



**SELECTBOARD**  
**TOWN OF WESTHAMPTON**  
**TOWN HALL**  
**1 SOUTH ROAD**  
**WESTHAMPTON, MASSACHUSETTS 01027**

Minutes of June 11, 2018

The meeting convened at 7:00 p.m.

Present were Phil Dowling, Art Pichette, and Maureen Dempsey. Also present were David Blakesley, Tom Martin, Steve Holt, Mary Powers, Joan Powers, Shirl Morrigan, Ginny Curtis, Sarah Mulvehill, Brian Mulvehill, Wade Clement. Minutes were taken by Cheryl Provost.

The board re-organized with Philip Dowling as Chair, Arthur Pichette as Clerk, and Maureen Dempsey as member.

A resignation from Maureen Dempsey from the Westhampton Public Library Board of Trustees, effective June 22, 2018 was accepted.

Warrants were signed for:     Payroll: \$91,486.28  
   Vendor: \$63,592.35  
   Special Town Meeting, June 25

Minutes of May 30, 2018 were approved with 1 abstained (Maureen).

- Highway Department updates, David Blakesley reported:
  - seeking approval of an appropriation transfer of \$15,000.00 from Road Machinery, \$2,000.00 from Road Machinery Buildings, \$3,000.00 from Road Machinery Maintenance for a total of \$20,000.00 into Highway materials. On a motion and second, voted to approve the transfer.
  - described a new process, "micro-surfacing" for maintenance of paved roadways, had thought about trying it on South Road. Reconsidering until more is known, he doesn't think it holds up as well as it should and it's more expensive than the chip and seal process he's been using.
  - missed the HCOG bid for materials. Upon inquiry, Ellen at Hampshire Purchasing confirmed she can assist with the purchase of materials.
- Board of Health, junkyard update; David Blakesley and Tom Martin reported:

The board has done all they can about the violations at the 0 Main Road junkyard. They hit a "dead-end" in terms of enforcement. The Health Agent, Valerie Bird, cannot enforce it through Housing Court because the two owners of the property are from out of state and out of the county. It requires a warrant through use of Town Counsel. An inspection had been scheduled and the owners were notified; the owners did not respond. Valerie obtained access from the "operator", Ken Sacharczyk, on an alternate day while in the area and saw the property. Maureen was updated that this has been ongoing and not due to the property coming under new ownership. Town Counsel has provided options of enforcement to the town; including having local enforcement pursue what is within their jurisdiction. Tom added that the Board of Health is only concerned with solid waste. The Zoning Enforcement Officer has jurisdiction over business conducted under an unlicensed junkyard. Efforts for a joint inspection have been unsuccessful

since the new ownership. Phil made a motion to authorize the Board of Health to access Town Counsel to seek a warrant to inspect the property. Motion was seconded and passed with no opposed. Discussion ensued regarding assistance from the DEP. Phil directed Tom to contact the DEP for assistance prior to contacting Town Counsel.

- Volunteer Fireman's Insurance Services contract renewal:  
The contract renewal for the term effective July 1, 2018 through July 1, 2019 was reviewed. The Representative made a recommendation to increase personal medical expense benefits from \$50,000.00 to \$100,000.00 for both Police and Fire personnel. The overall increase for the added premium is \$1,151.00 for a total policy cost of \$14,691.00 (previous year \$14,277.00). On a motion and second, by roll vote of 3-yea's, 0-nay's, approved the Volunteer Fireman's Insurance Services Contract; quote # 112199 for a term effective July 1, 2018 through July 1, 2019 in the amount of \$14,691.00.
- Public Safety Complex Review Committee updates, Steve Holt reported:  
The committee is going to seek new construction and is requesting a Special Town Meeting to seek funding. Potential dates were discussed for August. The Selectboard suggested waiting until September as summer meetings typically have poor attendance. Steve will get dates that are good for the committee members at their next meeting. Discussed filling the position opened by Jim Huston; no action taken.
- Zoning Bylaw Committee is holding an informational meeting on June 13 regarding adult use (recreational) marijuana. They're seeking feedback from residents and town officials.
- Appointments FY19: (attached)  
A list of officials for appointment was reviewed. The Town Clerk and Treasurer position may be appointed for 1-3 years. Art motioned to approve the list. Discussion was held regarding the terms of the Town Clerk and Treasurer. Art amended his motion to hold on the Treasurer and Town Clerk and to approve the remainder of the list. Second. Motion passed by roll vote 3-yeas, 0-nay's. On a motion and second, voted by roll vote 3-yea's, 0 nay's to appoint Patricia Cotton as Town Clerk and as Treasurer for a term of three years.
- Reviewed Cherry Sheet Estimates Senate Version and updated FY19 budget.
- Correspondence:
  - Reviewed an email from Barbara Pellisier suggesting a fund for the 250<sup>th</sup> anniversary. The board will suggest she meet with the Finance Committee during the next budget cycle for FY20.
  - Reviewed the update to the Assessors from the Division of Local Services that they completed the 2018 proposed Equalized Valuation (EQV) Program, representing the full and fair cash value of all taxable property for each municipality as of January 1, 2018. Procedures for hearings and appeals were provided in the notice.
- Administrative Assistant updates, Cheryl Provost reported:
  - catching up on filing
  - will be changing office hours in July or August to accommodate 2 additional hours on a fourth day.

- Other business:  
Ginny Curtis made inquiries regarding the campground.
- The Selectboard voted by roll call, 3 yeas, 0 opposed, to enter into Executive Session at 8:07 p.m., as the Chair declared that discussion in a public meeting may have detrimental effect on the town's litigating position with respect to the following litigation:

AMBER KELLOGG AND MICHAEL BARBEAU V. ZONING BOARD OF APPEALS OF THE TOWN OF WESTHAMPTON, ET AL., Trial Court; Housing Court Dept. Western Div., Docket No. 18CV 0012,

- Closed executive session and returned to open session at 8:10 p.m.

Present were Phil Dowling, Art Pichette and Maureen Dempsey. Minutes were taken by Cheryl Provost.

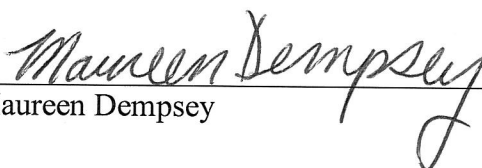
- Hampshire Power agreement, Zach Holt presented the Hampshire Power Electricity Supply Agreement. Fixed Prices were provided for one, two, and three year terms. Art motioned to enter into a 36 month Electricity Supply Agreement with Hampshire Power for a term from July 1, 2018 through July 1, 2021 at the rate of 10.13 ¢ per kWh. Second. Motion approved by roll vote 3-yea's, 0-nay's. Other discussion was held regarding net-metering, Cow-Power and solar energy. Mr. Holt reported there is no effect, negative or positive, to Green Communities. Mr. Holt suggested Browns Field Research Funds as an option for solar exploration at the transfer station.
- Discussion was held regarding conduct of board meetings and Open Meeting Laws. Maureen requested a copy of the Selectman's Handbook, Phil requested one also. Art requested a copy of the campground map on file.
- The next Selectboard meetings will be 6:30 p.m. June 25 and 7:00 p.m. July 9. A Special Town Meeting and Reconvene of Annual Town Meeting is June 25.
- Documents submitted:  
-Cherry Sheet Estimates & updated FY19 budget
- Documents signed:  
-Hampshire Power Electricity Supply Agreement, Fixed Price for a term from July 1, 2018 through July 1, 2021 at the rate of 10.13 ¢ per kWh  
- Volunteer Fireman's Insurance Services Contract; quote # 112199 for a term effective July 1, 2018 through July 1, 2019 in the amount of \$14,691.00  
-Appropriation transfer of \$15,000.00 from Road Machinery, \$2,000.00 from Road Machinery Buildings, \$3,000.00 from Road Machinery Maintenance for a total of \$20,000.00 into Highway materials

Adjourned meeting at 8:55 p.m.

Approve: \_\_\_\_\_

Philp Dowling, Chair

  
Arthur Pichette

  
Maureen Dempsey

Selectboard Appointments June 11, 2018; effective July 1, 2018

OFFICE/BOARD/COMMITTEE	LAST	FIRST	APPOINTED	YRS	EXPIRES
Agricultural Commission	Dempsey	Maureen	6/11/2018	3	6/30/2021
Almoners of Street & Wright Fund	Scott	Ellie	6/11/2018	3	6/30/2021
Almoners of Street & Wright Fund	Tracy	Janice	6/11/2018	3	6/30/2021
Animal Control Officer	Pease	Cara	6/11/2018	1	6/30/2019
Building Inspector/Commissioner	Quinlan	Thomas	6/11/2018	1	6/30/2019
Capital Planning	Antosz	David	6/11/2018	1	6/30/2019
Capital Planning	Dempsey	Maureen	6/11/2018	1	6/30/2019
Capital Planning	Whiting	Celeste	6/11/2018	1	6/30/2019
Capital Planning (FinCom)	Pipczynski	Joseph	6/11/2018	1	6/30/2019
Capital Planning (SB)	Dowling	Phil	6/11/2018	1	6/30/2019
Cemetery Superintendent	Thornton	Edward	6/11/2018	1	6/30/2019
Cemetery Commissioner	Warren	Thomas	6/11/2018	3	6/30/2021
COA Coordinator	Lennen	Julia	6/11/2018	1	6/30/2019
Conservation Commission	Loncto	Elvira	6/11/2018	3	6/30/2021
Conservation Commission	Morse	Brad	6/11/2018	3	6/30/2021
Council On Aging	Jasionkowski	Louise	6/11/2018	3	6/30/2021
Election Officer	Barthelette	Deborah	6/11/2018	1	6/30/2019
Election Officer	Cunningham	Harriette	6/11/2018	1	6/30/2019
Election Officer	Delisle	Carol	6/11/2018	1	6/30/2019
Election Officer	Dragon	Connie	6/11/2018	1	6/30/2019
Election Officer	Jasionkowski	Louise	6/11/2018	1	6/30/2019
Election Officer	Levay	Dawn	6/11/2018	1	6/30/2019
Election Officer	Raymond	Shirley	6/11/2018	1	6/30/2019
Election Officer	Subocz	Erika	6/11/2018	1	6/30/2019
Election Officer	Webster	Jean	6/11/2018	1	6/30/2019
Election Officer	Witherall	Marilyn	6/11/2018	1	6/30/2019
Election Officer	Wood	Charlotte	6/11/2018	1	6/30/2019
Electrical Inspector	Mailloux	James	6/11/2018	1	6/30/2019
Electrical Inspector, Asst	Lyons	John	6/11/2018	1	6/30/2019
Emergency Mngmt Director	Norris	Christopher	6/11/2018	1	6/30/2019

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EMS Coordinator	Norris	Christopher	6/11/2018	1	6/30/2019
Fence Viewer	Loud	Glenn	6/11/2018	1	6/30/2019
Field Driver & Pound Keeper	Holt	Stephen	6/11/2018	1	6/30/2019
Fire Chief, Forest Warden	Norris	Christopher	6/11/2018	1	6/30/2019
Foothills Health Dist Rep	Martin	Thomas	6/11/2018	1	6/30/2019
Hamp County Insurance Rep (Treasurer)	Cotton	Patricia	6/11/2018	1	6/30/2019
Health Agent	Foothills Health District		6/11/2018	1	6/30/2019
Highway Superintendent, Trench	Blakesley	David	6/11/2018	1	6/30/2019
Historical Commission	Brooks	Steve	6/11/2018	3	6/30/2021
Historical Commission	Day	Leonard	6/11/2018	3	6/30/2021
HRMC Rep	Blakesley	David	6/11/2018	1	6/30/2019
HRMC Rep	Martin	Thomas	6/11/2018	1	6/30/2019
OPEB trust	Knox	Anne Marie	6/11/2018	1	6/30/2019
OPEB trust	Blakesley	David	6/11/2018	1	6/30/2019
OPEB trust (Accountant)	Boudreau	Joseph	6/11/2018	1	6/30/2019
OPEB trust (Admin Asst-x officio)	Provost	Cheryl	6/11/2018	1	6/30/2019
OPEB trust (Treasurer)	Cotton	Patricia	6/11/2018	1	6/30/2019
Plumbing Inspector	Pichette	Brian	6/11/2018	1	6/30/2019
Plumbing Inspector Asst	Karella	Anthony	6/11/2018	1	6/30/2019
Police	Fisher	Floyd	6/11/2018	1	6/30/2019
Police	Hotz	Spencer	6/11/2018	1	6/30/2019
Police	Malo	Matthew	6/11/2018	1	6/30/2019
Police Chief	White	David	6/11/2018	1	6/30/2019
Public Safety Complex Study Comm	Duggan	Brian	6/11/2018	1	6/30/2019
Public Safety Complex Study Comm	Holt	Steve	6/11/2018	1	6/30/2019
Public Safety Complex Study Comm	Zimmerman	John	6/11/2018	1	6/30/2019
Public Safety Complex Study Comm	Pichette	Arthur	6/11/2018	1	6/30/2019
Public Safety Complex Study Comm	Pipczynski	Joseph	6/11/2018	1	6/30/2019
Public Safety Complex Study Comm	White	Dave	6/11/2018	1	6/30/2019
Registrar	Montague	Mary	6/11/2018	1	6/30/2019
Registrar	Shaw	Catherine	6/11/2018	1	6/30/2019



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Registrar	Vachula	Mary	6/11/2018	1	6/30/2019
Registrar (Town Clerk)	Cotton	Patricia	6/11/2018	1	6/30/2019
Surveyor wood	Tracy	Richard I	6/11/2018	1	6/30/2019
Surveyor wood	Tracy	Richard W	6/11/2018	1	6/30/2019
Town Clerk	Cotton	Patricia	6/11/2018	3	6/30/2021
Town Clerk Assistant	Provost	Cheryl	6/11/2018	1	6/30/2019
Town Counsel	Paige	Kopelman &	6/11/2018	1	6/30/2019
Treasurer	Cotton	Patricia	6/11/2018	3	6/30/2021
Veteran Agent (VSO)	Henning	Joseph	6/11/2018	1	6/30/2019
Zoning Board of Appeals	Kelsey	John	6/11/2018	3	6/30/2021
Zoning Board of Appeals	Tracy	Richard W	6/11/2018	3	6/30/2021
Zoning Bylaw Review Committee SB	Pichette	Arthur	6/11/2018	1	6/30/2019
Zoning Bylaw Review Committee	Shaw	John	6/11/2018	1	6/30/2019
Zoning Bylaw Review Committee	Curtis	Ginny	6/11/2018	1	6/30/2019
Zoning Bylaw Review Committee ZBA	Kelsey	John	6/11/2018	1	6/30/2019
Zoning Bylaw Review Committee	Gagne	Steve	6/11/2018	1	6/30/2019
Zoning Bylaw Review Committee	O'Riordan	Brigid	6/11/2018	1	6/30/2019
Zoning Bylaw Review Committee	McCloud	Bill	6/11/2018	1	6/30/2019
Zoning Bylaw Review Committee PB	Turner	Robert	6/11/2018	1	6/30/2019
Zoning Enforcement Officer	Quinlan	Thomas	6/11/2018	1	6/30/2019
<u>Mid-term vacancies in office</u>					
Cultural Council	Redwin	Melissa	6/11/2018	3	6/30/2021