

Westhampton Property and Energy Assessment Committee

Meeting July 15, 2020

The meeting was called to order at 5:31 pm.

Present : Barbara Cook, Chris Brooks, Art Pichette, Dave Blakesley

Previous meeting minutes from 7/8/20 were approved 4-0.

Barb reported that she had not yet heard back from Eversource contractor Bob Haines, who had emailed on 7/6 that he would have our reports to director Kim Kiernan at Eversource 'this week'. Barb will send a follow up email and ask for a delivery date.

Cheryl was able to get into the grant application, but it didn't help us understand the requirements, especially for how to complete a 'grant application table' as one of the application materials needed. Barbara will contact regional coordinator Mark Rabinsky for assistance.

It was decided that we should meet with the Selectboard in order to clarify our mission as a committee, and Art offered to write a request to the Selectboard for that.

How to go about getting references and comps in a timely manner from the roofing low bidder was discussed, as well as do we need more info about materials to be used before the contract is given.

Art agreed to compose a request letter to the low bid company for Cheryl to send, or maybe call or email them.

Art and Chris will attend this coming Monday's Selectboard meeting. They will request some time to check the references of the roofing company.

The next meeting will be on Wednesday July 29, 2020 at 5:30 pm.

The meeting was adjourned at 6:26 pm.

Respectfully submitted,
Barbara Cook