



SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027

September 19, 2016

The meeting convened at 7:00 p.m.

Present were Phil Dowling, Jim Huston, and Art Pichette. Also present were Cheryl Provost, Steve Holt, John Shaw, Ginny Curtis, and Bob Turner.

Warrants were signed for: Payroll: \$70,982.15
 Vendor: \$78,932.94

- Highway Superintendent, David Blakesley unable to be present as he was attending a Hilltown Resource Management Meeting.
- Northwest Road Culvert Relining Project:
The lining is installed and the finish work is scheduled for completion.
- Zoning Bylaw Review Committee:
The Planning Board and Zoning Board of Appeals were notified and both are seeking members interested in joining the committee. The Selectboard will be notified of their findings. John Shaw and Ginny Curtis agreed to serve on the committee. A recommendation was made to search for an additional, younger member of the community to join, noting it will add a diverse opinion for recommendations that will likely be intact for many years to come. Reviewed the responsibilities of the committee and voted to make appointments at the meeting on October 3, when a complete list of names will be available.
- Town Hall and Annex property maintenance:
Steve Holt was asked to remove the low limb on the oak tree next to the Annex. He confirmed he'd been notified and that he would get to it.
- KOA discussion:
John Kelsey was unavailable for discussion.
- Solar Permit application:

Responded in writing to Ms. Curtis's questions regarding the application process for the Special Permit #205 application. A Planning Board Hearing is scheduled for September 20.

- Fiscal Year 2015 audit:
Scanlon Associates conducted the FY2015 audit and submitted a draft Management Letter, Financial Report, and updated fixed assets. The Selectboard voted to approve the reports and declined to arrange a meeting with the auditors.
- MIIA Risk Management & Loss Control Program:
Fire Chief, Chris Norris, is seeking approval to apply for four back-up cameras for fire apparatus. The grant program allows \$15,000 per community, with a limit of \$10,000 per category. Cheryl is interested in a training grant, a separate category. No other departments have expressed interest.
- KP Law rates:
KP Law requested approval for a rate increase from \$175 per hour to \$180 per hour, effective October 1. The last increase to the town was in 2009. KP Law prefers to give towns the option to decline increases, rather than impose them; voted to decline the request as the budget is closed for this Fiscal Year.
- Right of First Refusal:
Catherine M. Hancock, ESQ. representing Dwayne D. Gagne and Laura J. Gagne submitted a request to the Town to not exercise its right of first refusal under Mass. General Laws Chapter 61, section 8 (Forestry Land). Their offer to purchase the land was accepted by Brandon Provost, Personal Representative of the Estate of Joyce L. Kelly (Provost) located at 0 Mine Road. Reviewed the documents and by roll call voted 3-0 to not exercise the town's right of first refusal to purchase the Estate of Joyce L. Kelly (Provost) located at 0 Mine Road.
- Town Hall Paint update:
Phil met with ASAP Painting on Friday to review the project and lead paint removal protocol.
- Board of Health response to complaints at campground:
The Board of Health submitted their responses to Ginny Curtis's complaints in writing, a copy was provided to Ms. Curtis. Reviewed the response and voted to compile a response including the Board of Health and Building Inspector's reports to Ms. Curtis from the Selectboard. Provided a copy of the Building Inspector responses to Ms. Curtis.
- Correspondence, reviewed:
 - Mass. Municipal Association Fall legislative Breakfast meetings Sept. 30, Oct. 7, and Oct. 14
 - Mass. Municipal Association Chapter 90 Local Road Funding Survey in preparation of their Chapter 90 campaign to the Legislation at their January Session.

-Cabot Risk Strategies, LLC “Injured On Duty Workshop” Wednesday, November 2 in Northampton.

-Hampshire Spotlight Newsletter

- Administrative Assistant, Cheryl Provost, reported:
 - Finance Committee approved a transfer of \$600.00 from the Reserve Fund for the town flags.
 - she will email the work report for Sept. 13 through Sept. 19 and the schedule for Sept. 20 through Oct. 03.
 - The list of vacancies went out in the next tax bills last week.

Adjourned meeting at 8:20p.m.

Approve: _____
Philip Dowling, Chair

James Huston

Arthur Pichette