

# Minutes of the Westhampton Public Library Board of Trustees

March 9, 2017; 7:00 p.m.

1 North Rd, Westhampton MA

## Agenda

Present: Mikki Nevins, Lynn Gingras Blair, Lynn Cooper, Maureen Dempsey, Brian Mulvehill

Absent: Carol McMurrich , Andrea Belanger,

Call to Order 7:01 PM

Minutes - Accepted

Treasurer's Report - Deferred Town Monies: 37,740.67; Gift Account: 20,626.92; Library Building Account: 7,839.38; State Aid: 1,474.37.

Director's Report:

- ☐ We had 33 people attend Family Code Night.
- ☐ Express took the second boiler back to their workshop to repair it. They will let us know when it is ready to re-install.
- ☐ Wade Clement installed a new outside light, free of charge (can we send a thank-you note?).
- ☐ We were offered a donation of a display case. Due to the size and look of the item, the donation committee decided to decline the donation.
- ☐ MLS is offering a Marketing "workshop" for libraries.
- ☐ Strategic Planning: Lynn is working on building a strategic planning committee -aiming to have the first meeting April 5 in the evening.
- ☐ Student Volunteers - will check with Cheryl to see if any paperwork needed to be completed
- ☐ 4H Hampshire Dairy Club - looking for community service project- offered to sand benches
- ☐ Working on narrowing down a date for Jon Katz to speak at the library

Friends Report:

- Sue O'Rourke - first meeting as president. Sign up for membership by June 1, 2017 and can be entered into raffle for artwork.
- Chris Wayne - pumpkin seed packets to give to kids. Looking into a demonstration site on Library property (consult w/ Steve Holt).
- Compiling a book - "A Day in the Life of Westhampton"

Old Business

- Snow buildup on roof - started leaking. Rick Tracy cleaned snow off roof. We may need to run a heating coil up in the roof valley to prevent ice dams. Looking into who might install the heating coils. Cooper to call electrician to get an estimate for adding heating coils or whatever they are called for a section of the roof to prevent future ice buildup. Perhaps do the work at the end of the fiscal year.

- Solar panels- didn't run in February. Turn them back on with switch in basement. Will check with company to see why the switch tripped.
- Poetry Café - Tuesday, April 18th, 7pm. - Trustees will provide food/drink as agreed upon in February.

#### New Business

- Lynn's contract - Unanimously voted to approve that the next contract will be three year contract.
- Trustee terms - Mulvehill, Dempsey, McMurrich are up for reelection- all plan on running again.
- Planning on holding a reception for Library volunteers - Trustees will discuss in April about a date in May to hold the reception.
- May agenda should discuss Annual Meeting.

Next Meeting: April 13th, 7pm, Sylvester Judd Room.

Adjourn: 7:44 PM