- Meehan submitted his Class II License renewal application. Voted 2-1 abstained, to approve the Class II License for Meehan for J&D Sales and Repairs.
- Community Compact Initiatives-Cheryl reported that some of the Hampshire Regional District Towns are interested in joining together to seek information regarding Information Technology and infrastructure regional contract agreements. The efforts include discovering the availability of Mass Broadband within the communities. There is funding potential through the Community Compact Initiatives grant program. At this time there is no commitment to join the effort; it is an

avenue to show interest in such a program to learn what is available. Voted to join the Community Compact Initiative and seek additional information for Information Technology and broadband services.

- Cemetery Association-the Cemetery Association submitted a recommendation to change the Association to a Town appointed board. Cheryl has researched the laws for procedures and recommends assistance from counsel if the board moves to proceed. Discussed why the request was made and if it's necessary to act on it. Cheryl reported that this has been requested over the past three years and has not been presented at Town Meeting. Voted to request a representative from the association to attend the next Selectboard meeting to discuss the recommendation.
- Reviewed the Health Agent report and updates.
- Administrative Assistant, Cheryl Provost reported:
-Art requested the review be postponed until the next meeting, there were no objections.
- Signed the Class II License for Meehan for J&D Sales and Repairs.
- Signed the Chapter 90 Reimbursement Request for \$10,376.00 for the North Road project.
- Signed the Scanlon Associates FY15 audit proposal.

Adjourned meeting at 8:58p.m.

Approve: _____
Arthur Pichette, Chairman

James Huston, Clerk

Philip Dowling