



**SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027**

Minutes of March 30, 2021
Meeting held via ZOOM

The meeting convened at 7:00 p.m.

Present from Selectboard were Phil Dowling (Chair), Maureen Dempsey, and Teri Anderson. Others present were Robby Armenti, (Board of Health), Susan Bronstein (Covid Coordinator), Bill Jablonski (highway superintendent), Katrin Kaminsky (Town Clerk), Ben Warren (Moderator) and Shirl Morrigan.

Minutes were taken by Cheryl Provost.

- Board of Health, Robby Armenti reported:
 - 1 case at Westhampton Elementary School
 - working with schools, library, and COA on re-opening guidelines
 - no Foothills or board meeting this week

Covid Coordinator, Susan Bronstein reported need all invoices through December 31 in two weeks. She will send email notification to departments.

- Highway department updates, Superintendent Bill Jablonski reported:
 - wind storm, cleaned up trees
 - fixing mud on dirt roads
 - working on safety complex to get ready for construction; removed gas tank, sign, flag and other work.
- Public Safety Complex Building Committee, Phil reported:
 - pre construction site visit Thursday morning with General Contractor and Associated Building Wreckers
 - working on financial data requirements with Lori Lombard. Locke and Lorde will send confirmation to proceed once all requirements are met.
- Pollinators Committee, Maureen Dempsey reported:
 - meeting April 8
 - preparing draft resolution to submit proposed article to board April 12
- Municipal Vulnerability Preparedness Teri reported:
 - final draft is being completed in preparation for public presentation and input. Public session is April 29.
 - reviewed Municipal Vulnerability Preparedness Action Grant. Application deadline is May 7 and must be submitted through Mass. One Stop For Growth grant portal.

-suggest applying for Municipal Vulnerability Preparedness implementation grants to include resilient masterplan, open space plans, regulatory/zoning bylaw updates, and social justice/inclusion public ed/awareness campaigns. A high estimate of potential cost is \$270,000. The MVP program requires a 25% match (in-kind or cash or combo) which would be \$67,000 value on a \$270,000 grant amount. Grants awarded by August. Recommends a two year grant. Discussed application process, procurement requirements, deadlines, and assistance from Weston & Sampson. Teri will continue discussion with Amanda Kohn.

Town Clerk, Katrin Kaminsky reported been getting together with Cheryl Tuesdays and Wednesdays. Starting official hours Wednesdays 8a.m.-4p.m.

Discussion ensued regarding Annual Town Meeting plans.

- Robby Armenti added to Board of Health report, May 15 is deadline for option other than spray for control of mosquitos and West Nile Virus.
- Discussed town meeting schedule. Voted to hold town meeting 9 a.m., May 8 outside at the Westhampton Elementary School.
- Discussed polling hours for Annual Town Election. Vote By Mail is available. Established poll hours 8 a.m. to noon.
- Town Caucus warrant was reviewed and approved on motion by Phil, second by Maureen. So moved by roll call vote:
Phil-aye
Maureen-aye
Teri-aye

Discussion ensued regarding Recreation Committee. Further discussion will be held at a future meeting.

- Considered nomination of Inspector of Animals. Discussed Teresa Donovan's qualifications and past relationship with Westhampton as ACO and inspector. Phil motioned to nominate Teresa Donovan as Temporary Inspector of Animals April 1, 2021-September 30, 2021. Second by Maureen. So moved by roll call vote:
Phil-aye
Maureen-aye
Teri-aye
- Phil motioned to grant renewal for repair shop to Stillman Brooks, 15 Chesterfield Road through December 31, 2021. Second by Maureen. So moved by roll call vote:
Phil-aye
Maureen-aye
Teri-aye
- Reviewed option to participate in Franklin Council of Governments procurement program for

elevator service. Phil motioned to approve participation with Franklin Council of Governments for elevator service bid. Second by Maureen. So moved by roll call vote:

Phil-aye

Maureen-aye

Teri-aye

- Memorial Day events of 2020 were reviewed. Phil suggested not holding a full ceremony this year. Maureen designated as lead on events.
- Administrative Assistant Search Screening Committee. Teri will contact committee members and schedule first meeting.
- Anti-racism action review, Teri reported she emailed draft to Phil and Maureen for review. She suggested language can be broadened to social resilience plan, with the thought it could be used as a baseline for applying for the Municipal Vulnerability Preparedness Grant for the public awareness and public education items. Reviewed and discussed portions of the draft. To be reviewed more at future meeting.
- Correspondence was reviewed:
 - Pioneer Valley Planning Commission FY21 District Local Technical Assistance Award Letter for shared regional human resources services planning. Discussion ensued regarding assistance from Division of Local Services for evaluation of town financial and administrative functions. Reviewed the application as drafted by Teri. Teri motioned to submit letter to request technical assistance from Division of Local Services. Second by Phil. So moved by roll call vote:
Phil-aye
Maureen-aye
Teri-aye
 - recreational committee inquiry, to be reviewed at future meeting

Minutes of March 1, 2021 were reviewed and approved by roll call vote:

Phil-aye

Maureen-aye

Teri-aye

Warrants were reviewed and approved by roll call vote:

Phil Dowling-aye

Maureen Dempsey-aye

Teri Anderson-aye

Payroll: \$82,435.02

Vendor: \$32,024.89

Annual Caucus (6:30 p.m., April 12 at the Westhampton Highway Garage)

Shirl Morrigan was recognized and reported Planning Board agenda notice of continuation of hearing was not posted to the website. Discussion ensued regarding posting requirements. Meeting notices are posted to the website as practice. Planning Board Chair posted notice in the agenda book. Further

discussion to be posted on agenda and held at future meeting.

The Selectboard voted by roll call, 3-yay, 0-nay, to enter into Executive Session at 8:28 p.m., pursuant to G.L. c. 30A, section 21(3), as the Chair declared that discussion in a public meeting may have detrimental effect on the town's potential litigating position with respect to Cotton Tree Service, Inc., et al. v. Planning Board of the Town of Westhampton, et al., Hampshire Superior Court, C.A. No. 1580 CV 00112. Open session will resume following Executive Session.

Adjourned Executive Session and returned to Open Session at 8:37 p.m.

Next meeting: 7:30 p.m., April 12, 2021

Adjourned meeting at 8:39 p.m.

Approved by vote of the Selectboard at virtual meeting held April 12, 2021.

Phil Dowling
Maureen Dempsey
Teri Anderson