

Westhampton Public Library Board of Trustees

June 14, 2018, 7:00 p.m.

Judd Room, 1 North Rd, Westhampton MA

Present: Maureen Dempsey, Carol McMurrich (taking minutes), Mikki Nevins, Lynn Cooper, Lynn Blair, Celeste Whiting. **Absent:** Brian Mulvehill

- 1. Call to Order 7:03 pm.**
- 2. Board Reorganization.** Cooper nominates Mulvehill for chair, unanimously voted in. Cooper nominates Nevins as treasurer, unanimously voted in. Nevins nominates McMurrich as secretary, unanimously voted in.
- 3. Minutes from last meeting** reviewed and accepted.
- 4. Treasurer's Report.** Gift account \$24,524.86; Library Building account \$5489.48; State Aid \$3192.44; Deferred town monies: \$9,034.24; Grand total of \$42,241.02. Went through end totals of budgeted/spent to compare differences, everything appears balanced and good- we have enough to get us through the rest of the year. We will have a little money left over which we will return to the town.
- 5. Director's Report:** As written, and:
 - Emergency plan discussed, Blair met with Dave White and reviewed exit plans, etc. If HRHS has a shelter in place the library is informed and the road will be blocked off. Moved and accepted unanimously to accept new Emergency Policy.
 - Discussed the broken water faucet that caused us to shut off the water this past weekend- there was no shut off valve for that faucet. Will pursue.
 - Blair has been approached with many requests for the after-hours programming, which may be a problem when Blair buys a house outside of town and is far from the library. Suggest that the trustees be "on call" to be the contact person in case someone has trouble when they book the community room. Will continue to discuss in coming months.

-Question of basement storage- Pat Miller would like to use it to store things for the children's programs. Trustees believe this is related to the library and its programming and that Miller should be allowed to store her things there.

6. Friends Report Not meeting again until August, no news.

Old Business

- 1. Window in periodical section** – was broken, then opened, and now cannot lock. It's shut so weather won't come in, and you'd need a ladder to try to get in. Determine we are not concerned.
- 2. Town Democrat Meeting at Library** – Meet the candidates, organized by Mulvehills.
- 3. Social Media Policy** – sent to select board to review, have not heard back yet.

New Business

- 1. Maureen's resignation** – effective tomorrow, so that she can be on the select board. Morley Cleary may be interested, and can be on the board of Trustees and Friends if necessary.
- 2. Thank you to Andrea** – we think it has been 16 years of service. Cooper will write her a card to thank her.
- 3. Dog issue** – concern about the dog across the street. Bark at patrons, follow people in. Maureen did have a conversation with both of them a few days ago, and they did say they would try to be more careful.

Any other business to come before the meeting

-When Hilary left she took 10-12 weeded boxes of children's books - Cooper typically gives books to a church in Holyoke, but they don't want any more

books. Cooper called Holyoke Superintendent's office, have not heard back but they will likely accept the books. Cooper will follow up.

-Blair's contract will have to be amended for her new salary beginning the new fiscal year, but it's a two-year contract so we do not have to write a new one. Give amendment to Patty.

Next Meeting – trustees agree that they will hold one summer meeting, ideally late July/ Early August, but must wait to determine Mulvehill's schedule and then choose a date where we will have a quorum. Just need to post the agenda 48 hours in advance.

Adjourn 7:52 PM.