



SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027

March 20, 2017

The meeting convened at 7:00 p.m.

Present were Phil Dowling and Jim Huston. Also present was Cheryl Provost.

Warrants were signed for: Payroll: \$70,605.10
 Vendor: \$439,604.90
 Town Caucus

Minutes from February 27 and March 6, 2017 were approved.

- IT assessment:

Joel Mollison, Northeast IT presented the final IT assessment. Reviewed the highlights of the report and discussed various options to address shortfalls and gaps within the town's IT infrastructure. The report was broke into three major sections:

1. Town Hall and Annex (could include Highway Department, Council on Aging, and various boards/committees)
2. Police and Fire Departments (Public Safety Complex)
3. Library

It was noted that some upgrades to the Town Hall and Annex were completed however, deficiencies exist. Considerations for upgrades/improvements include installation of a local server; higher grade modems; and centralized software. Also discussed were cloud-based, off-site storage and email accounts. A four to five year plan to initiate improvements and long term goals was discussed; additional budgeting will be required to implement plans.

- Outlook Farm Winery and Brewery Pour permit:

Reviewed questions from the hearing and concerns submitted in writing from Mary Cleary and Margot and Tom Cleary. No additional concerns were brought to the meeting. Questions remaining unknown were compiled and will be researched and responses will be prepared for the hearing.

- Safety Complex RFQ:

The submissions of Request for Qualifications for the Public Safety Feasibility Study were opened at 1:00 p.m., Thursday, March 16 at the Town Hall. Phil and Steve Holt were present; the Public Safety Complex Study Committee will review submittals and chose not less than three candidates to negotiate final terms.

- Unregistered vehicle violations:
 - Chuck Miller reported by email that on March 14 he'll be sending written notices of violation of zoning bylaws to interested parties of 0 Main Road (formerly Jaws).
 - John Zimmerman, 48 North Road, no visible change, remains non-compliant.
 - Mark Wright, 33 Southampton Road, moved vehicles to the back end of the property; visible from the road; remains non-compliant.
 - Dave Popham, 148 Northwest Road, is in compliance.

- Correspondence reviewed:
 - Jerome Ostrowski submitted notice of his retirement from the Westhampton Highway Department, effective August 5, 2017.
 - Craig Jurgensen, Superintendent Hampshire Regional High School; Smith Voc. Proposed to change hours of school day, under negotiation with HRHS and other member school districts. Next year's voc. tuition expected to decrease by \$400.00 per student, figures not final.
 - Hampshire County Select Boards Assoc. meeting at 5:30 p.m., Thursday, March 30 at the Bluebonnet Diner in Northampton.

- Administrative Assistant, Cheryl Provost, reported:
 - the work report for March 7 through March 20 and the schedule for March 21 through April 4 will be emailed to board and filed.
 - will not be in on Monday, April 3 or Tuesday, April 4
 - seeking quotes for the fire department surplus tanker truck. Deadline is Tuesday, April 18 at which time the Selectboard may award sale of the tanker to the highest offer.
 - The job description for Building Inspector is complete and the position will be posted within town, to the town website, internet, and Gazette.

- The Selectboard voted by roll call, 3-0 to enter into Executive Session at 8:35p.m., as the Chair declared that discussion in a public meeting may have detrimental effect on the towns' litigating position with respect to:
 1. Cotton Tree Service, Inc., et al. v. Planning Board of the Town of Westhampton, et al., Hampshire Superior Court, C.A. No. 1580 CV 00112
 2. Samuel Ducharme vs. Westhampton Police Dept. Northampton District Court, docket number 1745CV000043

The public meeting will reconvene at the end of the Executive Session.

- Closed the Executive Session and resumed Public Session at 8:45 p.m.

- Selectboard meetings are April 3, April 6 (Outlook Hearing), and April 18. Monday, April 17 is Patriot's Day, offices closed. The Town Caucus is Monday, April 10 at 7:30 p.m.

Adjourned meeting at 8:55p.m.

Approve: _____
Philip Dowling, Chair

James Huston

Arthur Pichette