

Emergency Operations Center of the Town of Westhampton

Notes from meeting March 24, 2020 held at Town Hall, 1 South Road and via ZOOM

Topic: Coronavirus, COVID-19 Pandemic

Present:

Maureen Dempsey, Selectboard Clerk

Dave White, Chief of Police

Floyd Fisher, Police Sergeant

Dave Antosz, Fire Chief

Mark Gould, Emergency Services Coordinator

Steve Holt, Emergency Management Director

Bill Jablonski, Highway Dept. Superintendent

Tom Martin, Board of Health Chair

Cheryl Provost, Administrative Assistant

Tom Cleary, Finance Committee Chair

Reviewed updated information received from various state agencies and KPLaw.

Heard reports of departments:

Fire Department staff is status quo. Massachusetts Emergency Management Agency activated Regional Emergency Operation Centers. Reviewed procedures to request supplies for local emergency services.

Emergency Management Director encourages people to follow the recommendations of the Board of Health.

Highway Department staff is keeping distant, cleaning, and limiting the sharing of equipment. Operating with all staff at this time.

Finance reviewed procedures to set up an emergency account. The account will require funding, possible funding source to come from Finance Committee. They have a meeting scheduled for April 7. Need estimations from departments for anticipated costs.

Police Department staff is status quo with increased hours.

Board of Health is closely following the updates from the Dept. of Public Health and preparing for an increase in cases of COVID-19. Reviewed the policy for notifying Emergency Medical Services of households known to have individual(s) with a positive test result for COVID-19. Working with the Mass. Dept. of Public Health and Foothills Health District Agent on defining and establishing social services. Recommendations for social distancing should be practiced at home.

Administration is status quo. Closure of public buildings extended until further notice. Essential personnel identified. Conference calling and ZOOM established for meetings. Town Caucus and Town Meeting postponed. Selectboard meet again March 30. Emergency department heads should review the Continuity of Operational Procedures and identify 2nd & 3rd replacement of emergency officers. Encourages following the recommendations of the Dept. of Public Health.

Next meeting 6pm, March 30, 2020

Respectfully Submitted, Cheryl Provost