



**SELECTBOARD**  
**TOWN OF WESTHAMPTON**  
**TOWN HALL**  
**1 SOUTH ROAD**  
**WESTHAMPTON, MASSACHUSETTS 01027**

May 31, 2016

The meeting convened at 7:00 p.m.

Present were Art Pichette, Jim Huston, and Phil Dowling. Also present were Cheryl Provost and David Blakesley Ginny Curtis.

- The Selectboard voted by roll call, 3-0 to enter into Executive Session at 7:04 p.m., as the Chair declared that discussion in a public meeting may have detrimental effect on the towns' litigating position. The public meeting will reconvene at the end of the Executive Session.
- Closed the Executive Session and resumed Public Session at 7:20 p.m.

Present were Art Pichette, Jim Huston, and Phil Dowling. Also present were Cheryl Provost, David Blakesley, and Ginny Curtis.

Warrants were signed for:      Payroll: \$67,640.90  
   Vendor: \$27,450.52

Accepted minutes from May 16, 2016.

- Highway Superintendent David Blakesley reported:
    - he reviewed the Hampshire Council of Governments, Hampshire Purchasing, contractor bids for various highway materials and made recommendations. All are the lowest bid, except Cold patch, picked up. David recommends awarding Warner Proximity explaining he prefers their mix. Furthermore, the alternative is a company in Chicopee, a longer drive.
    - Voted 3-0 to accept David's recommendations and award the following contractors:
- HCOG Bid #1114
- Cold Patch, Picked up-Warner Proximity
  - Washed Stone ¾"-Meehan Construction
  - Washed Stone 1 ½"-Hathaway Construction
  - Traprock ¾"-Hathaway Construction, delivered
  - Washed Winter Sand-Hathaway Construction, delivered
  - CRG 7/8"-Hathaway Construction
- HCOG Bid #1115
- Hot Mix Asphalt (picked up)-Palmer Paving
  - Hot Mix (in place)-Lane Construction
  - Liquid Asphalt-All States Asphalt
  - Stone Seal-All Sates Asphalt

-received funding of \$200,000 from the state for the Northwest Road culvert project. The state will send the funds mid-June. Paperwork is on the way. The project will be required to be completed by December 2016.

-Environmental Protection Agency has new regulations regarding storm water run-off. An MS4 permit is required for urbanized area and impaired waters. A very small section of Loudville Road requires a permit. There are no is no population in the area and there are two storm drains. The Environmental Protection Agency has the authority to grant an MS4 waiver. David has consulted with Fred Civian, MassDEP Stormwater Coordinator regarding a waiver. Mr. Civian supports a waiver and recommends a request be sent to the Environmental Protection Agency. David presented a written request to be approved and signed. Voted 3-0 to approve the MS4 waiver request.

- Reservoir Road/King's Highway speed limit sign request:  
David reviewed MassDOT's response to the speed limit sign request. The requested speed is not in the 85 percentile of the travel strip data. Because of that, a comprehensive engineering study is required to establish speed regulations and posting speed limits; an engineer is not required. The study can be completed by three different drivers traveling along the 2 ½ mile section of road normally, without watching the speedometer, while an observer sits in the back watching the speedometer and takes notes of speed traveled. The District Office will analyze the request once they receive the results of the study.
- Tom Martin was unavailable.
- Non-exercise of Right of First Refusal:  
Leo and Anita Aloisi requested a waiver of the town's right to exercise first refusal option for property located North Road. Cheryl reported the Selectboard had previously waived their right on this property, however, the original survey fell short of the required frontage for a building lot. The parcel was surveyed and is now compliant. A new waiver is required.  
Voted 3-0 to waive the town's right of first refusal for property owned by Leo and Anita Aloisi located on North Road, being a portion of the parcel shown on Assessor's Map 16, Lot 4 and being parcel 1.
- Town Buy Recycled Policy:  
A Town Buy Recycled Policy was adopted in 1998. An annual memo is distributed to departments as a reminder of the policy. Kathleen Casey, Hilltown Resource Management, requested a current copy of the memo for grant application requirements.  
Voted 3-0 to renew the Town Buy Recycled Policy and authorize Art to sign the memo.
- FY17 budget update:  
The revised budget with Annual Town Meeting votes, Finance Committee salaries recommendation, and updated Cherry Sheet figures has a bottom line of \$18,963.00 under the levy limit. Discussion ensued regarding the salaries, the only item left unfinished at Town Meeting. Reviewed Finance Committee's evaluation of price index to determine pay increases. Discussed following a market analysis potentially sets up the need for higher increases, if the market trends higher. Previously, the Selectboard submitted a level salary proposal to try to work with the Finance Committee's request. At a former meeting, Police Chief, Dave White, requested the Selectboard consider a 2.5 % increase to his officers, offering to take it from any

increase he might be receiving. Other suggestions have been brought forth regarding other positions. Discussed proposing an increase in consideration of the state of the budget, as well as in acknowledgment of performance. Art believes increases should be given across evenly to departments, noting that the Library budget passed with a 2.5% salary increase and the highway crew is receiving their increase. Phil proposed a 2.5% increase to the positions that Finance Committee recommended a 1.5% increase to (any position receiving \$1,000 or more annually). The approved Library budget includes a 2.5% increase already, so will not require a revised proposal. The Highway crew rates are also in the current budget. Phil estimated an increase to the budget of \$1,613.

Voted 3-0 to propose that employees currently scheduled to receive a 1.5% increase on Finance Committees recommendations to receive a 2.5% increase.

- Voted 3-0 to reluctantly accept the resignation of Priscilla Miller as Council On Aging Director, effective July 8, 2016. Cheryl will prepare an ad for approval at the next meeting.
- Ginny Curtis visited to report that the Finance Committee minutes have been summarized to report only official votes taken at minutes. General discussions held during meetings are no longer being recorded. Ms. Curtis requested that the Finance Committee review the Open Meeting Laws. Cheryl was directed to follow up with the request.
- Campground inspection update:  
Reports were not received. The Board of Health is meeting Thursday, June 2; Cheryl will request information.
- Reviewed correspondence:
  - Fire Department swearing in ceremony is Tuesday, June 21 at 6:30 p.m.
  - Hampshire County Select Boards Association Meeting is Thursday, June 23. Registration required.
  - Massachusetts Interlocal Insurance Agency announced participation credits for Westhampton, Property & Casualty, in the amount of \$4,281.
  - Stantec February 2016 Sanitary Landfill Environmental Monitoring Report.
  - Charles Hope Company, LLC-solicitation to rehabilitate abandoned properties.
  - Comcast-program change.
  - Mass Dept. of Transportation- bridge inspection report for Northwest Road/Roberts Meadow Brook.
- Administrative Assistant, Cheryl Provost reported:
  - submitted report for May 17-May 31
  - submitted schedule for Jun 1-Jun 13
  - received specs for the town flag and will begin to seek quotes
  - Cheryl met with Northeast IT, Comcast, and Cor4 to review the options of connecting the Annex and Town Hall and reducing comcast service. Comcast is sending quotes for different options of service, cor4 is sending estimates for running cable. This is a portion of the procedures for the MassIT consultation grant.
  - Senator Downing's office will assist with the submittal of the petition to the General Court for Special Legislation for a farmer series pouring permit for Outlook Farm. A certified copy of the

Town Meeting minutes is needed. Cheryl will submit them once the meeting is dissolved, after the June 20 reconvene.

- The Selectboard voted by roll call, 3-0 to enter into Executive Session at 8:54p.m. as the Chair declared that discussion in a public meeting may have detrimental effect on the towns' litigating position. The public meeting will reconvene at the end of the Executive Session.
- Closed the Executive Session and resumed Public Session at 8:56 p.m.
- Signed the Special Town Meeting warrant.
- Signed Hampshire Council of Governments, Hampshire Purchasing, Municipal Award Forms for Bid #1114 and Bid # 1115.
- Signed the MS4 waiver request.
- Signed the waiver of the town's right of first refusal for property owned by Leo and Anita Aloisi located on North Road.
- Signed the Town Buy Recycled Policy memo.

Adjourned meeting at 8:57p.m.

Approve: \_\_\_\_\_  
Arthur Pichette, Chair

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James Huston, Clerk

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Philip Dowling