

**ANNUAL REPORT
OF THE
TOWN OFFICERS**



**TOWN
OF
WESTHAMPTON**

**FOR THE
YEAR ENDING DECEMBER 31, 2019**

DEDICATION

Christopher W. Norris

In 2019, the Selectboard dedicates the Annual Report to Christopher W. Norris in recognition of his many years of dedicated volunteer and professional service to the Town.

Christopher Norris was a member of the Westhampton Fire Department for 25 years and served as Fire Chief from January 2007 until May 2019. While Fire Chief he also served as Emergency Management Director and worked closely with the Emergency Medical Services Coordinator. Born and raised in Westhampton, Chris earned Master's Degrees in Fire Science and Administration and Public Administration, obtained his paramedic certification, and is currently working to complete his Ph.D. in 2020 in Public Policy and Administration with a concentration in Emergency Management. Chris also made time to serve on committees such as Capital Improvement Planning and Public Safety Complex Study.



Under Chief Norris's leadership, the Fire Department:

- Established a part-time ambulance service for the Town providing local service, short response times as well as revenue generation for the Department.
- Applied for multiple state and federal grants to support the Fire Department operations and equipment.
- Obtained grant funds and prepared a Hazard Mitigation Plan for the Town.
- Partnered with the Council on Aging on a carbon monoxide detector installation campaign.
- Transitioned burning permits and inspections to an online website format to make it more convenient for residents to obtain permits and immediate responses from the Fire Department.
- Established a CodeRED notification system to alert all Town residents of impending emergencies or public hazards.
- Led the Public Safety Complex Feasibility Study to assess conditions at the current facility and identify options to improve and expand the complex to meet current and future needs.
- Arranged for Fire Department members to deliver public education and fire safety lessons to Westhampton Elementary School and Hampshire Regional High School students and at public events such as the Fall Festival.
- Professionalized the Fire Department and recognized Fire Department staff for their service and professionalism to the Department.

We are grateful to Chief Norris for his long service to the Town and wish him success and satisfaction in his future endeavors.

Respectfully Submitted,

Philip Dowling, Chair
Maureen Dempsey, Clerk
Teri Anderson

REPORT OF THE SELECTBOARD

The year began with Philip Dowling as Chair, Arthur Pichette as Clerk and Maureen Dempsey. In June, Teri Anderson was elected for a three year term and the board re-organized with Philip Dowling as Chair, Maureen Dempsey as Clerk and Teri Anderson. Cheryl Provost continues as Administrative Assistant.

Art Pichette retired from the Selectboard after 6 years, however Art continues to serve on several committees including the Safety Complex Building Committee, the Zoning Bylaw Review Committee and the newly formed Town Property and Energy Assessment Committee. We would like to thank Art for his continued dedication and service to the Town of Westhampton.

The Town website continues to be a resource for residents and visitors to stay connected with town events. To learn more visit us at: <http://www.westhampton-ma.com/>

SOLAR PILOT AGREEMENT

With assistance from Roy Bishop Consulting and the Planning Board, the Selectboard negotiated and signed a PILOT Agreement (Payment In Lieu Of Taxes) for a solar project on Montague Road. The PILOT sets a 20 years payment schedule: \$81,991 for year one, increasing to \$99,054 for the twentieth year. Payments will begin when the system receives a Certificate of Completion from Eversource. Additionally, the land, which is leased to the solar company, will be subject to property taxes. The PILOT will be re-negotiated after twenty years based upon the value of the equipment at that time. A Decommissioning Agreement, secured by a cash deposit of \$283,998 and outlined in our Town's Solar Bylaws is included in this agreement.

PUBLIC SAFETY COMPLEX

At the Annual Town Meeting held on May 11, 2019 voters authorized, by a two-thirds majority, borrowing \$ 236,000.00 for the Engineering, Design & Bidding for a New Public Safety Building. The vote was contingent on an affirmative debt exclusion ballot question. Subsequently, the debt exclusion question passed at the Annual Town Election. D.A. Sullivan and Sons, Inc. were chosen as Owners Project Manager and Digiorio Associates, Inc. as engineer and architect. The Safety Complex Building Committee has been working diligently on finalizing plans and specifications for the project.

GREEN COMMUNITIES

Recognizing the need for the maintenance and repair of Town Buildings, the Selectboard formed the Town Property and Energy Assessment Committee. Members are Dave Blakesley, Barbara Cook, Chris Brooks and Art Pichette. In addition to reviewing and making recommendations for building repairs, the committee is analyzing energy usage in line with the Green Communities Grant. A complete energy audit of the Elementary School is being performed by UMass Clean Energy Extension and all town building are being assessed by Mass Save.

INFORMATION TECHNOLOGY

Improvements and upgrades to the town's information technology infrastructure will provide officials and employees with office equipment that is efficient and improves security. A new laptop was issued to the fire department for the first time, as well as an "all boards" laptop

currently used by the Zoning Bylaw Review Committee. We registered a new domain for email use. An email migration is under way to move many departments off the free Comcast/Xfinity account onto the new domain “@WesthamptonMA.org”. Departments migrated are: Accountant, Assessor, Building Commissioner, Board of Health, Highway Department, Police Dept., Selectboard/Administrative Assistant, Town Clerk, Tax Collector, Town Clerk, Treasurer. It is our goal to migrate additional emails in the coming year.

APPOINTMENTS

In addition to annual appointments, the Selectboard made the following appointments in 2019. Appointments run by fiscal year, July 1 – June 30 for terms of 1 or 3 years, depending on the position. Mid-year appointments fill vacancies for the remainder of a term, or in the case of an elected position until the next town election. Town officials are listed on the Westhampton website on the “officials” link located on the home page.

Amy Landau - Council On Aging Coordinator, replacing Julia Lennen
Colleen Basile – Council On Aging
David Antosz - Fire Chief and Forest Warden, replacing Christopher Norris
Stephen Holt – Emergency Management Director
Mark Gould – Emergency Services Coordinator
Cheryl Provost - Town Clerk, replacing Susan Bronstein
Joshua Menke - Cultural Council
Winnie Gorman – Board of Assessors
Paul Nevins – Board of Assessors
Jessica Lerman – Conservation Commission
Wesley Bowser – Westhampton Elementary School Committee, to fill vacancy until town election 2020
Anne Marie O’Reilly – Library Trustees

The Selectboard, in conjunction with the Board of Assessors, hired David Zagorski as the new Assessors Assistant.

The Selectboard again wishes to thank all the officials, board members, employees and volunteers that dedicate their time and services to the Town of Westhampton. Without the commitment of such caring individuals the town could not function. Anyone interested in joining a board or committee or volunteering for projects, large or small, please contact the Selectboard for more information.

The Selectboard meets every other Monday evening and is here to serve you. Contact Cheryl at 413-203-3086 or Administration@WesthamptonMA.org to make an appointment to be included on the Selectboard agenda.

Respectfully Submitted,

Philip Dowling, Chair
Maureen Dempsey, Clerk
Teri Anderson

REPORT OF THE TOWN CLERK

The year 2019 began with Susan Bronstein as Town Clerk. In September 2019 Cheryl Provost was appointed as Temporary Clerk, followed by appointment as Town Clerk in December.

Vital records are kept by the Town Clerk. The State recommends not printing the names of births due to privacy regulations. Vital records are reported for the calendar year 2019.

Births 9

Westhampton welcomed 3 girls and 6 boys

Marriages License Issued-5

01/19/2019	Andrew D. Tracy	to	Melissa E. Estelle
08/24/2019	Nicole M. DiSanto	to	Corey R. Pease
09/01/2019	Tylan J. Calcagni	to	Jennifer M. Milikowsky
09/04/2019	Abigail A. Pajak	to	Jeremy D. Whiting
10/05/2019	Matthew W. Clement	to	Michele A. Wagner

Deaths 10

01/01/2019	Mark J. Anderson	05/23/2019	Mary Anne Laroche
01/02/2019	Walter Kress	07/19/2019	Susan Pratt-Dennet
01/16/2019	Carolyn Fuller-Coggins	08/20/2019	Joseph Grygorcewicz
03/05/2019	Daniel J. Barszewski, Sr	09/06/2019	Leslie Ellen Ahlen
05/15/2019	Mary Pelissier	11/02/2019	Jean Creek

Dog Licenses

Males	9	\$ 45.00	Kennel 4 dogs or less	3	\$ 54.00
Females	9	\$ 45.00	Kennel 5 to 9 dogs	0	\$ 0.00
Spayed	132	\$ 1,320.00	Kennel 10 dogs up	1	\$ 65.00
Neutered	102	\$ 1,020.00			

Totals	252	\$2,430.00	Total Kennel Licenses	4	\$119.00
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Dog Licenses are available by March each year. All dogs six months or older must be licensed by June 30th; a current rabies certificate is required. Per State Law, any person whose dog is not licensed by the June deadline is subject to fines and penalties. License information is included with the annual census and application is available on Town web site.

Town Clerk Fees Collected

Burial Permits	1	\$ 20.00
Death Certificates	56	\$280.00
Birth Certificates	12	\$ 50.00
Marriage Certificates	10	\$ 50.00

Marriage License	5	\$ 100.00
Business Certificate	1	\$ 20.00
Total		\$ 520.00

At the Annual Town Meeting held May 11, 2019 and continued June 24, 2019, it was voted to amend the Town Zoning Bylaws to prohibit all adult use marijuana facilities within the Town. Related amendments were voted to define adult use marijuana facilities and added it as 3.080 to Section 3.0, "Schedule of Use and Regulations". In further support, it was voted to amend the Town General Bylaws to prohibit all adult use marijuana facilities. Town Meeting also voted to amend the Zoning Bylaws to authorize the Selectboard to appoint an associate member of the Planning Board for a term of year. The Planning Board Chair may enact the associate member to act on a special permit process under certain circumstances. Finally, at Annual Town Meeting it was voted to amend the Town General Bylaws to insert new section 19, Restriction on Marijuana Public Use and Consumption. All changes to Westhampton General and Zoning Bylaws were approved by the Massachusetts Attorney General.

Capital expenditure was voted at annual meeting, by secret ballot as requested, to authorize borrowing up to \$236,000 for design and engineering services of a new public safety complex, contingent on passage of a debt exclusion ballot question.

At Annual Town Meeting it was voted to authorize the Selectboard to enter into an agreement for Payment In Lieu Of Taxes (PILOT) for a ground-mounted solar facility located at 0 Montague Road. This, a first passage of such an agreement in Westhampton and under the new Solar Zoning Bylaw, served as a learning experience for many town officials and set the standards for future solar PILOT agreements.

Other business of Annual Town Meeting included authorizing the Selectboard to enter into a ten year agreement for recycling processing as well as two votes related to the King's Highway Bridge Project. All articles passed by the votes required.

Population from local census	1672
Total Registered Voters	1198
Democrats	279
Republicans	106
Green Rainbow	5
Designation	10
Unenrolled	798

The Annual Town Election was held June 1, 2019. Voters approved two questions.

Question 1: Shall the Town of Westhampton adopt the following Zoning Bylaw and General Bylaw?

Massachusetts General Laws, Chapter 94G, Section 3 allows a town, through adoption of bylaws, to prohibit all or certain types of adult use marijuana establishments, also known as "recreational" or "non-medical" marijuana establishments, from operating in that town. In a

town such as Westhampton that voted “yes” on Question 4 at the November 8, 2016 State Election in favor of allowing adult use of marijuana and lawful operation of marijuana establishments, a ballot question is also required. The Zoning Bylaw and General Bylaw amendment set forth below must also be approved at this election to prohibit in the Town of Westhampton all “marijuana establishments,” as that term is defined in Massachusetts General Laws, Chapter 94G, Section 1. The prohibition would apply to commercial marijuana establishments only and would have no impact on medical marijuana uses or the lawful use of recreational marijuana by adults.

Question 2: Shall the Town of Westhampton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount required to pay for the bond issued in order to pay costs of the design and engineering services, the preparation of bid documents, the hiring of an owner’s project manager, and related legal services all relating to the construction of a new public safety complex to be located at 48 Stage Road in Westhampton, the site of the current public safety complex, and to pay all other costs incidental and related thereto?

Among other services and duties, the Town Clerk provides copies of birth, death and marriage certificates; issuing marriage licenses, dog licenses, business licenses and special permit/variance applications; voter registration; and information needed for all elections. All board and committee meeting agendas are posted on the bulletin board outside the Town Clerk’s office and in the mailbox in front of town hall, or if you have internet access the Town website www.westhampton-ma.com

The Town Clerk holds office hours Tuesday night from 3:00 PM to 7:00 PM and Thursday mornings from 8:00 to 10:00 AM. If you cannot make it during these hours you may contact me at 413-203-3080 or at the new email, Clerk@WesthamptonMA.org and I will be glad to meet you at another time.

Respectfully Submitted,

Cheryl Provost,
Town Clerk

REPORT OF THE TREASURER

Balance July 1, 2018	\$ 1,782,985.65
Receipts	\$ 7,421,306.35
Disbursements	\$ 7,299,704.25
Balance June 30, 2019	\$ 1,904,511.75

Easthampton Library	\$ 7,118.63
Easthampton Savings Collector	\$ 60,510.48
Easthampton Savings Sweep	\$ 85,562.30
Easthampton Savings Bank Charity	\$ 1,966.72
Easthampton Payroll	\$ 9,519.76
MMDT General	\$ 22,650.37
MMDT Cultural Council	\$ 6,639.28
MMDT Septic Grant	\$ 83,843.87
Peoples MM	\$ 179,117.84
Peoples Septic	\$ 5,246.17
Unibank	\$ 418,056.97
Unibank Online Collections	\$ 386,090.84
Unibank Fire Online Collections	\$ 31,948.74
Unibank Deputy Collector	\$ 35,618.07
GermainTrust	\$ 5,424.86
Clapp Trust	\$ 89,275.00
OPEB Trust	\$ 33,001.32
MMDT Charity	\$ 7,153.00
MMDT Veterans Trust	\$ 2,343.18
MMDT Stabilization Fund	\$ 376,654.73
Balance June 30, 2019	\$ 1,904,551.75

Interest Earned	\$ 20,388.77
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Tax Title Account

Name	Balance due as of	6/30/2019
Conz, James	271 Northwest Rd	\$ 28,937.84
Creek, Von & Jean	105 Reservoir Rd	\$ 21,412.51
Kellogg, Loretta	225 Northwest Rd	\$ 27,396.99
Levesque, Abbie, M	Reservoir Rd	\$ 262.45
Moore, Abbie, Aloisi	North Rd	\$ 2,844.21
Progressive Structures	Northwest Rd	\$ 15,814.07
Stone, Norman	303 Southampton Rd	\$ 16,936.85
Wright, John	0 Southampton Rd	\$ 2299.32
		\$ 115,904.24

Respectfully Submitted,

Patricia W. Cotton, Treasurer

**REPORT OF THE
TOWN ACCOUNTANT
July 1, 2018 - June 30, 2019**

RECEIPTS

TAXES

Property	4,655,916.59	
Motor Vehicle Excise	266,894.12	
Tax Liens	11,101.21	
Payments In Lieu of Taxes	18,144.12	
Rollback Taxes	10,197.92	
Interest and Penalties on Taxes	29,676.17	4,991,930.13

COMM MASS

Local Aid/Lottery UGGA	149,830.00	
Exemptions	12,506.00	
PILOT	1,126.00	
Chapter 70 Schools	473,330.00	
Charter School Reimbursement	10,444.00	
Vocational Transportation	0.00	
Extended Polling Hours	426.00	
State Aid to Libraries	3,398.24	
Veterans Reimbursements	6,152.00	
Medicaid	13,460.78	670,673.02

MISC GRANTS AND GIFTS

COA – State	5,776.72	
Cultural Council	4,610.42	
Library Gifts	4,185.00	
Library Building Gift	21.27	
		14,593.41

GENERAL GOVERNMENT

Licenses Selectboard	321.00	
Plumbing Fees	3,220.00	
Electrical Fees	3,865.00	
Building Permits	33,877.28	
Planning Board	184.00	
Zoning Permits	20.00	
Library	91.29	
Tax Collector Fees	5,140.00	
HCOG Solar Credits	6,411.60	
Other Departmental	681.60	

Mark & Clear	1,360.00	
Town Clerk Fees	2,084.00	
Miscellaneous Receipts	243.29	57,499.06
FIRE DEPARTMENT		
Misc Fire Receipts	170.00	
State DCR Grant	4,328.80	
Federal Fire Grant	22,695.00	
EMPG Grant	2,460.00	
Ambulance Receipts Reserved	1,974.05	31,627.85
POLICE DEPARTMENT		
Motor Vehicle Fines	223.86	
Police Detail Cruiser Fee	420.00	
Gun Permits	1,862.50	2,506.36
BOARD OF HEALTH		
Licenses & Permits, Fees	7,549.00	
Transfer Station Fees	46,911.00	
DEP Recycling Grant	10,750.00	65,210.00
REVOLVING FUNDS		
Consultants C.44, 53G	11,250.00	
Insurance Reimb. Under 20k	1,629.38	
TNC Fund	16.60	
Fire Dept.Revolving Fund	2,250.00	
Septic Repayment	2,046.84	
Cemetery Revolving Fund	10,380.00	27,572.82
SCHOOL FUNDS		
Misc Reimbursements to Elementary School	11,734.96	
Choice Reimbursement	137,359.00	
Extra Relief Circuit Breaker	20,949.00	
GAPS/ REAPS Grant	21,325.00	
Kindergarten Enhancement	200.00	
Pre-School	13,723.00	
HCGIT Wellness Grant	650.00	
Building Use	1,350.00	
Five College Grant	330.40	
Rural School Aid	15,095.73	
School Lunch Town	23,571.25	
School Lunch Federal	9,813.31	
School Lunch State	555.23	256,656.88

HIGHWAY

Chapter 90	174,567.49	
Highway Misc	2,442.19	177,009.68

TRUST

Clapp Trust	266.65	
Sale of Lots C.114, S.15	2,400.00	
Cemetery Trust	56,900.68	
OPEB Trust	86.13	59,653.46

INTEREST

On General Fund	8,074.13	
On Charity Funds	103.32	
On Veterans Trust	57.31	
On Stabilization	9,183.30	17,418.06

AGENCY

Deputy Collector Fees	4,030.00	
Meals Tax	81.56	
Gun Permits	5,262.50	
Police Outside Detail	5,463.00	
Payroll Deductions	655,690.56	670,527.62

PROCEEDS OF BORROWING

Loader	135,000.00	
Highway Truck	243,428.00	378,428.00

TOTAL RECEIPTS**7,421,306.35****NON-APPROPRIATION EXPENDITURES****TAX REFUNDS**

Property Tax	19,760.64	
Motor Vehicle Excise	5,225.87	24,986.51

AGENCY

Deputy Collector Fees	4,030.00	
Meals Tax	94.83	
Gun Permits	5,950.00	
Police Detail	5,463.00	
Payroll Deductions	655,388.79	670,926.62

SCHOOL REVOLVING FUNDS & GRANTS

REAPS grant	21,324.88	
Extra Relief SPED Circuit Breaker	18,130.02	
Rural School Aid	15,096.00	
Five College Grant	330.40	
Preschool	21,147.98	
School Building Use	5,526.45	
School Choice	114,999.64	
School Lunch	32,499.18	
School Technology Gift	975.98	
School Library Gift	0.00	230,030.53

SPECIAL REVOLVING FUNDS & GRANTS

Cemetery Revolving	7,769.77	
Cultural Council	3,969.40	
Council on Aging State	5,980.51	
State Aid to Library	3,192.44	
Fire Dept. Revolving	4,183.13	
Federal Fire Grant	22,695.00	
MEMA EMPG Grant	2,460.00	
State DCR Fire Grant	4,328.80	
DEP Recycling Grant	6,501.00	
HCGIT Wellness Grant	604.47	
Chapter 90 Highway Funds	174,567.49	
Insurance Reimb. Under 20,000.00	1,629.38	
Consultants 44, 53G	5,100.00	
Library Gifts	5,313.83	
Library Building Gift	1,895.00	250,190.22

CAPITAL PROJECTS

Loader	132,200.00	
Highway Truck	243,428.00	375,628.00

APPROPRIATION EXPENDITURES

	BUDGETED	SPENT
<u>General Government</u>		
Moderator	487.00	0.00

Selectboard Salary	5,125.00	5,006.45	
Selectboard Expense	5,700.00	5,614.65	
IT Support	9,800.00	9,780.99	
IT Support FY18 Encumbrance	628.99	628.99	
IT Support Infrastructure	17,900.00	13,919.42	
Administrative Assistant	36,814.00	36,814.01	
Accounting Officer Salary	15,838.00	15,837.98	
Accounting Officer Expense	3,800.00	3,364.80	
Independent Audit	21,500.00	0.00	
Treasurer Salary	15,838.00	15,837.98	
Treasurer Expense	9,500.00	8,931.87	
Tax Title Expense	2,500.00	2,461.60	
Assessor Salary	8,508.00	8,281.25	
Assessor Expense	8,300.00	3,419.27	
Assessor Assistant	15,521.83	15,521.83	
Assessor Expense FY18 Encumbrance	19.50	19.50	
Field Review Conversion	9,551.17	0.00	
Tax Collector Salary	15,813.00	15,837.98	
Tax Collector Expense	16,650.11	16,315.14	
Tax Collector Expense FY18 Encumbrance	3.35	3.35	
Tax Taking Expense	1,005.89	362.18	
Town Clerk Salary	13,577.00	13,200.48	
Town Clerk Expense	6,226.00	5,006.92	
Clerk Board of Registrars	100.00	100.00	
Counsel Fees	28,000.00	26,946.07	
Counsel Fees FY18 Encumbrance	2,790.32	2,790.32	
Conservation Commission	218.00	195.00	
Planning Board	526.28	231.24	
Zoning Board of Appeals	600.00	54.40	
Town Offices	27,233.72	26,513.93	
Town Offices FY18 Encumbrance	2,736.00	1,235.65	
Town Hall & Annex Repairs	5,000.00	3,517.56	257,750.81
<u>Protection of Persons & Property</u>			
Police Chief	32,246.00	32,246.00	
Police Department	60,474.00	57,051.90	
Fire Chief	11,886.00	11,886.00	
Fire Department	42,200.00	42,128.78	
Safety Complex Feasibility Study	1,047.80	1,047.80	
Public Safety Complex	16,800.00	16,794.08	
Emergency Management Dir.	463.00	463.00	
Emergency Medical Services	17,000.00	17,000.00	

Inspector Compensation	6,000.00	4,490.00	
Building Insp/Commissioner Salary	15,400.00	15,400.00	
Inspector Expense	2,894.62	2,894.62	
Tree Warden	657.00	0.00	
Tree Warden Expense	2,400.00	2,000.00	
Animal Control Officer Salary	1,750.00	1,379.85	
Animal Control Officer Expense	375.38	0.00	204,782.03

Education

School Committee	1,527.00	1,267.00	
Elementary School	1,704,401.00	1,681,568.52	
Elementary School FY18 Encumbrance	77,030.01	69,106.93	
School Lighting Project	40,000.00	40,000.00	
Hampshire Regional	1,234,318.00	1,234,318.00	
Hampshire Regional Debt	65,475.00	65,475.00	
School Choice Assessment	43,127.00	43,841.00	
Charter School Assessment	66,572.00	79,970.00	
Vocational Tuition	380,000.00	360,830.49	
Vocational Transportation	57,579.00	57,241.70	3,633,618.64

Public Works

Highway Administration	5,750.00	5,196.10	
Highway Salaries	226,194.00	222,985.31	
Highway Materials	88,005.03	84,189.23	
Snow Removal	109,456.67	109,456.67	
Road Machinery	41,700.00	36,016.67	
Road Machinery Fuel	31,050.00	29,809.42	
Road Machinery Fuel Storage Tanks	34,773.00	0.00	
Road Machinery Buildings	28,887.00	20,667.47	
Transfer Station	55,550.00	52,932.09	
Transfer Station FY18 Encumbrance	1,094.62	1,094.62	
Cemetery Salary	6,504.00	6,378.83	
Cemetery Commission	461.00	460.98	569,187.39

Human Services

Board of Health Salary	1,230.00	870.00	
Board of Health Expense	500.00	331.10	
Hilltown Resource Mgt. Coop	6,833.00	6,833.00	
Foothills Health District	20,891.00	20,890.10	
Animal Inspector Salary	841.00	663.18	
Council on Aging	3,025.00	3,001.62	
COA Coordinator	2,658.00	2,640.00	

Veterans Agent	1,781.00	1,781.00	
Veterans Expense	14,460.00	13,461.76	50,471.76
<u>Culture & Recreation</u>			
Library	92,674.00	91,889.04	
Historical Commission	1,200.00	668.56	
Memorial Day	200.00	124.00	
Cultural Council	75.00	0.00	92,681.60
<u>Debt</u>			
Highway Truck/School Roof	245,000.00	245,000.00	
Interest Long Term Debt	4,361.00	4,361.00	249,361.00
<u>Intergovernmental</u>			
Hampshire Council of Governments	761.00	0.00	
State Assessments: Air Pollution	516.00	516.00	
RMV Surcharge	1,000.00	1,000.00	
Regional Transit	179.00	179.00	
Special Education	0.00	9,055.00	
STRAP	12,000.00	12,000.00	
Pioneer Valley Planning Comm.	260.00	259.34	23,009.34
<u>Unclassified</u>			
Hampshire County Retirement	200,517.00	200,517.00	
Unemployment	19,195.73	2,442.04	
Group Health Insurance	396,000.00	364,305.91	
Medicare	27,804.27	27,804.27	
Insurance & Bonds	84,210.00	75,266.00	
Insurance & Bonds FY18 Encumbrance	433.00	433.00	
OPEB Trust	5,000.00	0.00	670,768.22
TOTAL APPROPRIATION			
EXPENDITURES	5,962,464.29	5,751,630.79	
GRAND TOTAL ALL EXPENDITURES			7,303,392.67

Respectfully Submitted,

Joseph Boudreau, Town Accountant

Combined Balance Sheet **All Funds and Account Groups** **June 30, 2019**

ASSETS

Cash and cash equivalents								
Investments								
Receivables:								
Personal property taxes								
Real estate taxes								
Allowance for abatements and exemptions								
Tax liens								
Motor vehicle excise								
Other receivables Rollback								
Due from other governments								
Amounts to be provided - payment of bonds								
Total Assets								
	General	Special Revenue	Capital Projects	Fiduciary Fund Types Trust and Agency	Account Groups Long-term Debt	Totals (Memorandum Only)		
	809,496.04	504,990.27	2,800.00	587,262.67		1,904,548.98		
						-		
						-		
	12,743.50					12,743.50		
	130,090.63					130,090.63		
	(43,919.05)					(43,919.05)		
	95,258.38					95,258.38		
	17,553.02					17,553.02		
	705.78					705.78		
		79,340.65				79,340.65		
					378,428.00	378,428.00		
	<u>1,021,928.30</u>	<u>584,330.92</u>	<u>2,800.00</u>	<u>587,262.67</u>	<u>378,428.00</u>	<u>2,574,749.89</u>		

Combined Balance Sheet **All Funds and Account Groups** **June 30, 2019**

LIABILITIES AND FUND EQUITY

Liabilities:

Deferred revenue					-
Real and personal property taxes	98,915.08				98,915.08
Tax liens	95,258.38				95,258.38
Motor vehicle excise	17,553.02				17,553.02
Other receivables Rollback	705.78				705.78
Due from other governments		79,340.65			79,340.65
Accrued payroll and withholdings	157,678.40	23,286.83			180,965.23
Notes payable				378,428.00	378,428.00
Total Liabilities	370,110.66	102,627.48	-	378,428.00	851,166.14

Fund Equity:

Reserved for encumbrances	19,999.12				19,999.12
Reserved for expenditures	95,000.00				95,000.00
Reserved for continuing appropriations	67,306.61				67,306.61
Undesignated fund balance	469,511.91	481,703.44	2,800.00	587,262.67	1,541,278.02
Total Fund Equity	651,817.64	481,703.44	2,800.00	587,262.67	1,723,583.75
Total Liabilities and Fund Equity	1,021,928.30	584,330.92	2,800.00	378,428.00	2,574,749.89

REPORT OF THE TAX COLLECTOR AS OF JUNE 30, 2019

	Real Estate Balances	Personal Property Balances	Motor Vehicle Balances
	as of June 30, 2019	as of June 30, 2019	as of June 30, 2019
2019	77,021.62	6,520.14	11,817.12
2018	34,142.55	5,099.88	1,773.99
2017	16,546.73	1,003.39	1,315.53
2016	-	119.69	575.84
2015	-	-	335.21
2014	-	-	1,259.70
2013	-	-	475.63
2012	-	-	-
2011	-	-	-
Prior Yrs.	-	-	-
TOTAL	\$127,711.00	\$12,743.20	\$17,553.02

GRAND TOTAL: \$158,007.22

All payments are due on the quarterly system, with due dates as follows:

1st quarter - August 1

2nd quarter - November 1

3rd quarter - February 1

4th quarter - May 1

Bills are mailed quarterly, one month before due date.

The Tax Collector can be reached at 413-203-3084 or the new email
TaxCollector@WesthamptonMA.org

Respectfully Submitted,

Anne Marie Knox, Tax Collector

REPORT OF THE BOARD OF ASSESSORS

In 2019, the Board of Assessors recorded 62 property transfers. Also, the Board approved a total of 19 personal exemptions, 3 real estate abatements and 64 motor vehicle excise abatements.

Fiscal year 2020 was an interim recertification year for the Town of Westhampton. The State of Massachusetts, Department of Revenue, Division of Local Services is involved in this process. They reviewed and then certified the Town's values in December 2019.

Westhampton's assessed values for Fiscal Year 2020 are

Real Estate - \$232,569,043
Personal Property - \$5,283,742
Exempt - \$28,811,400

The tax rate was certified by the Massachusetts Department of Revenue in December 2019 for fiscal year 2020 at \$20.32 per \$1000 of value.

Assessor business can be transacted Monday & Wednesday mornings from 9-12 and the Board of Assessors meets Tuesday at 7:00 p.m. at the Town Hall Annex.

We can be reached at 413-203-3082 or assessor@westhamptonma.org

Respectfully Submitted,

Walter Morrey, Chair
Paul Nevins
Winnie Gorman

REPORT OF THE FINANCE COMMITTEE

As of December 31, 2019 members and their respective terms were:

Thomas M. Cleary, Jr.	Chair	2020
Peter Montague	Member	2020
Vacancy	Member	2020
Mary Cleary	Member	2021
Sarah Mulvehill	Member	2021
Sacheverell Seney	Secretary	2021
Tad Weiss	Member	2021
Stephen Holt	Member	2022
Andrew Klyman	Member	2022
Priscilla (Pat) Miller	Member	2022

The Finance Committee's duties are to review department budget requests, prepare the town's annual budget, and serve as the town's fiscal advisory body.

Several departments underspent their budgets and returned money to the town for the fiscal year (FY) that ended June 30, 2019. As a matter of policy, the Finance Committee supports this

practice, seeking to encourage open dialogue with the various departments and to support the discussion of adjustments should they arise during the course of the fiscal year. Although the Finance Committee strives to have accurate budgets that reflect the needs of the various departments, an open dialogue has been deemed important so that the townspeople can best determine how to allocate the limited town resources. The result is that if a budget is underspent in one year, it is not automatically reduced in a subsequent year but rather the reasons and future anticipations are reviewed.

The committee's overarching goal for FY2019 continued to be preparation of the town's finances to accommodate a potential public safety complex. The committee recommended paying off debt early in an effort to manage the tax rate for the next several years. This recommendation had the additional benefit of decreasing the overall interest expense attributable to these items. An override was passed in support of the design and bid phases for consideration of a new public safety complex. It is anticipated that the results of this project will be presented to the townspeople in early calendar year 2020.

The Finance Committee considered and supported the following items for FY2020:

- The addition of an assistant fire chief;
- The addition of a math interventionist at the elementary school;
- The addition of two police officers;
- A significant increase in the building inspectors compensation;
- and The transfer of fuel services from the Public Safety Complex to the Highway Department

The Finance Committee continued its collaboration with town departments, the Selectboard, and the Capital Planning Committee to anticipate capital needs over the next 10 years so that resources may to be allocated on a rotating basis.

Additionally, the committee is tasked with reviewing requests from various town departments for additional funding related to unforeseen events. The following transfers were approved during the calendar year 2019:

- Counsel Fees \$5,000
- Public Safety Complex Building 3,300
- Highway Fuel Storage Tanks 3,000
- Insurance Agreement 300

The Finance Committee would like to thank the town departments and committees for understanding the fiscal constraints that exist and submitting budgets reflecting those limits.

As always, Finance Committee meetings are open to the public and all are encouraged to attend. Westhampton residents' input is welcomed, as it helps Finance Committee members understand Westhampton's financial needs and what our neighbors want for Westhampton.

Respectfully Submitted,

Thomas M. Cleary, Jr., Chair

REPORT OF THE PLANNING BOARD

The Planning Board reviewed and approved two site plan and two building permit applications this past year. The Board also approved the Decommissioning Agreement for the solar array project off Montague and North Roads.

The Planning Board held three Public Hearings: to authorize the Selectboard to appoint an associate member of the Planning Board which was approved; to consider a proposed solar array on Hathaway Road which was ultimately withdrawn; and collaboratively with the Zoning Bylaw Review Committee to review the proposed marijuana bylaws.

Respectfully Submitted,

Susan Bronstein, Chair

REPORT OF THE ZONING BOARD OF APPEALS

In 2019 the Zoning Board of Appeals was made up of Richard W. Tracy as chairman, Laurie Sanders as clerk, Wayne Parks, John Kelsey, and Peter Ignatovich.

The Zoning Board of Appeals meets on the second Tuesday of each month at the Town Hall Annex Building at 3 South Road, and is open to the public if anyone wants to attend. We sign off on any building permit applications, answer zoning questions, hold public hearings on Special Permit or Variance requests, or appeals from an aggrieved party.

We had no public hearings in 2019, and signed off on several building permits. The most time consuming issue during 2019 was keeping up with the work of the Zoning Bylaw Review Committee which has been working for over a year on updating the Town's Zoning Bylaws. John Kelsey is the Zoning Board's representative, on that committee, and he has kept us up to date on all of their work. Based on possible changes being proposed, many of the responsibilities currently held by the Z.B.A., will be transferred to the Planning Board and we will only be seen as a Board of Appeals. This could greatly reduce our work load.

Respectfully Submitted,

Richard W. Tracy, Chair

REPORT OF THE CONSERVATION COMMISSION

Members: Brad Morse (Chair), Fred Morrison, Elvira Loncto, Bob LaPalme (Secretary), Steve Holt (Associate). The commission would like to express our appreciation for the work of commissioner Peter Cleary and wish him well with future endeavors. We welcome new commissioner Jessica Lerman.

Under The Wetlands Protection Act, eight “interests” are protected by town conservation commissions across the state. Those commissions process thousands of applications every year for permits to do work in and near wetlands, floodplains, banks, riverfront areas, beaches and surface waters, (source: Mass Assn of Conservation Commissions).

The eight important public values subject to protection referred to as “interests” are:

1. Protection of public and private water supply
2. Protection of groundwater supply
3. Flood control
4. Storm damage prevention
5. Prevention of pollution
6. Protection of land containing shellfish
7. Protection of fisheries
8. Protection of wildlife habitat.

What follows is a brief summary of WCC activities for year 2019:

Site visit	8
Public hearing	3
Continuation of Hearing	2
Request for Determination (RDA)	3
Notice of Intent	1
Violation concern	2
Order of Conditions	1
Forest Cutting plan notification	3
Building permit wetland sign-offs	6

Other-solar array: Montaque Road; K. Meehan owner, wcc required and selected professional wetland scientists to peer review all work in the wetlands regulated areas associated with this project paid for by the applicant. Routine reports are made to the con com. It is monitored as it progresses.

Conservation Restricted Properties annually monitored by WCC:

- Westhampton Public Library Conservation Restricted Area
- Kestral Land Trust Conservation Restricted Area; Skibiski
- Kestral Land Trust Conservation Restricted; Sarafin
- Hilltown Land Trust Conservation Restricted; Weiss donor
- Kestrel Land Trust Conservation Restricted; Glass donor
- Martin-Held property Conservation Restricted
- Lewis Conservation Restricted (Westhampton co-owner of CR) (2018)

- Kestrel Land Trust Conservation Restricted; Hanging Mountain/Lashway (2018)
- Kestrel Land Trust Conservation Restricted; Collins (2018)
- Kestrel land Trust conservation Restricted; Greenburg (2018)

Respectfully Submitted,
Bob LaPalme, Secretary

REPORT OF THE BUILDING INSPECTOR

There were 126 building permits issued in 2019 with \$72,201.88 collected in fees for projects.

Permit Classification	No.
Annual Inspections (not bp)	2
Barns	3
Pools	1
Renovations	23
Roofs/Siding/Windows/Doors/Insulation	46
Sheds/Porches/Decks/Carport	18
Sheet Metal	1
Signs	1
Single Family New Homes	1
Solar	11
Stoves	16
Tents	3

A building permit is required by the state Building Code to construct, alter, repair, remove, or demolish a building or structure. If you are not sure whether your project will require a permit, please call before you begin construction.

Permit applications may be picked up at the Town Hall during regular office hours or found on the Town's website: www.westhampton-ma.com. The Building Commissioner's office is open every Tuesday evening between 5:30 – 6:30 PM. **Best to call ahead to make sure office is open.** If you need help filling out the forms, please stop by or call 413-364-7782. I can also be contacted at: BuildingInspector@WesthamptonMA.org

Respectfully Submitted,

Thomas Quinlan, Building Inspector

REPORT OF THE PLUMBING INSPECTOR

During the year 2019 the Plumbing Inspectors office received 48 requests for plumbing and gas permits. Of those 26 were for plumbing. Of those 4 were for new houses and 22 for renovations. There were 22 were for gas permits.

A total of \$1,960.00 was collected for permits and fees.

Respectfully Submitted,
Brian Pichette, Plumbing and Gas Inspector

REPORT OF THE HIGHWAY SUPERINTENDENT

The winter of 2018-2019 was, for the most part, open and cold. The snowstorms we had were small but continued into April. \$100,000 was appropriated in the Snow Removal account. A total of \$109,457.00 was spent.

In the spring, all paved roads and parking lots were swept, and, during the summer, all catch basins were checked and cleaned as needed.

Chapter 90 Projects

Hot Mix Paving

A short section of North Road was shimmed and overlaid from Hathaway Road north a distance of 1000 feet. The entire length (one mile) of Montague Road was shimmed where needed and then overlaid.

Total paved 1.3 miles.

Chip Seal

The following sections of three roads were chip sealed:

Kings Highway from North Road to Reservoir Road .6 miles

Reservoir Road from Kings Highway to East Shore Road .7 miles

Chesterfield Road from Northampton town line to Brewer Woods bridge 1.1 miles

Total chip sealed 2.4 miles.

Beavers

Beavers again caused problems at the bridge on Rte. 66 near South Road. Five were trapped and removed.

Other Projects

Burt Road

A new house at the very end of Burt Road made it necessary that we improve the last portion of the road to provide access to the new home. Trees were cut, the road was excavated and widened, and bank run gravel was added before winter set in. Work will continue in the spring. Finally, we have improved Burt Road to the end of the layout.

Fuel Tanks

Annual Town Meeting 2019 appropriated the additional funds needed to install new gasoline and diesel tanks at 58 Hathaway Road. Specifications were written and the project was advertised. The Selectboard awarded the contract to Miller's Petroleum for a total project cost of \$37,773. As of mid-February 2020, the tanks are in and the project should be completed soon.

Speed Zoning Montague Road

Both the Police and Highway Departments received requests from residents of Montague Road to have speed limit signs installed. This process has been started by doing traffic counts through the Pioneer Valley Planning Commission. This is the first step in a lengthy process that involves approval from both Mass Department of Transportation and the Registry of Motor Vehicles, in order to have legally posted zones on public ways.

OSHA Regulation

In 2019, the OSHA standards were put into place for all municipal workplaces. Prior to this, we were not required to follow OSHA regulations. I spent a lot of time attending training sessions on this, put on by OSHA, the Department of Labor Standards (D.L.S.), and the town insurance provider, M.I.I.A. We are still regulated by D.L.S., but D.L.S. has adopted the O.S.H.A. standards. All three entities understand that no municipality is going to be 100 percent compliant with these regulations at the time of adoption. Nor do they expect 100 percent compliance soon. The goal is to work towards compliance, especially with things that are identified in the free audits that are provided by all three entities. Trench safety was one that needed improvement for the Highway Department. I applied for a grant through M.I.I.A.'s risk management program for trench safety equipment for the full amount of \$10,000. Westhampton was awarded \$4,800. This allowed the Department to purchase a trench box. It shows we are moving forward towards compliance. This is the goal.

Other things the Department assisted with were installing new lolly columns under the main town hall floor and preparing an area for a new structure shed at the elementary school, and landscaping after installation.

H.C.O.G./F.R.C.O.G.

The Hampshire Council dissolved in 2019. They had for many years taken care of the procurement process for Highway goods and services. Fortunately, the Franklin Regional Council of Governments has allowed all towns that used the H.C.O.G. to join with them. This hopefully will help keep the costs for these goods and service down due to larger volumes that vendors will be bidding on.

Regular Maintenance

The usual regular maintenance was ongoing with brush cutting, hazard tree removal, catch basins repaired or replaced as need, sign replacement and repairs, potholes filled, and gravel roads graded. Also, as mentioned above, we continue to help out at all town buildings, doing minor repairs and upkeep.

Vehicles

No Highway Department vehicles were replaced this year. All vehicles are in good shape and continue to serve us well. The next vehicle up for replacement will be a new pickup truck.

Kings Highway Bridge

This past year, the town held the required design hearings and the right of way (R.O.W.) process was completed. The project is now scheduled to go out to bid in late June 2020.

Changes with the Department Employees

In August 2019, Alex Antosz left the Highway Department to pursue other interests. After going through the hiring process Zack Pruzynski was hired by the Selectboard. Zack lives in Chesterfield and started work on October 21, 2019. Zack has proven to be an excellent fit within the Department. He comes with many of the skills required for this job, and, most importantly, has a very strong work ethic. He wants to get things done!

This will be my last town report. After 34 years with the Highway Department and 20 years as Superintendent, I will be retiring on February 13, 2020. It has been a great place to work and I will miss it. I always tried to do the best we could with the money we had to work with, while being honest and fair to everyone involved. I wish to thank all the past and present employees of the Department that I worked with over the years, as well as past and present public officials of the town. I feel very fortunate to have had your support over all these years.

New email for Westhampton Highway Department: HighwayDept@WesthamptonMA.org

Respectfully Submitted,

David Blakesley,
Highway Superintendent

REPORT OF THE FIRE DEPARTMENT

I would like to start off by introducing myself. For those who don't know me my name is Dave Antosz and I was hired as Fire Chief for the town of Westhampton in August of 2019. I have been with the department for 17 years. This came to be due to the retirement of our long time Fire Chief, Christopher Norris. I would like to express my gratitude for all that Chief Norris has done for his 25 years of service in the Westhampton Fire Department, twelve and a half of those years as Fire Chief. Through his leadership and knowledge he brought a level of professionalism that many small towns of our size rarely get to experience.

The Westhampton Fire Department is an all-volunteer organization consisting of twenty-three Firefighters and Emergency Medical Technicians (EMT's) that respond to numerous emergency calls throughout the year. All personnel are alerted to an emergency in town through a paging system that provides the emergency responders with the location and nature of the call. Emergency personnel then stop what they are doing to respond to the Fire Station to retrieve equipment and vehicles needed for the response. We have continually educated people throughout the community that given the current type of volunteer organization the town has in place, there is a possibility that someone may have an emergency and not get a response from a member of the Westhampton Fire Department or Westhampton EMS. Additionally, we have informed the public that, if we do have personnel that can respond, from the time of notification for an emergency, to the time we arrive on the scene and begin mitigation efforts could be anywhere from 10-15 minutes depending on the location in town that the emergency occurred. This time frame is within the normal response time based on Call/Volunteer Departments as outlined in the National Fire Protection Association (NFPA) 1720 Standard.

Like many organizations, the fire service continues to face challenges. Recruitment of new personnel continues to be a major concern for small-volunteer organizations. The Westhampton Fire Department is always looking for anyone willing to make the commitment and join the Department so we can maintain this active organization. Ongoing training and education is a significant focus in the fire service based on the need to keep up with changing technologies and hazards encountered by our personnel. The safety of all our personnel and mutual aid partners has always been paramount and a primary focus of our mission. Throughout the year, personnel are expected to attend local, county, state, or federal training programs to remain competent and operate safely during any emergency.

Based on the volunteer nature of the fire department, many preventative measures have been explored or implemented to help maintain this type of organization. Open burning is only allowed on Saturdays or Sundays with a valid permit in order to have a higher probability that personnel will be home during these hours of burning if needed to respond. Residential sprinklers have been required previously in subdivisions here in town as well as promoted during any new construction projects. Fire extinguisher training programs have been conducted to help everyone understand how to safely operate these devices. Finally, smoke detector and carbon monoxide detector installation projects have been implemented and undertaken in collaboration with other groups throughout the town to help increase the safety of our residents. These are just a few examples of how we have tried to increase the safety of all our residents while maintaining a volunteer organization.

The Westhampton Fire Department had another busy year in 2019 providing emergency services to the community. The Department responded to one hundred and ninety one calls for service this year. These calls for service were for fire suppression, emergency medical services, hazardous materials response, carbon monoxide alarm activations, motor vehicle accidents, utility wires down, residential fire alarm activations, inspections among other responses and requests.

2019 emergency calls breakdown

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.07%
Overpressure rupture, explosion, overheat-no fire	1	0.52%
Rescue & Emergency Medical Service	117	61.26%
Hazardous Condition (No Fire)	10	5.24%
Service Call	29	15.18%
Good Intent Call	10	5.24%
False Alarm & False Call	11	5.76%
Severe Weather & Natural Disaster	6	3.14%
TOTAL	191	100.00%

In addition to the emergency responses, personnel commit numerous hours to training and other activities for the community. Continual training is a critical component for all our members in order to keep them safe and remain competent in their skill sets throughout the year. In 2019, members in our organization completed over 1,000 hours of training. This training includes in house courses along with Hampshire County and Mass Fire Academy courses and neighboring community mutual training exercises.

The Department's fleet of apparatus consists of a 2004 Engine, 1986 Engine, 2017 Tanker Truck, 2002 Brush Truck, 2009 Rescue Truck, 2009 Mobile Air trailer with a light tower and generator. All vehicles are checked by department personnel on a weekly basis to ensure a state of operational readiness and reliability. All of these vehicles have service completed by certified Emergency Vehicle Technicians (EVT's) throughout the year to prolong the expected life-span of the vehicles and improve safety during emergency responses. These testing procedures are also reflected in the department's Insurance Services Organization (ISO) rating and meet the requirements set by National Standards pertaining to Fire Apparatus.

The Department had all of our self-contained breathing apparatus (SCBA) service tested and flow tested again this year. This ensures the equipment remains safe and operational for all of our personnel. SCBA are utilized in areas that are considered immediately dangerous to life and health (IDLH). Examples include house fire, car fires, hazardous materials incidents, and carbon

monoxide events. These units are an essential piece of equipment for fire department personnel and are a critical resource for their safety.

All the department ground ladders were tested to the National Standards, ensuring they could meet the performance requirements during emergency operations. All these projects are critical to properly maintaining all of the equipment and ensuring the highest degree of safety for our personnel utilizing these resources.

Members of the Department continue to work with the Elementary School and their staff as well as staff at Hampshire Regional High School (HRHS) to deliver public education and fire safety lessons to the students and teachers. This education is done in the form of classroom presentations and demonstrations as well as public education programs at town events such as the Fall Festival. This past year, we worked with staff at HRHS to teach them the proper procedures for utilizing a fire extinguisher. This provided them the knowledge and awareness to act safely in the event of a fire. EMT's also worked with students and staff at HRHS teaching them CPR and the use of a defibrillator. These types of programs continue to be extremely valuable and we look forward to our continued collaboration with the school Administration.

The Department continues to rely heavily on its website to help with the communications throughout the community. We have moved the website to be incorporated with the Town of Westhampton. We have transitioned all our burning permits to this online forum to make it more convenient for anyone to request or these and get immediate feedback. For a Department that is all-volunteer, we have already seen a dramatic improvement in communication both externally and internally with our members. We hope to continually make improvements such as this in the future to better service all the residents as efficiently as possible.

The town continues to have a mass notification system to alert all town residents for any emergency needs. This system is called CodeRED and provides the town the ability to call all landlines, cell phone numbers and text message or email individuals that are part of the program. The intent of this type of system is to improve communication prior to a large scale disaster or weather related event to provide guidance and direction to the community on things such as expectations of power being restored, opening of warming shelters, and items that individuals are expected to have on their own. We have done two test calls with this system with positive feedback from the community. Anyone can sign up for this system by going to the Westhampton Fire Department website at westhampton-ma.com and click on the CodeRED icon on our homepage.

There are several capital projects that the Fire Department is going to need input and support on from the community in the immediate future. The largest of these is a need for a new Public Safety Complex to meet the growing demands of the community. The current facility is reaching seventy years old and has reached a point in time to modernize the safety complex to help meet the demands placed on the public safety services (Police, Fire, EMS, and Emergency Management). This past year, the town passed by a two-thirds vote to place a question on a ballot for a proposition 2 ½ override for a new public safety complex. On 9/11/2019, this ballot question needed a majority vote and was defeated. This need will not go away and the town will have to re-evaluate what needs to be done to accommodate public safety in the future. The town has however voted to and moved forward with the hiring for the engineering services to finalize the plans for a new complex and have a finalized plan and potential cost in place to bring to the town. In addition to this building, one of the engines is over thirty years old and has exceeded its life expectancy. We will look at all possible options for this when the time comes for its replacement. The department will continue to utilize its existing equipment for as long as possible.

All of these items have been forwarded to the towns Capital Improvements Committee. We will continue to explore all available funding options to minimize the financial impact on the community, but the conversation needs to continue in order to plan and prepare for vehicles and equipment for the next ten to twenty-five years and a facility that will continue to meet the service demands for the next fifty plus years.

This year was a year that saw many years of experience leave the department. Alex Antosz left the department due to moving to the neighboring town of Goshen, Ben Fisher accepted a full time position with the East Longmeadow Fire Department as a firefighter paramedic. We also lost firefighter Jonathan Dibrindsi due to relocating to the City of Northampton and his busy work schedule. Two additional losses greatly impacted our EMS staffing. Ashleigh Norris accepted a position with Highland Ambulance along with teaching EMS classes. She will be greatly missed for her knowledge and compassion with the emergency medical response. Lastly the retirement from the Westhampton Fire Department for Chief Christopher Norris will leave a void in experience that will be hard to replace. His many years of service along with his patience and knowledge in both training exercises and actual responses will be greatly missed. Both Chris and Ashleigh were instrumental to the department for fire and EMS services to the Town of Westhampton. All of these individuals provided a tremendous amount of service to the town and I am forever grateful for their time and support to the organization.

To help fill some of these vacancies within the organization, promotions in 2019 consisted of Scott Tirrell to the position of Fire Captain along with myself Dave Antosz to the position of Fire Chief. In addition, we welcome new firefighters Adam Brunet, Christopher Dunn and Austin Norris to the department. We hope this will continue with both young volunteers along with established residents in town to step forward and volunteer their time and skills.

Lastly, I would like to thank every member of the Department for all of the work they do. The members of the Westhampton Fire Department continue to do much more than just respond to emergencies. Throughout the years, they continue to inspect residents chimneys each fall, get involved in community sponsored events such as the Halloween parade, fill residents swimming pools and the water tanks at the Town Cemetery, install smoke detectors and carbon monoxide detectors for the elderly and provide opportunities to help the Boy Scouts with their projects.

As is always the case we are looking for new volunteers that are interested in serving in the EMT, First Responder, Firefighter or combined roles.

Respectfully Submitted,

Dave Antosz,
Fire Chief

REPORT OF THE POLICE DEPARTMENT

The mission of the Police Department is to provide community-oriented services to the residents of Westhampton. We take pride in the opportunity to serve and protect the town. While working within the parameters of the yearly budget, your officers were able to build partnerships through regular patrols, build relationships with mutual aid stakeholders and attend town events. The department continues to work hand in hand with the fire and highway departments to accomplish the overall task of providing public safety services to all members of this community. The School Resource Officer Program at Hampshire Regional continues to yield results that often cannot be measured. A grant proposal project is ongoing with the

assistance of the Pioneer Valley Planning Commission to explore sustainable funding sources to ensure the SRO program is able to be maintained for years to come.

The following is a synopsis of reported trends over the past five years:

	2015	2016	2017	2018	2019
Emergency/paged calls totals:	298	330	396	336	346
-Arrests/summons	2	2	5	0	4
-Disturbances	7	8	9	4	2
-Breaking Entry; vehicle/home	4	4	17	2	1
-Larcenies	5	12	5	24	17
-Domestic Calls	3	6	3	5	1
-Assault	3	1	1	3	1
-Alarms/911 hang up/ misdials	71	81	77	66	51
-Suspicious Persons/Vehicles	32	17	43	15	12
-Accidents	28	24	30	29	23
-Officer Assistance	86	68	86	98	82
Non-emergency calls at station	620	608	598	532	447

For police services, please contact the department at 527-6154 and leave a message. The messages are checked at least twice per day and an officer will return your call. The above number should be used for **non-emergencies**. In case of an emergency, call 911. In the event the town police officers are not available, the Massachusetts State Police will be dispatched from Northampton.

As many know, the police department office has been closed to the public due to code compliance, ADA deficiencies and safety issues. Efforts of the Public Safety Building Committee continue and the project has been funded to the design phase. The Committee recognizes the financial hardships for many town residents. Many hours were spent defining a functional structure that will meet the needs of the town at the lowest cost possible in a public, prevailing wage construction project.

In this time of social distancing due to the Covid virus, the process for a new application or to renew a firearms permits has changed. An application can be downloaded at mass.gov/firearm and mailed to 48 Stage Rd. with a check for \$100 made out to the Town of Westhampton. Upon receipt of the paperwork and processing fee, an officer will contact you to discuss the application and next steps. If you are not able to print an application, please call and an officer will gladly bring one to you.

Various applications and forms may be downloaded from the town website at www.westhampton-ma.com. This website also offers email contacts for the department as well as a variety of links and forms that may be useful.

Thank you for your continued support. Be healthy!

Respectfully Submitted,

D. White #671, Chief of Police

REPORT OF THE ANIMAL CONTROL OFFICER & INSPECTOR OF ANIMALS

The Animal Control Officer enforces the state and local laws of the keeping of domestic animals.

The Inspector of Animals conducts barn inspections to document ownership of all agricultural animals to be used for the return of found animals and provide the Massachusetts Department of Agricultural Resources with data for emergency response planning. Inspections are also to ensure the animals are in good health with access to food, water, and adequate shelter. The Inspector also responds to bites of unknown origin, orders rabies testing, and quarantines animals if required.

The following is a summary of actions by the Animal Control Officer/Inspector of Animals since August 2019:

- Alleged Animal Neglect – 1
- Animal Quarantines – 1
- Animal Strikes – 1
- Barn Inspections (confidential)
- Dog Bites – 1
- Missing Dog Reports – 1
- Sick/Injured Wildlife – 2
- Stray/Abandoned Chickens & Roosters – 4
- Stray/Found Dogs – 1
- Wildlife Complaints – 1

Additional information provided on the department webpage of the Town website:
<http://www.westhampton-ma.com/animal-control-officer>

Respectfully Submitted,
Don Tryon,
Animal Control Officer
Inspector of Animals

REPORT OF THE BOARD OF HEALTH

The Board of Health continues to oversee the State Sanitary Codes with the assistance of our regional health agent and through our participation in the Foothills Health District. Towns included in the Foothills Health District are Westhampton, Whately, Williamsburg, and Goshen.

The responsibilities of the Board of Health and its regular duties, center on wells, water supplies, septic, restaurants, school and housing inspections. The Board spends some time interfacing with Planning Board and Zoning By-law Review Committee.

This year Robby Armenti joined the Board of Health by appointment of the Selectboard. Robby is a refreshing addition to the board; she brings a caring and responsible attitude to our meetings.

The Board of Health meets the first Thursdays of the month at 4 p.m.

Respectfully Submitted,

Tom Martin, Chair, David Blakesley, Roberta Armenti

FOOTHILLS HEALTH DISTRICT HEALTH AGENT

During 2019, the department witnessed 5 perc tests and 11 Title 5 inspections. Septic system permits were issued for 9 new systems or system components. A total of \$5425.00 was collected in fees.

The following is a general breakdown of the many responsibilities handled on a regular basis by your Board of Health and the Health Agent:

- Witnessing percolation tests for all new and replacement septic systems
- Permit review and on-site inspections for all septic repairs and installations
- Housing code inspections and enforcement
- Infectious disease investigation and reporting
- Tobacco regulation enforcement
- On-site inspections for all beaver conflict permits
- Handling the numerous public health-related questions and complaints
- Camp inspections
- Bathing Beach test review
- Food establishment permitting and inspections

I may be reached at 413-268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. Box 447 Haydenville, MA 01039, or via email at Foothills@Burgy.org. I look forward to another productive year.

Respectfully Submitted,

Mark R. Bushee Health Agent, FHD

REPORT OF THE HISTORICAL COMMISSION

The Historical Commission, in 2019, was made up of Richard W. Tracy-chair, Robert Dragon Sr., Steven Brooks, Leonard Day, and Daniel Krug Jr. As treasurer of the Friends of the Blacksmith Shop Museum, Dave Goddard attends our meetings as well. Our regular meeting date is the third Tuesday of every month except December.

Our support group, The Friends of the Westhampton Blacksmith Shop Museum, is open to anyone who is interested in history, and particularly Westhampton history. A membership fee of \$5.00 per year, or \$50.00 for a lifetime membership, allows you to attend meetings, be involved helping with museum activities, and acting as a docent during large gatherings. This is a great way to become involved, learn Town history, and have fun. We encourage you to become a member. The Museum is open every Sunday, from Memorial Day to The Fall Festival, from 2:00 pm to 4:00 pm. and also by appointment. However, as I write this all Town buildings are closed because of the Covid-19 virus and we are not sure what our opening schedule will be.

We continued improving our display areas so we are able to keep items separated and displayed by category. Each member of our board has expertise in a different area, and we make a good team as we work together. We hope each resident of Westhampton will plan a visit in 2020 to see how interesting your museum is.

Respectfully Submitted,

Richard W. Tracy, Chair

REPORT OF THE VETERANS' AGENT

The year 2020 veterans continue to face concerns with health care, education, jobs and guidance. Veterans and Veterans' family members can get quick answers and guidance from MassVetsAdvisor.org.

Their web site provides avenues to State and Federal areas of need. If you are not computer savvy, then call your Veterans' Service Officer and we become the front-line in your effort to get info and answers.

Visit the Veterans Agent page of the Westhampton town website for links to MassVetsAdvisor and other informational sites.

Massachusetts General Laws Ch. 115, 108 provides many avenues for benefits for the veterans and their families.

Please contact the Veterans' Office at 413-427-3054 to set up an appointment.

Respectfully Submitted,

Joseph Henning, Veterans Agent

REPORT OF THE WESTHAMPTON PUBLIC LIBRARY

The 2019-2020 year has been a dramatic and exciting year for the Westhampton Public Library. We hired a new Director and a new Youth Services Librarian, and the pandemic closed our doors for over two months. As of this writing we are in the process of slowly re-opening starting with “curbside pickup” and discussing what library services will look like for the Summer of 2020.

The Westhampton Public Library continues to be a gathering place for community events and programs as well as a place to borrow a wide range of books and other materials. In 2019-2020, 922 residents held library cards. Also in 2019-2020, the library circulated 10,570 books, 931 periodicals, 1,120 audio books, 3,351 video materials, and 1,846 E-books. Participation in the interlibrary loan program allowed for 3,127 items to be lent to other libraries while 2,325 items were received from other libraries for use by Westhampton patrons. As to be expected, the pandemic decreased overall circulation through the Spring and early summer.

The Westhampton Public Library was thrilled to hire Meaghan Schwelm past summer as our new Library Director. Meaghan came to Westhampton after working in the Boston Public Library system. Meaghan’s experience has allowed her to hit the ground running and the library has benefitted from Meaghan’s talent and expertise. We also hired Emily Wayne as the Youth Services Librarian this year and she has done a wonderful job continuing, and building upon, the Children’s Program. We consider ourselves lucky to have such talented librarians working with the children of Westhampton.

Meaghan Schwelm, the Library Director and Emily Wayne, the Youth Services Librarian, continue to improve the library by offering many programs to the public. In 2019-2020, 64 children’s programs were offered with a total attendance of 427 children. There were 173 adult programs with a total attendance of 1,709 adults, And 14 teen programs with 169 in attendance. Our library meeting rooms have been used 254 times this past year for programs, art exhibits, lectures and meetings. On social media, our Facebook videos have been viewed nearly 1000 times.

Many volunteers also lend their talents to the library. The Trustees would like to thank Victoria Yoshen, Ellice Gonzales, Hilary Nolan, Angela Griefen, Sheila Marks and Barbara Pellisier who work inside the library, and we would like thank Lorraine Clapp-O’Keefe who has “retired” after many years of volunteering for the library. We would also like to thank the Hampshire High School students who volunteer their time at the library. Tom Martin organizes volunteers to maintain the library grounds. We appreciate all the time and talents these volunteers give to the library. In total our volunteers contributed more than 425 hours this year, to help keep the library serving the citizens of Westhampton.

The Trustees also appreciate the work of Jared Brown, custodian, who keeps the library clean and well cared for.

The Friends of the Westhampton Library had 200 members in Fiscal year 2019-2020. This group provides supplemental funding for materials, programs, art exhibits, concerts and support for the

summer reading program and summer reading incentives for the younger patrons. The Friends, along with the Elementary School PTO, sponsor the Westhampton Fall Festival held each year at the library.

I would also like to welcome and wish the best of luck to Anne Marie O'Reilly our new chair of the Westhampton Trustees of the Library.

The Trustees would like the residents of Westhampton to know that our budget, the balances in the library accounts held by the town, and the income generated from the library solar panels can all be found on our website at <https://www.westhampton-ma.com/westhampton-public-library>. This website can also be found as a link on the town website. Anyone without computer access can ask the library director for paper copies. The income from the solar panels goes directly into the town general fund. Since becoming operational, the panels have generated nearly \$29,000 in revenue for the town.

Respectfully Submitted,

Board of Trustees: Chair Brian Mulvehill, Treasurer Michelle Nevins, Secretary Carol McMurrich, Lynn Cooper, Anne Marie O'Reilly, Celeste Whiting

REPORT OF THE CEMETERY CARETAKER

Routine clean-up and maintenance was completed in early spring and continued throughout the entire season.

11 old tablet headstones had fallen over and were stood up and repaired.

The cemetery equipment is in good working condition.

I recommend tree work be completed along the East fence line to prevent limbs from damaging headstones. Cemetery Commission looked at the tree line 11/23 and will get estimates from contractors.

There were:

4 Traditional burials and 9 cremations

23 Burial lots were acquired

10 Foundations were installed

I would like to thank the Westhampton Highway Department for their assistance in 2018.

I would like to thank Don Fox and the Westhampton Fire Department for continuing to keep the water tanks filled at the cemetery.

I can be reached by calling (413) 527-6480 or (413) 626-2259.

Respectfully Submitted,

Edward H. Thornton,
Cemetery Superintendent

REPORT OF THE COUNCIL ON AGING

The Council on Aging in Massachusetts is composed of 350 communities (COAs) consisting of 1.7 million older adults, 60 and over. Each COA provides a variety of support services to older adults, families and caregivers in the community. COAs advocate for elders – offering services and activities for older adults with the mission of assisting them in leading healthy, purposeful lives.

The elder population of Westhampton has grown with more town residents reaching the age of 60+. Our COA serves an estimated 550 residents out of a total population of approximately 1800 residents – nearly 30% of the town's demographic. With the State grant funds, town funds, federal funds provided by Highland Valley Elder Services, support from the Friends of the COA, and our many volunteers, the COA was able to offer a range of meaningful programs and services for residents this past year.

The Westhampton Council on Aging consists of a Coordinator and Board members appointed by the Selectboard. Julia Lennen, who served admirably as Coordinator for 2 ½ years stepped down in 2019 but has (to our good fortune) joined the Board as Co-Chair with Louise Jaisonkowski. Amy Landau was hired as Coordinator in June. Members Wendy Blow, Jean Webster, and Lillian Baxter also left the Board but remain active in various capacities. Our Board (currently five members) also includes Charles Fontaine (Secretary), Ray Fontaine and Colleen Basile, a new member. We are actively seeking additional new Board members and encourage anyone interested to attend one of our monthly Board meetings on the last Friday of the month. Please note: there is no age requirement to join the Board!

The COA office is located in the Town Annex. Events are hosted at the Westhampton Woods communal room, Westhampton Congregational Church, and Library. Our COA also works closely with the Northern Hilltown Consortium, which assists us in securing grant funds for some of our programs, and provides guidance on valuable resources for our residents.

2019 Highlights

AgeFriendly – Preparations for the AgeFriendly initiative begun through the Northern Hilltowns Consortium of Council on Aging continued in 2019. Plans for the formation of a core team to develop strategies for improving support for seniors are underway and we are hopeful that new partnerships we have in mind will prove fruitful in forming this group.

COA Newsletter – Our 8-page newsletter, *Moving Forward*, skillfully edited by Wendy Blow, reaches over 350 households in Westhampton through generous funding from the Massachusetts Department of Elder Services. Wendy, Norm Cotnoir, Connie Dragon and Lillian Baxter contribute photography. The newsletter is available electronically on the town website as well.

Ongoing Programs and Services – Resident computer expert, Bob Miller, continued his well-attended bi-monthly computer classes at the Library. Two 10-week chair yoga sessions drew many loyal participants. Seniors also join in games, coffee 'n' chat, knitting club, Pickleball, educational programs and more at the Library, Town Hall or Westhampton Woods. Ray Fontaine and Charles Horn led a total of 18 hikes with a focus on Westhampton locales but also adjoining towns. They plan to conduct joint hikes with a local Northampton group. Lillian Baxter coordinates the "HEN" program (Hilltown Elder Network, supported by the Hilltown CDC) which provides light household work to seniors.

Louise Jaisonkowski coordinates our volunteer transportation program sponsored by FRTA, matching drivers with residents in need of rides to nearby appointments and shopping. The ride program provided 137 rides for 14 seniors in 2019. Volunteer drivers receive small mileage compensation. Please contact us if you are interested in volunteering to accommodate those in need of a ride.

Jean Webster tracks donated durable goods (walkers, wheelchairs, shower seats) and other supplies for residents needing equipment.

Communal Events – The first Thursday of every month (except August) is our shared potluck luncheon at the Congregational Church. Neighbors delight in a delicious homemade meal. Attendees can get their blood pressure checked and sign birthday cards for town residents over 60. Following lunch, participants enjoy entertainment or informational programs. In 2019, we were entertained and educated by Westhampton Elementary School’s talented fourth-graders, Lee Halasz of Kestrel Land Trust, naturalist Fran Ryan, and representatives from Armbrook Village and TRIAD. The annual summer picnic included entertainment from the dynamic Roger Tincknell with melodies from Elvis to the Everly Brothers. Many of the lunch programs are sponsored by the Friends of the COA or the Westhampton Cultural Council.

Friends of the COA – The Friends of the COA, led by Deborah Barthelette, organize outings and raise funds to support trips, memorial gifts, and other activities for town seniors. In July of 2019, among other activities, the Friends hosted a “Bridge of Flowers” trip to Shelburne Falls which concluded with a shared lunch at the Shelburne Falls Senior Center and musical entertainment. The generosity of our hosts was reciprocated in December when the Friends hosted a lunch for the Shelburne Falls COA with entertainment by the Dan Kane Singers in the Church sanctuary. In addition, the Friends arranged an outing to Holyoke for a collegiate Blue Sox Game as well as the annual Free Veterans Day Breakfast co-sponsored by Outlook Farm. We have tremendous gratitude to the Friends of the COA and all of their volunteers (especially the cooks and dishwashers) who bring so much joy and dedication to their friends and neighbors. We are also grateful for our continued partnership with the Selectboard, Town Clerk, Administrator, Accountant, as well as the Westhampton Church, and Library for providing us with venues for our events.

We encourage all residents to volunteer, participate in events and share ideas to make Westhampton a safe, vibrant, and welcoming place for our aging population.

Respectfully Submitted,

Amy Landau, COA Coordinator

REPORT OF THE TRIAD COUNCIL

As volunteers, we strive to empower those 60 and better. By harnessing information and providing tools to seniors, Triad promotes our financial, medical, physical safety and well-being. Triad is sponsored by the Hampshire County Sheriff's Dept. and Office of the Northwestern District Attorney; we assist in implementing County Safety Programs in our community.

TRIAD HISTORY

In 1988, three national groups: AARP, the Association of Chiefs of Police, and National Sheriffs' Association agreed crime prevention needs of older citizens could be best met by a cooperative effort. By signing an agreement, a Triad was formed. The National Assoc. of Triads today requires participation and leadership of three entities: law enforcement, adult volunteers, and community support groups. In 1992, Sheriff R. Garvey began the Hampshire County Triad; the first Westhampton Triad was formed in 1994.

FREE TRIAD PUBLICATIONS

"SPECIAL WISHES": 10 section guide organizes personal affairs, medical directives, will preparation, important documents found on Town Police website

"WHERE TO GET HELP": Directory of local, State, Federal services

EMERGENCY PREPAREDNESS: Pamphlets for Survival Kits, Power Outages, Fire Safety, Storms, Sheltering

HOME SAFETY CHECK LIST: Take preventative actions at your home

FILE OF LIFE: Every Second Counts. Your critical medical info card to keep visible at home, in wallet, car to assist responding emergency personnel

PROJECTS & GOALS

"2019-2020 SAFE ENTRY PROGRAM": Sponsors are Town Fire Dept.

& County Sheriff. FREE Home Lock Boxes to seniors are offered and installed for Emergency Services Responders

PRESCRIPTION DRUGS: Promoting programs for safe storage/ disposal to protect our land, water supply, and address the epidemic of addiction

BELLTOWER MONTHLY ARTICLES: Fraud alerts, Caregiving, Health, Safety, Legislative Updates, Downsizing, Housing, Family Communication

COA NEWSLETTER: Aging in Place, Support Services, Safety issues

TOWN DISASTER & EMERGENCY PLANNING: Supports Town officials by providing information to our senior citizens

FUND RAISING EVENTS: Triad is funded solely by donations. We thank you for your encouragement and support in meeting our yearly goals.

PROMOTING SAFETY & COMMUNICATION

We welcome your participation in reaching our community goals. Contact us for publications, questions or concerns you want addressed, or to join our County Sheriff and District Attorney's sponsored volunteer group: 529-9873.

Members: David Majercik and Ginny Curtis

Respectfully Submitted,

Ginny Curtis

REPORT OF THE ZONING BYLAW REVIEW COMMITTEE

The Committee was formed in December 2016. The following members were appointed by the Selectboard: Ginny Curtis, Steve Gagne, John Kelsey, Brigid O’Riordan, Art Pichette, John Shaw, Bob Turner.

The Committee was charged with the responsibility of reviewing all present Zoning Bylaws, but not General Bylaws or Subdivision Rules and Regulations. The present Zoning Bylaws were 21 years old, last revised in May 1995, and would require a complete page by page analysis. The Committee was asked to make recommendations for updating the bylaws, and presenting those recommendations to the Planning Board. The Committee would conduct public hearings in conjunction with the Planning Board on proposed changes, and then bring to a town meeting for a vote.

The Committee contacted Pioneer Valley Planning Commission for assistance and received approval for a technical assistance grant. The scope of services of the grant were; a comprehensive review of the Town’s zoning and development regulations to ensure compliance and sound planning practices and state law; and re-codification/reorganization of the Town’s Zoning Bylaws. The grant covered 150 hours of time for services, and Larry Smith represented the PVPC. After being formed, the Committee held a meeting to solicit recommendations and concerns from town officials, boards, and residents.

Bill McCloud was appointed to the Committee in 2017, and Cindy Turner served as a non-voting member to act as our recorder during the meetings.

Much of 2017 was taken up with focusing on eliminating grey areas of “Definitions” and reworking the “Table of Uses”, and proposing a Zoning Permit to be used by the Building Inspector’s Office in the future. The Committee also proposed “Conditions of Construction” rules to eliminate the confusion surrounding how to get a building permit. The rules state that the first department/board that an applicant should see is the Building Inspector, who will make a determination on what to do next. On December 14, 2017 the Planning Board in conjunction with the Zoning Bylaw Review Committee held a public hearing on the following bylaws:

Solar Bylaw, roof and ground mounted,

Personal Wireless (cell towers),

Medical Marijuana Dispensary,

Recreational Marijuana Moratorium

About 25 residents were present to participate in the hearing. By December 20, 2017, the Committee had used up the 150 hours from the Pioneer Valley Planning Commission and thanked Larry Smith for his assistance. The Committee agreed to look for additional funding for future services if needed.

On February 12, 2018, at a special town meeting, the Planning Board in conjunction with the Zoning Bylaw Review Committee received an affirmative vote to establish a temporary moratorium on marijuana establishments, (not applicable to medical marijuana). The moratorium went into effect thru December, 2018. Voters also approved the Registered Marijuana Dispensary (medical) Bylaw. The Committee then turned its focus on preparing for Annual Town Meeting, there, it would present the Solar Bylaws. The Committee reworked the

wording to reflect recommendations from residents at the public hearing. There were no substantial changes. A new overlay district will be proposed Solar Photovoltaic (SP), which will be for large scale solar projects only.

The Committee continued to hold public informational meetings on recreational marijuana, and used a handout for residents to submit suggestions and comments to the Committee. Some of the meetings were well attended, whereas others consisted of more committee than residents.

The Committee formerly asked the Selectboard to provide a laptop to assist with the ongoing work on the zoning bylaws. The Committee received one, which will allow the town to have an electronic copy of new proposed and revised bylaws.

The Committee recognized that the marijuana regulations from the state Cannabis Control Commission were a work in progress, and prepared to apply for an extension of the moratorium thru June, 2019. The Committee also considered proposing a permanent ban on marijuana establishments, and agreed to assist the Selectboard and Police Department in proposing a General Bylaw if the permanent ban passed. The Committee continued to work on all other parts of the bylaws as often as possible along with the marijuana topic.

In October 2018, Bob and Cindy Turner resigned from the Committee. Their years of service were of great value to the town. The Committee asked the Selectboard to appoint another member from the Planning Board to join us. The Attorney General approved all bylaw articles passed at the 2018 Annual Town Meeting.

The Selectboard and Planning Board approved moving our request for a moratorium extension, and set a public hearing for December 4, 2019. Steve Gagne continued to be the lead on presenting information on all marijuana related issues. There were no objections to the extension at the hearing.

Brigid O’Riordan contacted the Attorney General’s office to get a ruling on how we will be required to prepare for the final bylaw proposals. Since we will be presenting the complete Zoning Bylaws at public hearing, it is important to know what the public notice will require.

On January 15, 2019 we held another public informational meeting on adult recreational marijuana. Steve Gagne provided a power point presentation that showed the difference between medical and recreational marijuana bylaws, and how public use and growth of marijuana (small amount) will not be prohibited. The questions asked by residents shed light on the need for a better understanding of what had been passed on the state wide marijuana vote in November 2016. Surveys that were distributed and returned showed 72% opposed retail sales, with a firm no to “not in my neighborhood”. On February 19, 2019 the Committee presented (4) four zoning and (2) general bylaws to the Selectboard. To meet exact open meeting and zoning regulations we needed the proposed bylaws to move quickly from Selectboard to Planning Board for posting of legal notice for public hearing held on April 10, 2019, then to the Annual Town Meeting on May 11, 2019, followed by a ballot vote at Annual Town Election. Steve Gagne asked the Committee to establish a sub-committee to continue discussion of recreational marijuana that he would chair, but there was only one interested resident to serve on the committee at that time.

Ginny Curtis resigned from the Committee in April 2019. Ginny has been a strong advocate for zoning, and has served on many committees and boards having to deal with zoning. Her work will be missed.

We continued to work on many parts of the bylaws, including new proposals for common driveways, short term rental, cell towers, and wind turbines.

All four zoning and general bylaws passed at Annual Town Meeting and all ballot questions on the articles passed at Annual Town Election. The Attorney General approved all articles from Annual Town Meeting in September 2019.

Pat Coffee, member of the Planning Board, has been appointed as a member of the Committee. Pat comes with a wealth of experience in planning and will be a great addition to the Committee. The Selectboard was contacted to see what hours are available to the Zoning Bylaw Review Committee from the Pioneer Valley Planning Commission to assist with some of the new proposed bylaws. Ken Comia from Pioneer Valley Planning Commission came to our September meeting to work with us. We had 22 hours of their time and asked for proposals on common driveways and short term rental. We continue to discuss the new proposals.

The Zoning Bylaw Review Committee meets on Wednesday evenings but does not have a set week due to members serving on many different committees with differing commitments. All meetings are open to the residents for their comments and concerns.

This is a long report involving three years due to our lapse of not issuing our annual reports in the past.

Respectfully Submitted,

John Shaw, Chair Zoning Bylaw Review Committee

REPORT OF THE WESTHAMPTON ELEMENTARY SCHOOL

As principal of Westhampton Elementary School, I am pleased to report that the end of the 2019 and beginning of 2020 school years were amongst the best in our school's history. The Federal Department of Education now recognizes Westhampton Elementary as a Blue Ribbon School. The program has been in existence since 1982 and recognizes schools whose students achieve at very high levels or schools that make significant progress in closing achievement gaps. This national recognition is based on our outstanding academic performance. We are the only school in Western Massachusetts to earn this award and one of only six statewide. Additionally, last fall our classroom teachers Shelby Marowitz, Jennifer Thomas and Jenny Finnie visited the state house and met Education Commissioner Jeffery Riley to accept a school of recognition award for exceeding MCAS targets, high growth and high achievement. Overall, Westhampton students were the second highest performers in the state. I am very proud of our students and staff.

Westhampton Elementary is a strong school and is sought after by many parents who are seeking school choice slots for their children. At this writing, we have 19 students coming to Westhampton Elementary from other towns. The school choice program has been an important source of revenue for our school allowing us to keep budget requests to the town very modest. Each year we have used school choice funds to offset significant costs in our special education program. I am happy to report that our school accountability status remains quite positive – with 84% of our students meeting targets according to Massachusetts' school accountability system.

A major focus for this year has been the implementation of two new math programs, and teachers are devoting a significant amount of time to math instruction daily. Students in preschool through fifth grade spend an hour a day using Bridges in Mathematics, published by the Math Learning Center. They also spend an additional twenty minutes with a component called Number Corner, which provides daily practice to help build fluency and reinforce skills. The sixth grade students are using a separate program called Big Ideas Math: Modeling Real Life, which is the same program used in seventh and eighth grades at Hampshire Regional. These new changes will help all of the students in our district have more consistent experiences in mathematics and better prepare students as they transition into middle school. During the school year, our staff has been working collaboratively with other schools in the district to develop materials and work toward implementing our math curriculum with consistency and fidelity.

This April, our special education teacher Lindsey Meisner was honored with a Grinspoon Excellence in Teaching award, which recognizes outstanding educators from across Western Massachusetts. Lindsey brings a passion and dedication to her work that helps motivate her students to better meet the demands of a rigorous curriculum. Our students, parents and staff recognize her outstanding work and appreciate the energy and effort she brings to our school.

John Bye, our third-grade teacher, was honored as the Veterans of Foreign Wars local teacher of the year. John organized our local Veterans Day common area, and works to help his students learn citizenship in the classroom and takes the time to organize a historic tour of Westhampton for his students. Thanks to Mr. Bye for all his hard work.

Jenny Finnie, our sixth-grade teacher, has been selected as a WGBH/WGBY Educator Ambassador! This program was begun to help recruit educators from across the Commonwealth to work with WGBY on the development and dissemination of educational resources and help them develop their role as a public media partner in education.

There have been some changes in our staffing this year. Katie Galenski was hired as our reading specialist replacing Erin Zimbler who left to take another position. In Pre K, Artur Strauss-Kennedy has joined the team as a one to one special education aide. Letitia Scafidi was hired as a para professional in grade one. Katie Belcastro has joined our staff as an Occupational Therapist. Susan Hatfield, our band teacher, was hired as the music teacher, replacing the retiring Mrs. Besser.

The Lions Club sponsors an annual student “Peace Poster Contest” to give emphasis to the importance of peace in our world and in our relationships with one another. Under the direction of Art Teacher Natalee Dias, sixth grade students each designed a poster as part of the contest. Ella Cleary was the award winner for our school and all of Western Massachusetts this year with her poster depicting the mutual collaboration among countries being key for peace. Her poster is now eligible to compete on the state level. Congratulations! This is the fourth year in a row that a Westhampton Elementary student won the Western Massachusetts competition.

Other major initiatives this year are enhancing parent and community involvement in our school. We began the year hosting an ice cream social for our families. We hosted Grandparent’s Day in October this year and invited our Council on Aging friends to our Berkshire Hills Music conference in December. Our librarian, Karen Rousseau, continues to work supporting our community-reading project. We appreciate all of the people who have volunteered their time helping forge relationships with our students and supporting students as they improve their reading skills. Our fourth grade once again joined our local seniors at COA Luncheon where our students performed a talent show. In March, with funding from a grant, we got together with our COA friends for a *Birds of Prey* demonstration from former environmental officer Tom Ricardi. Thank you to Julia Lennen for all her work in helping plan and find funding for these intergenerational activities. It has been a pleasure having our community members being part of our students’ school experience. Many of our staff members joined in for the Fall Festival and Memorial Day celebrations with community members.

The arts are an important part of any elementary school experience. This year our school theme will be, “our children’s roots through the arts”. Our art teacher, Natalee Dias, and Music Teacher, Susan Hatfield, will be working with classroom teachers to infuse this theme through art, music and various classroom activities. Once again, our school wide theme will culminate in our art music night in April.

We continue to seek opportunities to work with local experts and artists through our local Mass Cultural Council Grants. This year climate change education coordinator Brittany Gutermuth from Mass Audubon’s Arcadia Wildlife Sanctuary will be working with fourth grade teacher Sarah Overstreet and her students. Brittany will help our fourth graders learn about the science of climate change and its impact on the world around us. Students will put their learning into action as they work together to build models for sustainable practice. Our music teacher, Susan Hatfield, has collaborated on an arts grant so that students can learn about Latin dance. Eileen Herman-Haase and Raul Nieves of Dance Caliente in Arlington, MA will visit our school in

April. They will model Latin American dances, discuss the cultural origins of each, and then teach children and staff to salsa, merengue, cha cha, and more.

Our new reading specialist, Katie Galenski, has been working with town librarians Meaghan Schwelm and Emily Wayne. This year Emily will be attending our literacy night. Our families will have opportunities to make and take various literacy games for use at home. The idea is to promote family togetherness as students learn and practice literacy skills through games. Meaghan, Emily and Katie also are collaborating on a school wide summer reading program. This year's theme will be "Imagine Your Story." They will be working on book selections this spring.

Once again many of our 3rd -6th grade girls will be participating in the Girls On The Run Program. This is a 10-week program designed for beginning runners. Students build their stamina and confidence while training to participate in a 5K road race. A big thank you to Amada Faro and Kathryn Elsea who have volunteered their time to help these students have fun, make new friends, and explore running as a healthy lifestyle choice. This year our school play is "Peter Pan Jr." Thanks to PTO for once again sponsoring the school play.

I have completed the writing of a rural efficiencies grant. This grant was awarded to help incentivize cost sharing proposals among rural schools. The overall objective is promoting rural schools working together to create more efficient financial systems for small schools to better deal with the volatility of educating students on a small scale. The money awarded this year will be used to offset staffing costs to the budget.

Safety continues to be an important focus of our work. Staff and students work together with local and state emergency personnel to refine our safety plans in the event of an emergency. We have opportunities to practice various types of emergency scenarios with support and feedback from all participants. This year we had an opportunity to practice four different types of "organic" lockdowns and relocation drills with the state and local police. I want to thank all our local emergency personnel that help to keep our school a safe place.

Last year we graduated a class of seventeen students: Christopher Alexander, Ryan Brooks, Carter Cleary, Adin Clifford, Alyssa Colon-Garcia, Isabella Demar, Angela Gavrilov, Gavin Gorman, Dewey Hathaway, Daniel Martin, Zachary Morrey, Payton Norris, Gabriella Page, Olivia Pease, Elijah Picard, Kailee Roncone, and Dana Warren. Congratulations to all of our graduates for all of their hard work.

I am proud of our school. We will always do our best to meet the needs of our families and to be responsible partners with the larger community. It is our goal to be a source of pride for the town of Westhampton.

Respectfully Submitted,

Deane Bates, Principal

REPORT OF THE SUPERINTENDENT HAMPSHIRE REGIONAL SCHOOL DISTRICT

The Hampshire Regional member school districts have had another year of strong performance and growth with continued efforts towards shared services and resource utilization. While last year saw a significant changing of the guard in the central office, senior building leadership remained consistent for the most part. This afforded a strong mix of experiences that brought in new ideas while preserving essential institutional knowledge. This year all senior leadership positions remain consistent and we have collectively developed a district strategy that is both specific to the broad needs of the region as a whole but flexible enough to allow for each school and member district to engage in the manner that best fits their needs.

This year the Student Opportunity Act (SOA) garnered significant publicity as it increased statewide education funding by approximately \$1.5 Billion dollars over the next seven years through changes to the Chapter 70 formula, grant programs, and rural aid. Nonetheless, based on the profiles of the member school districts of Hampshire Regional coupled with their “hold harmless” status related to student numbers, they will not see much increase. At the last minute, the SOA added a provision requiring every district, regardless of funding status, to complete a report by April 1, 2020 detailing how their funds will be utilized to service students. Fortunately, DESE has ensured districts that those districts receiving little added aid will submit a very abbreviated report

Providing quality educational opportunities for students requires that schools have effective, well-trained, high quality teaching staff. The Grinspoon Excellence in Teaching Awards annually recognize some of the many excellent teachers working in our District. HRHS Math teacher Louis Potorski,, Williamsburg Special Education Teacher Pamela Berube, and Norris Second Grade Teacher Elizabeth Cauley were the recipients of the 2019 excellence in teaching awards.

Student safety continues as a priority for the schools and multiple efforts have been made to improve safety and security in the schools. Norris Elementary School has updated its fire alarm system and entry doors through the town’s capital funding process. Hampshire Regional High School has added a security window to the entry through a competitive school security grant. New Hingham Elementary school has added cameras and a secure entry system to multiple doors through Rural Aid funding. Physical upgrades aside, all of the member schools have been actively engaged with their town’s emergency services departments and conducting lockdown and reunification drills

The central office is made up of a number of fairly small support departments that all serve an essential role in making the Hampshire schools as exceptional as they are. Following are reports from each of these departments.

Office of Curriculum, Instruction, and Assessment

The office of the Director of Curriculum, Instruction, and Assessment for the Hampshire Regional School District is pleased to present an annual report for 2019. In addition to supervising the district’s federal entitlement grants (Title I, IIA, III, and IVA), the office programs professional development (PD) for the district’s staff, oversees the district’s English Language Learner (ELL) program and monitors the district’s civil rights’ compliance. Working with the superintendent, principals, and teachers, the office selects curriculum materials, advises instructional practices, and oversees assessment systems.

The emphasis of the year's PD was improving students' academic and behavioral outcomes across the district. A significant concern about increasing levels of student anxiety and its effect on student performance prompted this office to bring Lynn Lyons, LICSW, a nationally recognized student anxiety expert, to present "Managing Anxiety: Strategies to Interrupt the Worry Cycle," to the district's elementary staffs at the district PD day on January 18, 2019. This topic was also the focus of the middle and high school's first PD day on October 15, 2019. Ms. Lyons addressed the faculty in the morning, consulted with counselors and psychologists in the afternoon, and in the evening, offered a presentation to families focused on managing anxiety.

The intervening summer months provided elementary and middle school teachers the opportunity to complete professional development around the state's new social studies standards. This PD was partially underwritten by a competitive "Teaching Social Studies" grant funded by the Department of Elementary and Secondary Education (DESE). The grant was awarded to Hampshire Regional which partnered with the Western Massachusetts Writing Program to secure the grant. July and August also offered the opportunity to work with teachers to revise and edit the social studies and science standards on the elementary report cards.

Professional development in the elementary schools for the 2019-2020 school year was designed to support elementary teachers with their implementation of the new math curriculum, *Bridges* mathematics. The *Bridges* curriculum was selected by a committee with representation from each of the elementary schools and the director of curriculum. Both EdReports.com and Learninglist.com found the *Bridges* curriculum addressed one-hundred-percent of the Common Core State Standards. Teachers who were not tasked with teaching this new curriculum organized professional learning communities (PLCs) for their respective specialties and worked with building principals and the curriculum director to develop goals for those PLCs.

Hampshire Regional High School's professional development during 2019 saw the completion of the efforts of five PLCs (Technology I, Technology II, Ninth Grade Experience, Growth Mindset, and Community Building) that had been meeting since 2017. The beginning of this academic year saw the implementation of a new comprehensive enterprise for both the middle and high school staffs intended to establish a "gradual release model" for students. This professional initiative is planned for both this year and next. The goal is to develop a comprehensive program (7-12) to prepare students for graduation and to help students attain the requisite level of responsibility needed for success after graduation. In grade-level teams, the staff of the MS/HS will consider six areas of concern shared by teachers and students including social expectations, homework and summer work, grading, communication, assessments, and accountability. Each of the grade-level teams will define the expectations in those six areas as students' progress from the seventh- to the twelfth- grade. A formal plan will be created that will enable teachers gradually to release their level of responsibility and to shift accountability to students as they grow and mature into young adults ready to graduate from Hampshire Regional High School.

A review of the federal grants awarded to the Hampshire Regional School District by DESE was another major concern of this office during 2019. The director of curriculum spent seven months preparing materials for the "Tiered Focused Monitoring" (TFM) process. The TFM is a comprehensive evaluation of federal grants management that occurs every six years for school districts across the state that receive Title grant funding. The TFM procedure was completed for Hampshire Regional School District's Title grant schools including Hampshire Regional High School (Titles I, IIA, III, and IVA), William E. Norris School (Titles I, IIA, III, and IVA), the

Anne T. Dunphy School (Titles I, IIA, III, and IV), Westhampton Elementary (Title IIA and Title III), and New Hingham Elementary (Title II).

Additional work of this office during 2019 included completing a state review of the district's English Language Learners' program and its Civil Rights procedures. The director of curriculum also attended local, regional, and state meetings that informed the varied responsibilities of this office and are critical to supporting the academic, social, and emotional lives of the students of the Hampshire Regional School District.

Office of Pupil Services

The director of pupil services, in collaboration with Principal Pluta, has been working to build capacity for the language-based program at Norris Elementary School. Over the summer we hired a highly qualified teacher for the program and have contracted with Landmark College to provide professional development to classroom teachers in language-based classroom strategies and approaches. This professional development will occur over the course of this school year and next. In addition, the pupil services director has worked with a building-based team at Norris, comprised of the principal, school psychologist, language-based teacher, and the educational team leader (ETL), to develop entry and exit criteria for the program and to review student data in order to identify students in need of early intervention. This group will expand to include the reading specialists and special education teachers to formalize early identification and intervention for struggling learners beginning in Kindergarten.

The director has collaborated with the Special Education Parent Advisory chair to hold parent forums and trainings. The director completed and submitted the district's self-assessment for Tiered Focus Monitoring which focused on the district's compliance with special education laws and regulations. In preparation for the site visit in May, 2020, the director has arranged a parent orientation meeting in March with a DESE representative that will review the process and allow for questions.

Office of Health Services

Our health services team consistently provides safe and compassionate care to our school community. Four of our nurses maintain their certification as CPR instructors and four also became instructors for the Stop the Bleed course in 2019 to offer district staff with emergency training. We have many students with complex medical needs that our district nurses monitor and treat on a daily basis, including at least one diabetic student in each school. We were able to use grant funds to host Joslin Diabetes Center in June 2019 for training to keep us current with best practices and the newest available technology. Our health services team worked together with IT and administration to draft guidelines for continuous glucose monitoring in the school setting as diabetes management technology advances, and we have also been working with cafeteria staff to improve carbohydrate count calculations for these students to ensure safe insulin dosages are administered. From Jan 2019 to Dec 2019, district nursing staff had a total of 9,346 student encounters, and completed 4,036 health screenings. Moreover, all district nurses are continuing our work on a shared goal to improve communication, collaboration, and the overall working relationship with pediatric providers that serve our student population. Lastly, our HRHS nurses have implemented an attendance initiative to improve communication with primary care providers around students with chronic absenteeism.

Schools' Business Office

The business office is responsible for all finance, operations, personnel, and contract functions for the five unique member districts of Hampshire Regional Schools. The business office manages a combined operating budget of roughly \$30 million across many unique programs to support nearly 1,750 students and 300 employees throughout the region. We are happy to report that while every audit year provides opportunities for improvement, there were no material findings in the past fiscal year and all of our programs are in full compliance.

This year, business director Bobbie Jones has been soliciting increased feedback on the budgeting process from member towns and working to improve communications. This includes a detailed explanation of how the central office funding and budgeting process dovetails with each school as well as how other programs and agreements offset costs. Bobbie also offered detailed explanations at each school committee meeting regarding how agreements with other entities such as Worthington interrelate within the central office budget.

Office of District Technology

Technology continues to have an essential role in the academic mission of our schools as we embrace an ever growing industry of digital curriculum resources and online tools for teaching and learning. In addition, our administrative support systems continue to play a critical role in running the business side of our educational mission, as well as complying with mandatory state reporting and electronic record archiving. Below are some highlights of technology related happenings around the District this year.

Digital Curriculum

The implementation of new math and ELA curriculum in member schools this year brought with it a host of online materials and electronic resources for both staff and students to use. These resources enhance our educational goals and utilize our investment in classrooms projectors, interactive whiteboards, document cameras and student laptops.

Data Management:

In order to maintain data integrity across all of our mission critical systems, we have implemented automated data syncing strategies between our student information system, special education system, emergency alert system and student nursing system. These efforts ensure accurate, consistent and up to date information across all of our systems.

Fleet Management

As the number of computers and devices across the district continues to grow, it is important to implement a way to efficiently manage those devices. To accomplish this, automated update servers and mobile device management systems were deployed in member schools this year. These systems automate maintenance tasks and provide for remote management of devices.

As of this report, the total number of laptops and computers in member schools is 1,131 computers (Anne T. Dunphy 99; Hampshire Regional 587; New Hingham Regional 142; Norris 207; Westhampton Elementary 85; Central Office 11).

In addition to computers, member schools also have a mix of iPads, printers, interactive projectors, 3D printers, Wi-Fi access points, document camera and audio systems.

Looking Ahead

The role of schools within the larger community is becoming more complex with increasing regulatory requirements and unfunded mandates making the environment more and more challenging. While the state has made efforts to change the state funding formula and add rural aid, local budgets are increasingly stretched to meet the needs of students. While the Student Opportunity Act was heralded as a win for education proponents throughout the state, the increases in funding only impacted a small number of districts and added a reporting burden to schools not receiving additional aid. While this can be discouraging at times, we are aware that the schools receiving the preponderance of this aid are among the neediest and least served throughout the state. As you can see above, and will see through individual school reports, our dedicated educators will continue to rise to the challenge of meeting the needs of children and provide a safe space for them to grow and receive a world class education. Whenever you have a question or wish to become involved in your community schools, please call our office or the principal of your local school.

Thank you for your support and commitment to your Hampshire Regional public schools.

Respectfully Submitted,

Aaron Osborne, Superintendent of Schools

REPORT OF THE HAMPSHIRE REGIONAL MIDDLE AND HIGH SCHOOL

The last year of the decade proved to be full of engagement, learning, and growth for students and staff at Hampshire Regional High School.

School and student safety continues to be a priority at Hampshire Regional. Administration, the school council, and school committee intentionally shifted the focus from reactive measures to proactive security and safety actions including:

- Hosting a “Hidden in Plain Sight” Exhibit for families to see how teen may be hiding different drug or alcohol related products in their bedrooms during the month of January;
- Presenting the reunification seminar at the Massachusetts School Administrators Association Conference;
- Hosting thoughtful discussions about student breath alcohol testing and prevention during the fall;
- Changing the room numbers throughout the building to make more sense for all visitors, but mostly for emergency responders.

Additionally, the school was awarded two grants for safety. The first was a \$60,000 grant to renovate the entryway to ensure sightlines from the main office to incoming visitors: a practice that the local and state police highly recommend as one of the best prevention measures. The entryway renovations were completed on December 31. The second was a grant through MIIA

to replace the current walkie talkies. The new walkie talkies can now communicate directly with emergency responders.

Student wellness is also a focus of Hampshire Regional High School. Students in the 9th grade health class succeeded in obtaining a grant to purchase a new salad bar for our cafeteria, which our whole community has enjoyed. The school's advisory program went through a transformation over the summer and is now based on thematic months including civic engagement, social justice, self-advocacy, and skill building. A popular incentive program was also developed and students enjoy participating in the quarterly celebrations for their advisories hard work for the prior 10 weeks.

State testing shifted, and all students took the MCAS test online in the spring of 2019. The change resulted in more technical support required at the school-based level. The format of questions also changed for students to engage them in a more challenging way. Questions included different types of responses such as multiple choice with one correct answer, multiple choice with multiple correct answers, short answer where students need to type a response, constructed response which warrants a longer answer, and "technology enhanced questions" which required students to move different text boxes around to construct the correct answer. The new format of testing proved difficult for our middle school students, with scores falling slightly below the state in ELA and math. Grade 10 students were more successful, as they outperformed the state in all three subject tests.

The spring also brought about some challenges to the school's time on learning. After a number of delays due to weather, the schedule shifted from a four minute passing time to a one minute passing time in order to comply with the expected 990 hours of time on learning for high schools in a school year. The 2019-2020 school schedule was adjusted to a three minute passing time and additional time on learning in the morning to ensure that this would not occur in the future. Students seems to have adjusted well to this schedule shift.

Regardless of the challenges of the spring, students still thrived in their academics and extracurricular activities. Notably, Rebecca Buehler of Southamptton was named as a National Merit Scholar, the first to graduate from Hampshire in over a decade. Twenty five exchange students visited Hampshire from France in the spring and again in the fall, and students in the upper level Spanish classes traveled to Spain enriching the experience of our students in our world language classes. Science Fair and Rube Goldberg night displayed fantastic work from our middle school students and juniors and seniors respectively. All students in 9th grade were CPR certified in their health class. The spring musical, *Into the Woods*, was a beautiful production starring Emma Kuntz of Williamsburg as the witch, Ryan Bell of Southamptton as Jack, and Hannah Labrie of Goshen as Cinderella.

Math teacher Louis Potorski was awarded the Harold Grinspoon Teacher of Excellence from Hampshire in May. Lou was an ideal candidate for this accolade due to his willingness to continue growing his craft even after teaching for 24 years, the development of the new Computer Science courses under his guidance, and his supervision of the Peer Mentoring program at HRHS.

Hampshire Regional High School graduated 89 students at John M. Greene Hall on Friday, June 7 after a number of senior trips and activities. Advisors Kirsti Wiemokly and Dan Korpita

organized fun events for seniors to participate in before graduating. Memorable speeches were given by class valedictorian Rebecca Buehler of Southampton, the class salutatorian Anna Avakian of Westhampton, class President Jake Constantine, class Vice President Dan Kelly, class Secretary Nick Eline, and class Treasurer Kyleen Labrecque. Although a small class, all students in the class met the graduation requirements and were able to walk at the commencement ceremony.

At the end of the year, there were a few notable staff departures and one retirement. The community celebrated Pat Parent on her retirement after 30 years of working in special education. Cindy Streker, Elizabeth Caretti-Ramirez, and Laura Pompei in the World Language department moved on from Hampshire, as did Cinde Messer from the mathematics department. New hires include Dylan Rickles as a middle school special educator, Marissa Axtell as a middle school science educator and Rachael Philbrick as a high school math educator. Mr. Rickles, Ms. Axtell and Ms. Philbrick all taught in the Springfield Public School system before coming to HRHS. Scott Evans, Mariana Lara Albert, and Ana Rueda-Hernandez were hired for the World Language Department. Mr. Evans taught in Greenfield, Ms. Lara Albert taught in Vermont, and Ms. Rueda-Hernandez taught in Holyoke prior to accepting positions at Hampshire Regional. Casey Keefe was hired as a long-term sub while school counselor Sarah Pietrzak was on leave through November. Clarke School for the Deaf hired Linda Mondschein for Hampshire's inclusive program. Jessica Blais, Melinda Conway, Reilly Griffin, Summer McAuslan, and Madison McCarthy were hired as para educators. The newly created van driver position was filled by Dan Charko.

Hampshire Regional welcomed 742 students in the fall.

GRADE	ENROLLMENT
7	121
8	143
9	109
10	139
11	104
12	120
Post Grad	6

Due to the state curriculum frameworks changing, students were offered some different classes for the 2019-2020 school year. Specifically, civics was added to the Massachusetts history curriculum, so students are now taking United States and Massachusetts Government and Civic Life in 8th grade and World Geography and Ancient Civilization II in 7th grade. After restructuring some classrooms, "Tier 2" support class was also offered starting in the fall. This Academic Support class is for any student, but prioritized for students who have a 504 plan or has identified needs that are not on IEPs. Also, honors chemistry, Algebra 2A and Algebra 2B, AP English Language and Composition and AP Capstone were all added to HRHS' program of study to meet students at their different levels of learning.

To tie into the civics theme, about sixty students engaged with Representative Sabadosa, Representative Blais, and Senator Hinds in HRHS' first Town Hall held on October 18. It was an unique opportunity for students to ask questions and learn how to get involved from their local elected official. This student-led activity was driven by junior Eli Touchette and moderated by Eli and Kala Garrido.

Later that month, HRHS' Academic Society inducted many new members. The induction was well run by Co-Presidents Gideon Touchette and Annie Curran, Treasurer Jacqueline Babyak, and Secretary Naomi Golasinski with support from Advisor Grayson DeWitt. Emma Civello provided the music and they keynote speaker was English Program Leader Kimberly Bush.

Congratulations: Katelyn Bean, Colin Boyle, Emelia Brennan, Maggie Brisbois, Cameron Cebula, Morgan Dunham, Emily Godden, Bryce Illingsworth, Katherine Joyner, Max MacFadzen, Anna Madden, Leah Martin, Kaylie Novak, Zoe Paradis Stern, Jessie Paradis Stern, Caitlyn Pellegrini, Caitlin Reardon, Eliza Reynolds, Sara Russell, Elias Touchette, Peter Tse, Michael Urbanek, and Katarzyna Wisnauckas. Also, five students were named National Merit Program Commended Students from the Class of 2020. This accolade is given to students who performed well on the PSATs taken last year. Congratulations were awarded to Mitchel Belden, Emma Civello, Jessica Fish, Aine McDonald, and Abigail Meunier.

To support our school's mission of developing students into contributing members of the community, Hampshire Regional offered a leadership development program for junior students in partnership with Springfield College. In total, thirty student participants enrolled. The program is taught by Masters level students from Springfield College. Their curriculum was developed with support from Mr. Plourd and me with a focus on critical thinking, advocacy for self and others, and situational leadership.

I'm continuously impressed at our school's students, staff, families, and communities and our collective ability to focus on learning and engagement. Despite the national and local challenges particularly tied to finance and budgets and leadership, Hampshire Regional High School has been able to maintain strong programming and an exceptional environment for our students. It is my sincere hope that our communities can continue to support all schools in our district, both programmatically and financially, in order to set our students up for success after they graduate and move on to the next chapter of their lives.

Respectfully Submitted,

Kristen Smidy, Principal

HAMPSHIRE REGIONAL ATHLETIC DEPARTMENT ANNUAL REPORT

Girls Basketball

In Coach Amy Cyr's final season, and in the Girls' Basketball Team's final game, the Raiders won to qualify and clinch the 5th seed in the Western Mass Tournament where they lost in the quarter-final round to Greenfield High School.

Indoor Track

For the first time in program history the Boys' and Girls' Indoor Track Teams won League Championships with a strong mix of support coming from veteran returners and new members on both squads!

Wrestling

Congratulations to Michael Baldwin, Kobe Clifford and Alex Willard who earned 1st, 2nd and 3rd place finishes (respectively) in their weight classes at the D3 Western Mass Championships. As a team the Wrestling Raiders placed 4th.

Alpine Skiing

For the first time in program history, the Girls' Alpine Ski Team were the League Champions! Katelyn Dunn, Summer Duda and Talya Gilman-Solomon, along with Edward Przybyla and Dawson Kelly from the boys' team, all represented Hampshire Regional at the State Championships.

Softball

The Softball Team was an impressive force in 2019, not only winning their League and earning the Division 2 number one seed, but adding another Western Mass Championship to the trophy case. With only two seniors on the roster the girls will look to pick-up where they left off this spring.

Baseball

The Baseball Team had the opportunity to travel to Coopertown's New York along with Division 1 West Springfield where they faced off in a showcase at the National Baseball Hall of Fame before spending time as a team exploring the museum.

Soccer

The girls' and boys' soccer teams both qualified for the Western Mass Division 3 Tournament and received 2nd and 5th seeds respectively. The boys' team won two playoff games by a combined score of 11-0 before losing in the semi-finals to the tournament number one seed. Similarly, the girls' team won their first two tournament games by a combined score of 16-1 before losing in double overtime in the semifinals.

Cross Country

For the second straight year, both the boys' and girls' cross country teams won league championships. This also makes it the sixth year in a row for the girls' team. At the Western Mass Championships, the boys' placed 5th overall and the girls' 4th. Senior Chris Vayda was the Boys Division 2 WMass Champion for the second consecutive year. Joining Chris to compete at the State Championships was Sylvie Mahon-Moore, Maddie Jenkins, and Delaney Marek.

Gymnastics

Hampshire Regional placed 3rd at the Western Mass Championships with Hailey Raffa leading the way as a top finisher in both vault (8.8) and beam (8.5).

Golf

The Golf Team was one of the youngest in the region this fall, boasting a handful of athletes Lettering for the first time in their career. Despite an inexperienced squad, the team finished just shy of making a Western Mass Tournament appearance and look forward to picking up in 2020 where they left off in 2019.

Club & Co-op Sports

Hampshire Regional continues to grow its extracurricular sports programs with the second-year Field Hockey Club playing a complete JV-level schedule. In terms of cooperative agreements with surrounding schools, Hampshire Regional students now have the opportunity to participate in Nordic Skiing through a new cooperative agreement with Mohawk Regional, adding to the options of lacrosse through an agreement with St. Mary's and Football, Ice Hockey and Swimming & Diving opportunities that were renewed with Easthampton High School.

Respectfully Submitted,

John Plourd, Athletic Director

REPORT OF THE HILLTOWN RESOURCE MANAGEMENT COOPERATIVE Annual Report for fiscal year 2019

The Hilltown Resource Management Cooperative (HRMC) was created in 1989 by a group of dedicated volunteers who had the vision to seek a regional solution to help small towns attain sustainability and environmental objectives.

The member-Towns that comprise the HRMC include: Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg, and Worthington. Each Town appoints two representatives to serve on the HRMC Board. Board Officers for 2019 included: Joe Kearns, Chair (Middlefield); John Chandler, Vice Chair (Chesterfield); and, Paul Wetzel, Treasurer (Williamsburg).

The HRMC assists hilltown member-communities with managing their solid waste including: municipal waste hauling and disposal bid administration, recycling administration, hazardous waste disposal, and, DEP compliance and technical assistance. In 2019, those services included:

- Liaison between Towns & MADEP on compliance matters & annual DEP inspections.
- Execution of an annual Household Hazardous Waste Collection event.
- Program management of Transfer Station Recyclables including collection, hauling and recycling of tires, electronic waste, universal waste (including free recycling of mercury thermostats and re-chargeable batteries), books, and Freon evacuation.
- Transfer Station operations and outreach.
- Preparation and submittal of DEP annual surveys, grant submittals, and reporting.
- Financial administration including transitioning from HCG services to a new accounting firm.

In addition to the managing the day to day business and program operations of the HRMC, the HRMC Administrator also serves as a representative on behalf of its member Towns to the MRF Municipal Advisory Board, the State Solid Waste Advisory Committee and, the Western Mass Regional Recycling Coordinator group; advocates with local, regional, and State officials; and, is available to serve as a liaison to the DEP on transfer

In 2019, the Massachusetts Department of Environmental Protection (DEP) announced their Recycling Dividend Program Grants under the annual Sustainable Materials Recovery Program (SMRP). All ten HRMC member-towns were eligible for and received grants submitted for them through the HRMC. In total, the HRMC Towns received \$ 46,900.00 in grant funding to be used to further enhance recycling programs within their communities. The Town of Westhampton received a \$ 5,600 RDP grant to be used for recycling equipment and programs at the transfer station.

HRMC has an annual operation's assessment that is approved by each Town at their annual Town meeting. The annual Assessment Budget is based on tonnage and population. In FY19, the combined assessment for all ten towns was \$ 61,170. The Assessments offset base operating expenses. Recycling program collection costs (other than MRF recyclables) are pass-thru expenses from the HRMC to the Towns to best maximize the economy of scale and to enable the HRMC administrator to have review and oversight of vendor relations, and program operations.

During the past year, the HRMC member-Towns collectively diverted 921 tons of recyclable materials to the Springfield MRF. In addition, the Towns of Plainfield and Westhampton diverted bulky rigid plastics; and the Towns of Cummington, Plainfield, Westhampton and Williamsburg diverted EPS (Styrofoam). The Town of Williamsburg continued to serve as the HRMC regional mattress recycling facility. The Town of Westhampton continued to serve as the host-site for the HRMC's annual Household Hazardous Waste Collection event.

Eight of the ten member-Towns have adopted recycling goals of 50% with the intent of increasing quantity and improving the quality of materials being recycled at their transfer stations and to reduce waste being landfilled. In 2019, The Town of Westhampton had a recycling rate of 33.7% compared with a rate of 37% in 2018. The Town recycled 108 tons of recyclables at the MRF in 2019.

For more information about HRMC programs, visit us online at www.hrmc-ma.org or by emailing hrmc@hrmc-ma.org

Respectfully Submitted,

Kathleen A. Casey, HRMC Administrator

[illegible]

ARTICLES OF ANNUAL TOWN MEETING JUNE 27, 2020

ARTICLE 1: To hear and act on all reports presented at said meeting.

ARTICLE 2: To elect by ballot necessary officers to serve in the ensuing year and to cast their votes on question 1:

Selectboard	One for three years
Board of Assessors	One for three years
Board of Assessors	One for two years
Planning Board	Two for three years
Planning Board	One for two years
Finance Committee	Three for three years
Westhampton Elementary School Committee	Two for three years
Westhampton Elementary School Committee	One for two years
Hampshire Regional School Committee	One for three years
Hampshire Regional School Committee	One for one year
Moderator	One for one year
Tree Warden	One for one year
Library Trustees	Two for three years
Constable (South District)	One for three years

Question 1:

Shall the Town of Westhampton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs to purchase a four-wheel drive pickup truck for the Highway Department?

YES ☐

NO ☐

ARTICLE 3: To see if the Town will vote to leave the care of the highways in charge of the Selectboard.

ARTICLE 4: To vote in compliance with Section 108, Chapter 41 G.L., which requires that salaries of elected officials be fixed by vote of the Town.

ARTICLE 5: To see if the Town will vote to raise and appropriate, or otherwise provide, such sum of money as may be necessary to defray Town charges in the ensuing year.

ARTICLE 6: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money to meet Westhampton's share of Hampshire Regional School District's assessment for Fiscal 2021, or any lesser sum as may be certified by the District, provided that any such certification shall be made prior to the establishment of the tax rate, and to meet this appropriation, a sum of money be raised by taxation, or take any other action in relation thereto.

ARTICLE 7: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of \$13,400.00 to meet Westhampton's share of Hampshire Regional School District's capital request for heating and cooling system repairs for Fiscal 2021, or take any other action in relation thereto.

ARTICLE 8: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money for the Elementary School, or pass any vote or votes in relation thereto.

ARTICLE 9: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money for Vocational school tuition, or pass any vote or votes in relation thereto.

ARTICLE 10: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money for Vocational school transportation, or pass any vote or votes in relation thereto.

ARTICLE 11: To see if the Town will vote to raise and appropriate or otherwise provide a sum of money to pave the rear parking lot of the Westhampton Elementary School and to determine whether this amount shall be raised by taxation, transferred from available funds, or otherwise, or take any other action in relation thereto.

ARTICLE 12: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money for a Financial Audit for the Town, or take any other action in relation thereto.

ARTICLE 13: To see if the Town will vote to appropriate a sum of money as may be certified from available funds, due to the Town as Chapter 90 Highway funds, from the Transportation Bond Issue, or take any other action in relation thereto.

ARTICLE 14: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money for the procurement of a new generator for the highway department, and to determine whether this amount shall be raised by taxation, transferred from available funds, or otherwise, or take any other action in relation thereto.

ARTICLE 15: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money for the procurement of a new four-wheel drive pickup truck for the highway department and to determine whether this amount shall be raised by taxation, transferred from available funds, by borrowing, or otherwise, or take any other action in relation thereto. (2/3 majority required for borrowing authorization).

ARTICLE 16: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money to establish and fund a new account for ambulance services, as provided by an agreement with the City of Easthampton, and to determine whether this amount shall be raised by taxation, transferred from available funds, or otherwise, or take any other action in relation thereto.

ARTICLE 17: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money to establish and fund a new account for Building Commissioner services, and to determine whether this amount shall be raised by taxation, transferred from available funds, or otherwise, or take any other action in relation thereto.

ARTICLE 18: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money to establish and fund a salary account for an Assistant Town Clerk, or take any other action in relation thereto.

ARTICLE 19: To see if the Town will vote to raise and appropriate, or otherwise provide, a sum of money to establish and fund an account for town consultant/planning services, or take any other action in relation thereto.

ARTICLE 20: To see if the Town will vote to raise and appropriate or otherwise provide a sum of money to replace the slate roof of the town hall with an asphalt shingle roof and to determine whether this amount shall be raised by taxation, transferred from available funds, by borrowing, or otherwise, or take any other action in relation thereto. (2/3 majority required for borrowing authorization).

ARTICLE 21: To see if the Town will vote to raise and appropriate, or otherwise provide \$20,000 to hold in anticipation of unemployment benefits for Town employees in accordance with Chapter 151A of the General Laws of Massachusetts.

ARTICLE 22: To see if the Town will vote to re-authorize a revolving fund not to exceed \$2000 for the Fire Department, under MGL Chapter 44, sec 53 E1/2, or take any other action in relation thereto.

ARTICLE 23: To see if the Town will vote to re-authorize a revolving fund not to exceed \$6000 for the Westhampton Cemetery, under MGL Chapter 44, Sec 53 E1/2, or take any other action in relation thereto.

ARTICLE 24: To see if the Town will vote to re-authorize a revolving fund not to exceed \$8,000.00 for the Police Department School Resource Officer payroll, under MGL Chapter 44, sec 53 E1/2, or take any other action in relation thereto.

ARTICLE 25: To see if the Town will vote to transfer a sum of money from Free Cash to the Stabilization Fund, or take any action relative thereto. (Free Cash balance \$416,749.00 /Stabilization balance as of March 31 \$382,363.31)

ARTICLE 26: To see if the Town will vote to appropriate a sum of money from Free Cash to balance the budget, or take any other action in relation thereto.

ARTICLE 27: To see if the Town will vote to adopt a resolution submitted by petition as follows.

**RESOLUTION ENDORSING THE PROTECTION OF POLLINATORS AND
ENHANCEMENT OF POLLINATOR HABITAT
(full context of resolution on posted warrant)**

NOTE: The final 2020 warrant will be posted at least seven days before the Annual Town Meeting at Town Hall, Library, and Outlook Farm, and town website. Copies will be available at the Town Hall prior to and at the meeting.

SALARIES FISCAL 2020/PROPOSED FISCAL 2021

All figures are annual unless otherwise noted

<u>ELECTED OFFICIALS</u>	<u>FY2020</u>	<u>Proposed FY21</u>
Selectboard 3 Chair/Others	2083/1,585	2,083/1,585
Board of Assessors 3 Chair/Others	3,131/2,795	3,190/2,852
Moderator	499	509
School Committee 5 Chair/Others	489/269	492/276
Tree Warden	673	686
 <u>APPOINTED OFFICIALS</u>		
Town Clerk	13,917	14,195
Town Accountant	16,234	16,599
Treasurer	16,234	16,599
Clerk, Bd. Registrars	100	100
Election Workers	12.00/hr.	12.00/hr.
Administrative Assistant	37,734	41,988
Tax Collector	16,234	16,599
Assessor Assistant	15,655	15,968
COA Coordinator	18.00/hr.	18.36/hr.
Animal Inspector	862	879
Animal Control Officer	1,794	1,830
Veterans Agent	1,781	1,826
Building Inspector/Commissioner	20,000	20,400
Wiring	50/inspection	50/inspection
Plumbing Inspectors	50/inspection	50/inspection
Board of Health 3	1,261	1,285
Cemetery Commissioners 3	473	482
 <u>HIGHWAY DEPARTMENT</u>		
Superintendent	68,089	69,791
Grade 1A	26.24/hr.	26.87/hr.
Grade 1	25.22/hr.	25.85/hr.
Transfer Station Attendant	15.63/hr.	16.26/hr.
 <u>LIBRARY</u>		
Director	48,630	50,089
Staff Librarian	15.00/hr.	15.38/hr.
Custodian	13.00/hr.	13.26/hr.
 <u>TOWN HALL</u>		
Custodian	13.00/hr.	13.26/hr.
Snow Removal	18.72/hr.	19.09/hr.
 <u>POLICE</u>		
Chief	33,052	33,713
Sergeant	23.11/hr.	24.00/hr.
Officers	18.91/hr.	20.00/hr.

FIRE CHIEF	11,886	15,000
EMERGENCY MGT DIR	475	485
EMS COORDINATOR	475	2400
CEMETERY CARETAKER	6,667	6,800

BUDGET FISCAL2020/PROPOSED FISCAL 2021

GENERAL GOVERNMENT	FY2020	FY2020
Counsel Fees	25,000	25,000
Moderator	499	509
Selectboard Salary	5,253	5,253
Selectboard Expense	5,800	5,800
Administrative Assistant	37,734	41,988
Town Accountant Salary	16,234	16,599
Town Accountant Expense	4,040	4,200
Audit	7,000	14,500
Assessor Salary	8,720	8,894
Assessor Expense	13,60	15,000
Assessor Assistant	15,273	15,577
Field Review Conversion	12,500	12,500
Treasurer Salary	16,234	16,599
Treasurer Expense	7,000	7,000
Tax Title Expense	3,500	3,500
Tax Collector Salary	16,234	16,599
Tax Collector Expense	16,523	18,670
Tax Taking Expenses	1,000	800
Town Clerk Salary	13,917	14,195
Town Clerk Expense	5,800	5,800
Clerk, Board of Registrars	100	100
Conservation Commission	225	225
Zoning Board Expense	600	600
Planning Board Expense	300	300
HIGHWAYS		
Highway Salaries	231,849	237,645
Highway Administration	4,750	7,426
Highway Materials	91,225	93,505
Road Machinery	41,700	42,742
Road Machinery Fuel	43,050	43,050
Snow Removal	100,000	100,000
Road Machinery Buildings	29,887	29,887
Transfer Station Expenses	55,550	79,006
Hilltown Resource Management Co	6,915	7,529
SCHOOLS AND LIBRARIES		
Hampshire Regional HS	1,234,318	1,273,148
HRHS Capital Debt	63,207	0
HRHS Capital	0	13,400
Vocational Tuition	325,000	370,317
Vocational Transportation	60,104	60,104
Elementary School	1,776,429	1,820,844
School Committee Salary	1,565	1,596
Library	92,674	103,963
VETERANS		
Veterans Expense	14,460	14,460
Veterans Agent Salary	1,825	1,863

Memorial Day	200	200
CEMETERIES		
Cemetery Expenses	6,667	6,800
Cemetery Commission	470	481
PROTECTION OF PERS. & PROP.		
Police Chief	33,052	33,878
Police Department	77,946	81,410
Fire Chief	13,100	13,362
Emergency Management Director	474	2,600
Fire Department	42,200	42,200
Safety Complex	13,500	13,925
Emergency Medical Services	17,000	9,250
Emergency Medical Services Coordinator	474	5,200
Ambulance Service	0	25,000
Inspector Compensation	6,000	6,000
Building Inspector/Commissioner Salary	20,000	24,000
Inspector Expense	5,440	10,940
Tree Warden Expense	2,600	2,600
Tree Warden Salary	673	686
Animal Inspector Salary	862	879
Animal Control Officer Salary	1,794	1,830
Animal Control Officer Expenses	400	1,143
Board of Health Salary	1,260	1,285
Board of Health Expense	500	500
Foothills Health District	21,455	22,538
DEBT AND INTEREST		
Long Term Debt(hwy. truck & loader)	0	144,428
Long Term Debt(hwy. truck & school roof)	234,000	0
Interest Long Term Debt	9,839	2,801
UNCLASSIFIED		
Insurance & Bonds	87,5700	87,570
Town Offices	26,465	29,873
Information Technology Support	14,689	11,108
Council on Aging	3,025	3,025
COA Coordinator	4,500	4,590
Cultural Council	75	75
Historical	1,300	1,200
County Retirement	207,770	217,213
Pioneer Valley Planning Commission	266	273
Unemployment	20,000	20,000
Group Insurance	410,000	395,00
OPEB Trust Fund	5,000	5,000
Medicare	30,000	30,000
Reserve Fund	20,000	10,000
Town Hall & Annex Repairs	6,500	600
Document Management System	2,100	2,100
Police Equipment & Training	4,316	0
Insurance Agreement	6,500	0
Highway Garage Generator	0	30,000
Roof Replacement Town Hall & Annex	0	90,000
Pave WES Rear Parking Lot	0	16,000
TOTAL APROPRIATION BUDGET	5,800,540	6,198,977

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