

Minutes Westhampton Cemetery Commission October 10 2017

Called to order at 7:15 at the Town Annex

Present: Karl Norris, Rick Tracy and Ed Thornton

Moved, seconded and voted to accept minutes from September 19,2017

1. Reviewed MGL chap.114 sec. 22-26 Regulations for cemetery commissions
 - A. Commission has sole care of cemetery
 - B. Makes deeds for lots
 - C. Money for cemetery stays with cemetery in a separate account

Our understanding is that while the caretaker is hired by the selectboard his work is under the control of the commission.

2. Reviewed job description for caretaker. We felt it was OK but needs edits for name changes from cemetery association. Ed asked about a back up person to handle burials if the caretaker is unable to be present.
3. Reviewed Cemetery Rules and Regulations. No changes needed except to edit asso./comm. name changes. We discussed a possible new rule to cover possible exceptions that might crop up. No further action until next meeting when Tom is present.
4. We discussed the monies from the Cemetery Asso. There were some concerns that that money could be kept separate. Also questions about any stipulations that might have been attached to some of the old accounts.

Karl will meet with the selectboard with some of our questions.

1. Who makes changes to the caretakers job description?
2. Input on a backup for the caretaker.
3. Setting a separate Cemetery account for income from sale of lots.
4. Monies from cemetery association into appropriate accounts.

Next meeting scheduled for Nov. 14 at 7:00 pm.

Meeting adjourned at 8:30.