

Westhampton Public Library Board of Trustee

Tuesday, July 12 , 2016 at 7 pm

Judd Room Westhampton Library

1 North Rd Westhampton MA

In attendance: Lynn Gingras, Maureen Dempsey, Lynn Cooper, Carol McMurrich, Andrea Belanger, Barbara Pelissier (Friends)

1. Call to Order: 7:19 pm
2. Minutes: Reviewed, unanimously accepted.
3. Treasurer's Report: Library Gift Account: \$22,533.89; Building Account: \$8,625.36; Public Libraries Fund: \$0; State Aid: \$1,533.32; Deferred Town Monies: \$6,084.83. Total of \$38,777.40. (*corrections: State Aid Account: \$0. Deferred Town Monies \$86,084.83 for a Grand Total of \$177,244.08*).
4. Director's Report: Update on automatic door: it is fixed. Suggestion is made that parents be encouraged not to let children play with the door to extend its utility. The new outdoor light is installed. Mikki Nevins should write thank-you note to Wade Clement for donating his time and expertise with the door and light.

Final budget is intact, one last Verizon bill will be submitted. With the extra money we did AC, Septic, outside light.

Last: Suggestion that we get some kind of virus protection for the computers. Gingras will get a price and will let us know how much it would be to protect our four public computers.

Dempsey asks if it was acceptable to put a note on the door when Gingras was delayed with a sprained leg: we agreed yes.

5. Friends Report: Morley and Charlene have had their first fall festival meeting. Everything went really well last year. Not sure if the proceeds will be split this year with the PTO. Will let us know in September

Old Business

1. Handicap Door- see director's report: fixed.
2. Budget – end of year review as included in director's report.
3. Line item for substitute workers - We neglected to create a line item for the \$12 we agreed to pay substitutes. Suggestion is made and agreed upon that we pull the funds from the trustee account to pay substitutes.

New Business

1. Review of director goals and discussion of Trustee Goals for the year:
Trustees are very impressed by the goals Gingras has set.
2. Discussion of six month review for director: Dempsey reviews her written review of her meeting with Gingras. Everybody has been hearing great things about Gingras and she has been well received. People are impressed with the social media component and how well Gingras is getting the word out.

Any other business to come before the meeting:

Trustee Goals for Gingras will be put aside until September so that all the Trustees will be present.

Pelissier asks about how Gingras focused her purchasing: Gingras explains that she focused on holes in popular sections, holes/gaps in Non-fiction; and also refreshing the CD collection.

Pelissier asks about whether a quilt club would be possible. Or maybe a photography club? Should be community driven.

Possibly a bus tour (history) for adults? Leadmine tour was successful. Wayne Perrier said he would be willing to come back. He could do family portraits and histories.

Dempsey wonders if the library has anything set up electronically to do geneology? Gingras thinks it's not that expensive, but Pelissier says Forbes Library has subscriptions that are professional level and work much better.

Next Meeting: September 8th, 7 PM.

Adjourn: Meeting Adjourned at 7:51 PM.