

Westhampton Public Library Board of Trustees

Date: 9.12.2023

Time: 6:00pm

Community Room Westhampton Public Library

In-Person and Virtual Meeting

Present: Meghan Schwelm, Anne Marie O'Reilly, Angela Griefen, Caralyn Whipple, Deb Smith, Jackie Brodeur, Deb Estelle

Absent: None

1. Call To Order 6:06pm
2. Minutes from Last meeting: Approved and Accepted
3. Treasurer's Report:
 - Building - 3,594.48
 - State Aid - 6,400.84
 - Deferred Town Monies - 4,148.20
 - Gifts - 20,471.39

NOTE: There is one more warrant before closing out FY23.
4. Director's Report: Reviewed and Accepted, as written.
5. Friend's Report:
6. Old Business:
 - a. Update on Roof/ Solar Panels: The leaking of the roof continues to be a concern. Meghan has collected repair estimates and has asked for additional assistance from the Westhampton Building Inspectors. The Trustees plan to present this information to the Westhampton Select Board and request their assistance in reviewing the proposals and determining a likely source of funding for any repairs. The Trustees who are available will accompany Meghan to the next Select Board Meeting on 9.19.2023 to present these findings.
 - b. Review Community Room and Outdoor Use Policy: tabled until next meeting.
 - c. Policy Binder Update: Update materials distributed to all Trustees.
 - d. Update Parking Lot Repairs: Some basic repairs have been completed. However, runoff, resulting in erosion, is likely to continue to be an issue requiring ongoing attention.
7. New Business:
 - a. Lighting Repair: The lighting as installed has been identified as a potential fire hazard as the balusters used are not the proper ones for the fixtures. The estimated cost of repair is \$5,375.00. A motion was made and accepted to have this repair made as soon as possible and to use moneys from the Main Library Account to pay for this repair. Should the repair cost more than the estimate the additional money will be allocated from the Building Account. The estimate for this work from Wade Clement was accepted. Meghan will contact him to begin the work as soon as possible.
 - b. Consider Recommended Guidelines for Individuals Speaking at Public Meetings: Discussion postponed until next meeting.

8. Any other Business to come before the Trustees, not anticipated at the time of posting of this agenda: None at this time

Meeting Adjourned: 7:07pm

Next Meeting: 10.10.2023

Submitted By: Deb Estelle