

Westhampton Public Library Board of Trustees
June 12, 2019
7:00 PM
Judd Room
1 North Road, Westhampton

In attendance: Celeste Whiting, Anne Marie O'Reilly, Mikki Nevins, Brian Mulvehill, Carol McMurrich (recording minutes).

Absent: Lynn Cooper, Lynn Blair

1. Call to Order: 7:05
2. Board Reorganization: Board votes to keep all board positions the same: Mulvehill as Chair, Nevins as Treasurer, McMurrich as Secretary.
3. Minutes from May meeting: approved unanimously. Minutes from April approved as amended.
4. Treasurers: Gift Account is at \$22,406.74; Library Building Account is at \$3,594.48; State Aid is at \$3,398.24; Deferred Town Monies is at \$5,290.96. Grand total is \$34,690.42. Trustees agree that remaining funds should be used to purchase necessary supplies.
5. Director's Report: as written, and:
 - a. McMurrich will attend interviews with the applicants for children's position. If there are conflicts O'Reilly will step in.
 - b. Director's Contract: Needs to be updated and signed. In the contract the salaries are "TBA"—so we have created an addendum for us to sign. Mulvehill will review with Lynn.
6. Friends' Report: 115 households have donated over \$6000 to date. So far \$520 in gifts in memory of May Pelissier. Have voted to spend \$150 in summer reading prizes. May Donor Appreciation Event was a lot of work for little participation (it was over April Vacation week so perhaps that impacted the attendance). Thinking of a raffle night. In 2020 they will do a raffle of a Mary Montague painting. Over 200 phone books remain. Work for sign out front is in progress.
 - October 20th is the date set for Fall Festival.
 - Next Friends meeting in August.
7. Old Business:
 - a. Steve Holt regarding clean-up of the field: Holt has taken everything but the poles out from the Fall Festival. He can take the poles out but will not put them back. Suggests that we leave poles in makes them available for community events.
 - i. Trustees discuss the benefits of and drawbacks to the poles including:
 1. The poles blocking access to the field as a contiguous open space
 2. The poles being available make it possible for people to put lights up if needed

- ii. Trustees agree to let the poles stay up for one year until June 2020. At that time, they will assess whether the poles were indeed utilized. If they were not, Trustees may elect to remove poles. If they were used, Trustees may elect to consider options to meet the demand.
- iii. Mulvehill will reach out to Steve Holt to inform him of the conversation.
- iv. Trustees will request that after usage area must be cleaned up in a timely fashion.

8. New Business:

- a. Lynn Blair's Contract needs to be updated to reflect the 40 hour per week increase. Mulvehill will type up the addendum to include this information.
9. Next meeting: July 25th 2019 at 7:00 pm will be the summer meeting. Regular second-Thursday meetings will resume in September 2019.
10. Adjourned: 7:55 pm.