



**SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027**

Minutes of July 6, 2020

The meeting convened at 7:00 p.m.

Present via zoom conference from Selectboard were Maureen Dempsey (acting Chair), and Teri Anderson.

Others present via zoom conference were Steve Holt (Emergency Management Director), Tod Alexander, David Blakesley and Robby Armenti (Board of Health), Patty Cotton (Treasurer), and Ginny Curtis.

Minutes were taken by Cheryl Provost.

- Five bids for the replacement of roof of town hall and annex were opened and read aloud:

VENDOR NAME	ADDRESS	BASE BID AMOUNT	ALTERNATE 1 SUBTOTAL	ALTERNATE 2 SUBTOTAL	UNIT PRICE
FRG CONTRACTOR CORP	40 OLIVER ST. EVERETT, MA 02149	32,250.00	5,745.00 37,995.00	8,850.00 46,845.00	2.60 SQ FT
Larochelle Construction, Inc.	23 College St. Suite 8 South Hadley, MA 01075	39,900.00	9,400.00 49,300.00	13,700.00 63,000.00	3.00 SQ FT
D.P. CARNEY CONSTRUCTION, INC.	34 HORSESHOE CIRCLE WARE, MA 01082	37,040.00	6,464.00 43,504.00	10,017.00 53,521.00	4.75 SQ FT
JJS UNIVERSAL CONSTRUCTION CO.	63 AIRPORT RD DUDLEY, MA 01571	38,900.00	7,000.00 45,900.00	6,500.00 52,400.00	6.00 SQ FT
R&H LLP	59 SOUTH ST. EASTHAMPTON, MA 01027	74,000.00	12,538.00 86,538.00	18,245.00 104,783.00	3.00 SQ FT

The Town Property and Energy Assessment Committee will review the bids and make a recommendation to the Selectboard July 20.

- Emergency Management Director, Steve Holt requested the Selectboard consider the position of Emergency Management Director be shared between himself and Todd Alexander. Todd can provide support in technical and administrative areas of the position while Steve provides support in operations and management. Teri asked Todd to describe any prior experience related to this position. Todd reported he works with volunteers at Barnes and assists with applications for FEMA/MEMA. In that role he received incident command training. Teri and Maureen considered the request and on a motion by Maureen and second by Teri, voted 2-yay, 0-nay to

revise the appointment of Emergency Management Director made June 29 to be shared between Steve Holt and Todd Alexander.

- Review of Anti-Racism Resolution action:
Discussion was held regarding next steps. The board had agreed to post the Resolution publicly and to departments. It has been posted to the Selectboard page of the official Town of Westhampton website. Teri suggested it would be good to give background to departments rather than just send as a message. She offered to do a letter and bring to the meeting July 20. Maureen asked if a request should go out seeking thoughts and ideas. Teri confirmed yes, with the statement.
- Protection of pollinators and enhancement of pollinator habitat:
Maureen reported she will take on forming an advisory task force and has begun forming members. Steve Holt and Marilyn Witherell agreed to be on. Fred Morrison and Laurie Sanders offered to provide information. Maureen will set up a meeting time and get a full slate of members. Steve Holt suggested the number of members not be huge with representation from some educated in the area and others not so both sides can be discussed. So noted.
- Appointments were reviewed. Maureen reported the following individuals confirmed their interest to continue:
Ed Parsons and Marilyn Witherell on the Agricultural Commission; Glen Loud as Fence Viewer; Richard W. & Richard I. Tracy both as Wood Surveyors. Teri requested an updated list of appointments be sent to the board for review. So noted.

Minutes of June 15, 22, and 26 were reviewed and approved, with amendment to minutes of June 26.

Warrants were reviewed. Authorized Maureen Dempsey to approve and sign by vote 2-yay, 0-nay for:
Payrolls: (FY20) \$2,276.00/\$32,065.47 & (FY21) \$60,850.11
Vendor: (FY20) \$48,559.50 & (FY21) \$231,239.00

Teri motioned to authorize Maureen to approve and sign final FY20 warrants on July 13. So moved.

- Reviewed three Request For Transfer Between Appropriations
 - Request for transfer of \$3,400.00 from Road Machinery Fuel Account to Transfer Station Account. The request is to cover the cost of a final invoice for trucking. The account went over budget due to underfunding for pay of attendant. Transfer approved by vote 2-yay, 0-nay.
 - Request for transfer of \$100.00 from Road Machinery Fuel Account to Highway Administration Account. The request is to cover remaining balance of invoice for uniforms. The account went over budget due to unanticipated cell phone invoices. Transfer approved by vote 2-yay, 0-nay.
 - Request for transfer of \$1,029.49 from Unemployment to Tax Title Account. The request is to pay for legal expenses and filings related to unpaid tax title accounts. The account went over budget due to ongoing litigation of property at 225 Northwest Road. Transfer approved by vote 2-yay, 0-nay.
- Treasurer Patty Cotton reported she and Tax Title Attorney Berenson attended a hearing for 225 Northwest Road that continued for an hour and half. Cody Beldon came up with \$25,000.00 for

taxes, interest, and charges due of \$36,596.20. Patty declined to accept the payment because of his history of breaking payment agreements in the past. The judge did not make a decision and the hearing was continued for 60 days. The judge wants C Beldon to come up with a better plan. The judge recognized it is a large amount of money. Selectboard requested transcript of hearing. So noted.

- Ginny Curtis was recognized and requested an update on zoning enforcement of 0 Main Road. Tom Quinlan will be asked to provide such on July 20.
- Patty Cotton asked for clarification of fees collected by and paid to electrical and plumbing inspectors. They are submitting different amounts and Tom Quinlan reported something different to her. She does not know what she should be paying the inspectors. Maureen recalled that Tom Quinlan had made a proposal to the Selectboard last year for fee increases which was reviewed at that time. She requested it be placed on the agenda of the next meeting.
- Next meeting: 7:00 p.m., July 20, 2020.

Meeting adjourned at 7:52 p.m.

Approved by vote of the Selectboard at virtual meeting held July 20, 2020

Maureen Dempsey
Teri Anderson