



**SELECTBOARD  
TOWN OF WESTHAMPTON  
TOWN HALL  
1 SOUTH ROAD  
WESTHAMPTON, MASSACHUSETTS 01027**

September 12, 2016

The meeting convened at 7:00 p.m.

Present were Phil Dowling and Art Pichette. Also present was David Blakesley and Cheryl Provost.

- Highway Superintendent, David Blakesley reported:
  - submitted a Chapter 90 Project Request in the amount of \$22,200.00 for crack sealing various roads; voted 2-0 to approve the project request.
  - shared mower is here from Eversource for the month of September; trying to get as much mowing done as possible while it's here. The department has also been mowing with the town mower.
  - awarded the Mass. Dept. of Environmental Protection, Sustainable Materials Recovery Program grant in the amount of \$3,100.00. The funds may be carried over year to year and are being put away for future repairs or replacement of the compactor, when needed; voted to accept the grant.
  - traffic count strips are in three places on Reservoir Road as part of the required studies for the speed sign request.
  - approves the Capital Planning schedule for the Highway Dept. which plans for the replacement of the oldest single axle dump truck, a 2001.
  - Hampshire Cooperative Purchasing Salt Bids were approved.
- Northwest Road Culvert Relining Project:

A letter to proceed with construction of the relining of the Northwest Road culvert #W-27-009 from the Mass. Dept. of Transportation was received. The culvert has been delivered and work is scheduled to proceed on Wednesday. There is nearly \$100,000.00 remaining from the project; the Dept. of Transportation has deemed the repairs on the abutting storm drain as allowable use of the funds. Any unused funds will be returned to the state.
- Zoning Bylaw Review Committee:

Updated Phil on discussion held at the August 22 meeting proposing to create a Zoning Bylaw Review Committee. Art would like to move forward with it and recommended the appointment of two members of the Planning Board, and one member of each of the Zoning Board of Appeals and Selectboard. Art also recommended John Shaw and Ginny Curtis. The committee would submit recommendations to the Planning Board. The Planning Board would take the recommendations and finalize them for approval at town meeting. Assistance will be provided

by Pioneer Valley Planning Commission, as needed. Voted 2-0 to create a Zoning Bylaw Committee and make appointments at the meeting on September 19.

- Town Hall and Annex property maintenance:  
A low limb on the oak tree next to the Annex is inhibiting the use of the sidewalk. The flowerbeds in front of the Town Hall and in the small triangle at the junction of the sidewalks are in need of maintenance. The one in front of Town Hall was supposed to be removed last year and will be in the way of the work scheduled to the exterior of the building. Steve Holt will be asked to remove the low limb and remove the flowerbed in front. Cheryl will ask the volunteers from Hampshire Regional High School to work on the small triangle flowerbed. Their weekly services will be shared between the Library and Town Hall and Annex.
- Cheryl emailed copies of the FY17 final budget with FY16 expenditures to the Selectboard.
- Letter to Kelseys:  
Reviewed the letter to Kelsey's requesting their presence at the next meeting to discuss complaints from abutters; voted to approve the letter. Discussion was held regarding a letter dated August 24, 2015 to the Kelsey's for a cease and desist use of the horn. Ms. Curtis inquired if the Police Chief and abutters received a copy. Verification will be sent to Ms. Curtis and Selectboard.
- Letter to 46 Lyman Road:  
Reviewed a letter addressed to 46 Lyman Road regarding a complaint of unregistered vehicles. Elizabeth Marcil of 44 Lyman Road visited to report that the vehicles have been there for years. Discussed the procedures for removing the vehicles and reviewed the bylaw which states there will be a fine if vehicles are not removed within ten days of receipt of notice from the Selectboard. The letter allowed until October 31; voted to remove the date from the letter. The letter was addressed to the tenant of the property; voted to address the letter to the owner of the property and copy the tenant and to approve the letter as amended.
- Reviewed the list of vacancies which will go in the next tax bill.
- Council On aging Coordinator:  
The Council On Aging met on August 26 and discussed the vacancy of the Coordinator position. Louise Jasionkowski has been performing many of the duties and is willing to continue to allow more time to search for one. Agreed to continue the search by updating the posting on the website and around town and voted 2-0 to appoint Louise Jasionkowski as interim Council On Aging Coordinator.

- Town Hall Paint update:  
The signed contract with ASAP Painting is on file with all insurance and training certificates. Phil will meet with the contractor for a pre-construction review meeting.
- Town Hall roof update:  
Jim Robert's signed and returned the contract for repairs to the roof; he will be starting the work soon.
- Administrative Assistant, Cheryl Provost, reported:
  - making progress on the town flag quotes. Funding is needed in an amount up to \$600.00, voted 2-0 to request the Finance Committee to approve a transfer from the Reserve Fund.
  - she will email the work report for Sept. 9 through Sept. 12 and the schedule for Sept. 13 through Sept. 19.
  - attending STAM meeting Thursday, Sept. 15 in South Deerfield.
  - attending the Massachusetts Office on Disability Summit in Boston on Friday, September 16.
- Signed the Chapter 90 Project Request in the amount of \$22,200.00 for crack sealing various roads.
- Signed the Mass. Dept. of Environmental Protection, Sustainable Materials Recovery Program grant in the amount of \$3,100.00.

Adjourned meeting at 9:20p.m.

Approve: \_\_\_\_\_  
Philip Dowling, Chair

\_\_\_\_\_  
Arthur Pichette