

Westhampton Public Library Board of Trustees

July 13, 2017. 7:00 pm. Main Room,

1 North Road, Westhampton MA

In attendance: Brian Mulvehill, Lynn Cooper, Lynn Gingras Blair, Maureen Dempsey, Mikki Nevins

Call to order: 7:00 PM

Minutes from May meeting: Will be approved at next meeting (September) since McMurrich is on vacation.

Treasurer's Report:

Deferred Town Monies: \$88,831.34;

Gift account: \$23,556.90;

Library Building account \$6,939.48;

Public libraries fund \$0;

State Aid \$0

Grand total \$119,327.72

Director's Report:

We ended Fiscal Year 2017 with 22,182 circulations in CWMars (not counting e-books). CWMars shows statistics back until FY 2013, this has been the highest annual circulation since their last recorded FY-2013.

Summer reading has been very busy. Hilary trying a new reading program for kids. All of our events have been well-attended so far.

Sarah, our intern, is interested in learning about how to create programs. She's going to be working on designing two to three programs for the late summer/early fall for kids and adults to get practice planning, advertising, and running events. I'll be answering her questions and helping her out along the way. She is Thursday 5:30-8p.m. and will be with the library through the Fall.

There was an issue with the water supply in late June. Water was shut off at the Regional. We had to close the building Monday evening and Tuesday morning until the highway department brought over a porta-potty. This is the second time it's happened that we've had an event scheduled that evening; thankfully, we were able to move this one outside where there was access to the restroom at the Blacksmith Shop. Dave Blakesly agreed we need some type of response from Board of Health on what we should do in the future.

The Friends have purchased an umbrella and cushions for the patio outside. Feedback has been positive.

End of 2017 Fiscal Year budget report. -. With extra year end funds, we were able to purchase solar lights for the outdoor concerts. They've been placed by the three sets of stone steps outside. The remaining money in budget, approx. \$5000, sent back to town's general fund.

Cooper still waiting to hear from roofers to address issue of leaks from winter.

Strategic Planning Update- Last meeting was in July. Report was sent to Trustees and we will discuss it at September meeting. Discussed the possibility of more hours next year. Perhaps using the volunteers to increase Saturday hours in the summer.

October- Librarian Conference in Vermont - cost approx. \$260- Trustees support this.

Blair will look into if there is a social media policy-

Friends Report- no report

Old Business

- Budget for town - Trustees had approved a 3% raise for employees but discussed with Select Board on who has jurisdiction on setting wages. SB has this authority. SB agreed to keep 3% because Town Meeting approved it. SB had given custodian a 4% raise , so Trustees will match this since it was set by SB. We will be discussing with SB next year when we are discussing raises in late winter.

- There is a \$600 difference between town budget and Trustee budget for FY 2018. Trustees have it at \$91,854 and Town at \$ \$91,254. We will discuss with Fin Com and Treasurer to address it.

Discuss ideas to promote library to town through information on positive accomplishments.

New Business:

discussion about being a place that is welcoming programs for children w/ disabilities

Adjourned: 7:45 p.m.

Set date for next meeting: September 14, 2017- 7:30 pm