

## **Meeting of the Westhampton Public Library Board of Trustees**

Thursday, March 14, 2019

1 North Road, Westhampton MA

**Present:** Brian Mulvehill, Mikki Nevins, Lynn Cooper (taking minutes), Anne Marie O'Reilly (typing minutes), Celeste Whiting, absent: Carol McMurrich

**Called to order:** 7:05 pm

**Minutes from the last meeting:** Minutes from the February meeting were unanimously accepted with a note to correct attendance to show that Lynn Blair was present.

**Treasurer's Report:** Gift account \$20,726.88. Library Building Account is at \$5,389.48. State Aide is at \$1,683.79. Deferred town monies at \$24,945.73. Total comes to \$52,745.88.

**Director's Report:** As written. Discussed:

- • Hackworth Security installed our panic button at the circulation desk. When pressed, the silent alarm will send a notification that goes to the 24/7 alarm monitoring and then is transferred to the police.
  - • The trees have been trimmed that Tom suggested needed to be done. We received a bill for \$700.
  - • The local history collection is finally all cataloged and organized. I am working on finishing the web page for our collection. To get a sense of what is in the collection, you can view a complete inventory on the website.
  - • I was hoping to request \$223 for registration for the Massachusetts Library Association Conference in May.
  - • To be approved by the Outdoor Use Committee: The fire department would like to use the lawn the evening of May 3 for a cookout/bonfire. They will bring trucks so kids can get a close look at their equipment. This will tie in with their continued work on the public safety complex.
  - • The rug the Friends purchased is installed in the children's room. It has gotten a lot of attention and rave reviews from kids and parents. Thanks to Sara for picking out the rug. Sara has suggested a potential tree mural for the kids room to go with the rug and tree trunk clubhouse. This is what Sara is envisioning:
    - "Tree mural idea in the children's room, commissioned by a local artist. Perhaps Emily Wayne, if interested. Tree can extend out onto surrounding walls and include the Friend's Library Owl as well as other creatures and leaves. The tree will be located behind the current tree structure and add life, warmth and artistic dimension to the space. Intention to create imagination and inspiration for kids and families. The tree can even be modeled after an important or prominent local tree."
- 
- Voted to send Lynn B. to Mass. Library Association conference.
  - Fire Dept use of lawn okayed.
  - Lynn Blair will continue to look into tree mural idea.

### **Friends Report:**

- Friends will not meet until April.

### **Old Business:**

- Poetry Café – Carol will bring tablecloths. Lynn C. will bring fruit. We will continue to plan at our April Trustees Meeting.
- Handicap Door – Wade is still looking for a part for the mechanism that opens it.

### **New Business:**

- **Finance Committee Budget Presentation** – Finance Committee had questions. Budget went up 12%. Our meeting discussion included several points -
  - Increase due to added hours
  - We are the only department in town that gives money back to the town (from solar). Solar panels generated over \$24K of revenue for the town since 2013.
  - Total budget has to meet the amount of \$93,641.27 in order to receive State Aid.

At our April Trustees Meeting we will discuss preparation for May 11 Town Meeting .

- **Lynn's Evaluation** – We will talk about this at May 9<sup>th</sup> Trustee Meeting. Lynn began job in January 2016 and has been here now for 3 years.
- **Caucus coming up** - Monday, April 8<sup>th</sup> @ 7:00. Mikki's and Brian's terms end 2019 so they need to be nominated at the Caucus. Anne Marie's term ends in 2020.

**Next meeting:** Thursday, April 11<sup>th</sup>

**Motion to adjourn** at 7:58 pm, accepted.