

Emergency Operations Center of the Town of Westhampton

Notes from meeting March 19, 2020 held at Town Hall, 1 South Road

Topic: Coronavirus, COVID-19 Pandemic

Present:

Maureen Dempsey & Teri Anderson, Selectboard

Dave White, Chief of Police

Dave Antosz, Fire Chief

Mark Gould, Emergency Services Coordinator

Steve Holt, Emergency Management Director

Bill Jablonski, Highway Dept. Superintendent

Tom Martin & David Blakesley, Board of Health

Cheryl Provost, Administrative Assistant

Reviewed updated information received by emergency officers from various state agencies from:

Massachusetts Emergency Management Agency

Dept. of Public Health

Office of the Attorney General

Additional information came from KPLaw clarifying law updates and special legislation.

There was discussion held regarding Health Insurance Portability and Accountability Act (HIPPA). The Board of Health shall disclose the address of a household where a member has tested positive for Covid-19 to Emergency Medical Services; it shall not be disseminated electronically.

The Governor's office is releasing information on social services.

There needs to be plans moving forward; establish invoicing account/procedures; complete COOP sheet (identify 2nd & 3rd replacement of emergency officers); identify essential personnel; additional actions

Reviewed the three fundamentals of the emergency operation center:

Logistics

Finance

Operations

Administrative Assistant will be in the office a minimum of Monday-Friday 9am-1pm through March 30.

Next meeting 6pm, March 23

Respectfully Submitted, Cheryl Provost