

Westhampton Public Library Board of Trustees

Sept. 8 , 2016, 7 p.m.

Judd Room, Westhampton Library

1 North Rd, Westhampton MA

In attendance: Maureen Dempsey, Mikki Nevins, Brian Mulvehill, Lynn Cooper, Carol McMurrich, Andrea Belanger, Lynn Blair (formerly Lynn Gingras)

1. **Call to Order** at 7:02 pm
2. **Minutes:** no corrections necessary- moved, seconded, and accepted unanimously.
3. **Treasurer's Report:** Deferred Town Monies is at \$74,279. Gift Account is at \$22,118. Library Building Account is at \$8,625. State Aid is at 0.
4. **Director's Report:** As submitted on September 2. Also noted that Saturday hours will begin this Saturday. Holiday closings discussed- we will close the Mondays after Christmas and New Year's; we will also close at 1 PM on the day before Thanksgiving. **McMurrich will rewrite the service hours policy.** We also received a SRECS check which Lynn will give to Patty Cotton - value \$1600.

Discussion about HRHS and community service hours- are the proposed volunteer students Special Ed students or mainstream? The difference could be substantial. Concern was the paperwork but students would be covered by the school insurance.

Gingras will meet again with Pat Miller regarding further programming for seniors on September 20. Nevins proposes that we could think about a program that would deliver books to people who are unable to leave the house. Also, could be useful to think about the library in the senior housing- perhaps donate books to that? Cooper suggests that we inquire what services seniors would like.

In the past we have allowed people to sell copies of their books when they come to do a book talk. Robert Barker will do a book talk.

Wreath: donated by Jessie Snow. Pelissier will stop by with someone knowledgeable to see if it's worth fixing. Perhaps if its past its prime it's time to dispose of it. If someone can fix it for free, great- if not, we will dispose of the wreath.

Cooper suggested putting grids in the book so you can initial a book if you've read it. They are in the new books. Trustees are very excited.

Mysterious Massachusetts: presentation about Salem Witch trials, the Berkshires, etc. Well reviewed, inexpensive. October 19th in early evening.

Dempsey asks: if there are refreshments offered at a book talk, etc, does Blair feel responsible? Blair indicates that she has not felt burdened by this responsibility. Theoretically Friends should be responsible for refreshments at their programs and if we host a program we should be responsible for them.

5. **Friends Report:** Friends determined that Blair could report back to our meetings en lieu of sending a representative. Discussion this month was regarding Fall Festival.

Old Business

1. **Painting of the North Wall of Library:** Phil Dowling says get me up there and I'll do it: Library would cover lift rental and cost of paint. It is Phil's opinion that the prices are outrageous (over \$5000). He is fully willing to do the project if we pay for the materials- he estimates a total of no more than \$1000. Cooper asks if Todd has been contacted about replacing the sill, which would need to precede the painting, however, the painting that would require a lift is ready to paint.

New Business

1. **Discussion of Trustee Goals for the year**

1. Creation of a Building Maintenance plan- not too specific. We have the example from Sunderland Public Library. Blair will look over the Sunderland plan and adjust to our library, and we will add maintenance as an agenda item.

Cooper wonders about the punch list and are there any items left. Nevins and Dempsey think they got everything.

Cooper also wonders where the shut off valve is on the North side of the building and asks Blair to ask the AC people the next time they are here.

Mulvehill inquires about poetry readings. Dempsey says that this has happened in book group, but not on its own.

2) Programming- perhaps a poet?

3) Update the policies- review current policies.

Discussion ensues regarding snow cancellation policy. Difficult to articulate policy when it varies. Dempsey suggests that she coordinate with David Blakesley regarding whether the library will be open on a day when schools are cancelled.

Any other business to come before the meeting

Removal of dead tree at the end of the line near the road: talk to Steve Holt about taking it down. ***Nevins will call Steve about the tree.***

Mulvehill inquires about the tree warden budget: could that contribute to the cost of removing the tree?

Next Meeting: October 13 at 7 pm

Adjourn: Moved, seconded, and accepted at 7:55 pm