



**SELECTBOARD**  
**TOWN OF WESTHAMPTON**  
**TOWN HALL**  
**1 SOUTH ROAD**  
**WESTHAMPTON, MASSACHUSETTS 01027**

Minutes of February 8, 2021  
Meeting held via ZOOM

The meeting convened at 7:00 p.m.

Present from Selectboard were Phil Dowling (Chair), Maureen Dempsey, and Teri Anderson. Others present were Katrin Kaminsky and Angelica Core ("The Reminder"). Minutes were taken by Cheryl Provost.

- Conducted interview with Katrin Kaminsky for Town Clerk. Standard questions were asked by the board. Katrin described her work experience which included as a Town Clerk. Board in favor of hiring K Kaminsky contingent on positive reference checks to be completed then reviewed at the next meeting.
  - Reviewed FY22 raises proposals:
    - COA Coordinator and Staff Librarian to be proposed to Finance Committee for 2.5% increase.
    - Town Clerk to be proposed to Finance Committee at department recommendation for increased hours.
    - Local Building Inspectors increase request to be reviewed with Finance Committee
  - Reviewed available grants. Reviewed District Local Technical Assistance Grant Programs and a draft application for Efficiency and Regionalization for Human Resources services. Teri motioned to approve the application as written and authorize Phil Dowling to sign on behalf of the board. Second by Phil. So moved by roll call vote:  
Phil-aye  
Maureen-aye  
Teri-aye
- Teri reported the state created a one stop grant portal for 10 grant programs under Executive Office of Housing and Economic Development, such as MassWorks; Department of Housing and Community Development, such as Rural Development; MassDevelopment, such as Brownfields. An account will need to be created some time in March for the town if it does not exist yet. The account enables the town to apply for various types of infrastructure grants through the program.
- Public Safety Complex Building Committee update, Phil reported:
    - postcards were mailed to residents with dates and times of informational meetings; town meeting; town election.
    - he responded to an email inquiry received from Jon Kahane

- Reviewed town meeting procedures.

Next meeting: 7:00 p.m., February 16, 2021.

Adjourned meeting at 8:50 p.m.

Approved by vote of the Selectboard at virtual meeting held March 1, 2021.

Phil Dowling  
Maureen Dempsey  
Teri Anderson