



The Selectboard
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027

MINUTES of the MEETING

Monday, March 27, 2023, at 6:30 PM

The Westhampton Selectboard scheduled a regular meeting to be held on Monday, March 27, 2023, at 6:30 PM at the Town Offices, 1 South Road, and via video-conference.¹

Call to Order

The meeting was called to order at 7:03 PM by Maureen Dempsey, Chair pro temp.

Present: Scott, Maureen.

Also Present: John Shaw, Chief David White, Bill Jablonski

PRESENTATION / DISCUSSION – John Shaw – Zoning Bylaw Review Committee

Mr. Shaw made a presentation, spoke about the work of the Committee, and provided some recommendations about what the Selectboard might consider moving forward. No action taken.

DEPARTMENT AND COMMITTEE UPDATES

Highway (Bill Jablonski)

Mr. Jablonski provided an update on work completed by the highway department, including receipt of the new tractor, significant snow-plowing operations, chipping of brush throughout the town after recent storms, cutting of brush on roadsides, shelving on mezzanine at the highway building, reorganizing the garage bays, and post-storm cleanups, including waterway management, equipment management, etc.

Chapter 90 Project Request Forms for review / execution

Two Chapter 90 project requests were reviewed. It was MOVED by Dempsey, SECONDED by Johndrow

To approve and sign the Chapter 90 Project Request for Southampton Road for \$141,759.15.

VOTED: 2, 0, 0.

It was MOVED by Dempsey, SECONDED by Johndrow

To approve and sign the Chapter 90 Project Request for Chip Sealing for Northwest Road for \$91,316.00.

VOTED: 2, 0, 0.

Shared Streets and Spaces Reimbursement Request for review / execution

Two "Complete Streets" reimbursement requests were reviewed. It was MOVED by

¹ Pursuant to Chapter 53 of the Acts of 2021, the meeting was conducted as a "hybrid" (in-person / remote) meeting. Members of the public could access the meeting in person, or connect via "zoom" teleconferencing via internet – Meeting ID#: 870 4390 0582.

Dempsey SECONDED by Johndrow

To approve the request for reimbursement for \$19,474 for the speed signs through the Shared Streets and Spaces program.

VOTED 2, 0, 0.

"School Zone Traffic Calming Street Signs" Contract for review / execution

Two "Complete Streets" reimbursement requests were reviewed. It was MOVED by Dempsey, SECONDED by Johndrow

To approve the MOA from Mass DOT for the school zone safety lights, and to sign.

VOTED 2, 0, 0.

Health (Katch Bachelor)

Public Safety Building (Phil Dowling)

OLD BUSINESS

Treasurer / Financial Services

After brief deliberation, it was MOVED by Johndrow, SECONDED by Dempsey, to

Increase the proposed salary of the Treasurer to \$42,000

Increase the proposed salary of the Collector to \$28,000

Change the description of the Treasurer's job description from "appointed, salaried, non-benefited position" to "appointed, exempt, benefitted position" and remove number of hours worked per week from the job description.

Change the description of the Tax Collector's job description from "appointed, salaried, non-benefited position" to "appointed, exempt, non-benefitted position" and remove number of hours worked per week from the job description.

Increase the requested FY2024 appropriation request for account #015161.704, "Training-Treas, Coll, T.Clerk" from \$2,000 to \$5,000.

Ms. Dempsey noted that the changes seem necessary at this time, and will provide the greatest freedom to the town going forward.

VOTED: 2, 0, 0.

NEW BUSINESS (May include items not reasonably anticipated at the time of posting)

A request for a promissory letter as requested by Westhampton Veterans Agent Joe Henning was reviewed. The letter agrees to commit \$750 in fuel assistance to a widow of a veteran, in accordance with the ongoing program administered by Mr. Henning, in order to enable a delivery of heating oil to be delivered to the beneficiary, a widow of 80+ years of age currently without heat.

It was MOVED by Dempsey, SECONDED by Johndrow

To approve the letter and sign.

VOTED: 2, 0, 0.

REVIEW CORRESPONDENCE

Correspondence was reviewed. Actions taken:

- Mr. Finn was directed to schedule time with the Hampshire County Retirement System at the next regular meeting.

- Mr. Finn was directed to coordinate with Julia Lennon in regard to presentation of the Boston Post Cane.

ADMINISTRATIVE

Final Review and Approval of 2022 Town Report

The town report was reviewed, with publication approved. Mr. Finn will coordinate publication with the Printing Shop at the Franklin County House of Correction.

Ongoing Review: 2022 Annual Town Meeting Warrant

The Warrant for the Annual Town Meeting was reviewed. No changes were recommended, and no action taken.

MDAR Report - Appointment of Animal Inspector - review and sign

The MDAR appointment documents were reported. Mr. Finn noted that no signature or approval is needed – the form needs to be signed by appointee and notarized.

Review and Sign: Payroll and A/P Warrants: W23-20, WP23-20

The Payroll and A/P warrants were reviewed. It was MOVED by Johndrow, SECONDED by Dempsey

To approve Warrants W23-20 and WP23-20 as presented, and to sign.

VOTED: 2, 0, 0.

Review and Sign: Minutes – March 13, March 20, 2023

The minutes of March 13, 2023 were reviewed. It was MOVED by Johndrow, SECONDED by Dempsey

To approve as presented.

VOTED: 2, 0, 0.

The minutes of March 20, 2023 were reviewed. It was MOVED by Johndrow, SECONDED by Dempsey

To approve as presented.

VOTED: 2, 0, 0.

REMINDER: Caucus – April 10, 2023, 6 PM, at the Town Hall.

Mr. Finn noted that he would continue to promote the caucus through social media and the town's website. Ms. Dempsey noted that the next meeting would follow the Caucus at 7 PM on April 10, 2023

Adjourn

It was MOVED by Johndrow, SECONDED by Dempsey

To Adjourn.

VOTED: 2, 0, 0.

The Board stood adjourned at 8:33 PM.

Respectfully submitted,
Douglas C. Finn

Approved by a vote of the Selectboard at a regular meeting, held on April 10, 2023.

Phil Dowling

Maureen Dempsey

Maureen Dempsey

Scott Johndrow

Scott Johndrow