

Westhampton Public Library Board of Trustees
February 8, 2018 7:00 pm Judd Room
1 North Road, Westhampton, MA

In Attendance: Brian Mulvehill, Maureen Dempsey, Mikki Nevins, Andrea Belanger, Lynn Blair, Lynn Cooper

Meeting called to order: 7:05 pm

Minutes: December meeting minutes lost through electronic glitch – unofficial notes from that meeting added to notebook.

Minutes from January meeting unanimously approved

Treasurer's Report

Gift Account – \$22,103.00; Library Building Account – \$6,939.48; State Aid – \$1,574.81; Deferred Town Monies– \$40,328.53. Grand total: \$70,945.82

Issue with Electric budget – money needs to be moved from another account. Bill has been higher than usual. Blair will call Eversource and the solar company to be sure there is no issue or mistake. Voted to move \$100 from the Maintenance line for this month's bill. Blair and Dempsey will take a closer look at things.

Director's Report

A way to recognize Hilary when she retires was discussed. She does not want a party but the Trustees would like to recognize her in some way. Blair was going to get a card for patrons to sign and write messages to her. Blair will talk to the Friends about creating a fund in honor of Hilary (similar to the Lyn Keating Fund).

CWMars is switching to online program and staff/volunteers will need to be trained in how to use it. Should be a very flexible system but will have to be learned. Switch will happen Memorial Day weekend

Closing date for applications for Children's Librarian will be March 9. Belanger will serve as Trustees representative on hiring committee and a parent from Westhampton will also be asked.

Friends will meet next Tuesday – no report.

Old Business

Policy for power outages was read and vote was taken - Unanimously approved. Policy will be added to Library Policy Manual.

2019 Budget

Dempsey and Blair submitted the budget to the Finance Committee. Dempsey, Blair and Nevins will meet with the committee Tuesday Feb. 13 at 7:15. Proposed budget is less than a 1% higher than last year's budget.

New Business

Front door is not shutting properly and is hard to lock. The molding that the door closure is attached to

is coming away from the wall and needs to be tightened to the wall. Cooper will contact a handy man that she uses to see if he can do the repair.

Professional development for the Director was discussed. Blair would like to take a more extensive genealogy course through Boston University at a cost of \$2695.00. Blair will ask the Friends to see if they will fund the course. Trustees will plan to put a higher amount in the Professional Development line in the library budget in the future.

Railing on back deck needs to be tightened to the deck and may need to be done soon. Brian will contact someone to do the repair. No roof leaks have been found yet this winter.

Any Other Business

Nevins brought up a news story about a Library in Weare, NH that is producing a town newspaper for local news and events. She did not think we should do it, but thought it was a great way for library to interact with the community.

A tentative date for the Poetry Café is scheduled for Thursday, March 22. Trustees will plan the event at the March Trustees meeting.

Next meeting March 8, 2018 at 7 pm

Meeting adjourned at 7:50 pm

Respectfully submitted by Andrea Belanger