

Westhampton Public Library Board of Trustee

June 16 , 2016, 7 p.m.

Community Room Westhampton Public Library

In attendance: Lynn Gingras, Lynn Cooper, Michele Nevins, Andrea Belanger, Carol McMurrich, Brian Mulvehill, Maureen Dempsey, Barbara Pelissier (friends)

Call to Order 7:04 PM Minutes - accepted as read and approved.

Treasurer's Report- Gift Account has \$22,593.73; Library Building Account has \$8,625.36; Public Libraries Fund is at 0; the State Aid is at \$1,533.32, Deferred Town Monies has \$15,179.57. Total: \$47,931.98 (*correction: State Aid Account- \$3,011.58 for a Grand Total of \$49,410.24*).

Director's Report: As written. Conversation regarding erosion on bank behind parking lot. Dempsey has already inquired about this issue with David Blakesley in an email- hopes he will respond.

They did the boiler this morning and the corrosion inhibitor this morning- estimated cost \$1000. Last thing they will do is come back to work on the circuitry.

We have \$13,000 in operating expenses and after we take out payroll and approximate expenses for the boiler, that would be \$9,000. Part has been ordered for the door, it will cost \$500. Lynn will also do some more ordering with what remaining funds exist.

Salaries were incorrectly listed in the town report. Hilary's was wrong, Jared's was wrong, Gingras' was wrong. Just FYI in case anyone from around town brings that up.

Question about whether the dog fund money is allowed to be transferred to the library-- Cooper feels that she recalls seeing somewhere that it was allowed and she will pursue this.

Question about whether our budget should be included in the town report-- Dempsey feels strongly that our budget is on the website and doesn't need to be printed in paper and taking up space.

Finance committee makes recommendations only-- no conflict of interest in having Friends/Trustees on the FC because they are not actually allocating funds.

Kombucha question: Trustees agree that it was a good call to say no sampling. Mulvehill suggests that if we did want to look into approving it we should go through the selectboard and that gives us our second layer of back up. Some trustees suggest they could do it at another location if they want to have people try it.

Town Meeting on Monday: Mulvehill may attend, Nevins also may.

Friends Report

Friends are not meeting at all in the summer. Still taking votes by email. Are in the process of voting for a stipend for a woman who is going to do a Moth Program after one of the concerts. She will put up a sheet after the concert and it will attract moths and she'll do a show about it. It's the night of the Blueberry festival, Saturday, July 30.

Old Business

1. Handicap Door- Wade Clement ordered unit and will submit bill for installation. He asked is there anything else we need done? (see below- outdoor lights)
2. Election Results- Aniko Giordano's seat was up. Mulvehill was appointed, and he will be voted in for a two year term next year. It was a clerical error.

New Business

1. Board Organization: Maureen Dempsey is willing to stay on as chair- McMurrich is willing to stay on as secretary. Belanger would like to step

down as treasurer. Dempsey explains that the treasurer is more like an auditor- just looks over the work that Gingras has already done. Nevins agrees to take on the treasurer role. Motion is made for these positions: unanimously approved.

2. Summer Schedule for meetings: Motion made to not have an August meeting, unanimously accepted. There is a concert on July 14 and so we hope to move the July meeting to July 12, Tuesday.
3. Lighting for outside concerts? Re-visit the question of outside lights. Jon Kahane had suggested outdoor lights a few years back which we had investigated and voted down. Last concert is mid-August so light will still be good. Could feasibly start concert earlier to save money and not install lights.

Any other business to come before the meeting:

Septic: Dempsey emailed David Blakesley and we are going to pump the septic soon. It has not been pumped since it was installed. At one point they tried to coordinate pumping them but it never worked. They had an estimate of 21 cents per gallon. It would probably cost \$330 for our tank. Blakesley has the records of the system and where to dig etc. The town is going to try to do all the tanks at once and hopefully before the end of the fiscal year.

We had talked about making a maintenance schedule for Lynn. AC and Boiler annually. Could be on the agenda.

Master checklist: This is what you do in each month. Gingras' friend in Sunderland shared her version of that list, which Gingras will share with us.

Performance Review is set up for the 23rd- Trustees should come up with goals. It is decided that the results of the 23rd meeting will be shared at the July 12 meeting at which point the trustees will discuss without Gingras present her performance. Then Dempsey can meet with Gingras again with our feedback.

Next Meeting: July 12 at 7 pm at Westhampton Public Library.

Adjourn