

Minutes of the Westhampton Public Library Board of Trustees

February 16 , 2017; 7:00 p.m.

1 North Rd, Westhampton MA

Agenda

Present: Mikki Nevins, Andrea Belanger, Lynn Gingras Blair, Lynn Cooper, Maureen Dempsey, Carol McMurrich. Absent: Brian Mulvehill

1. Call to Order 7:07 PM
2. Minutes - Correction to names in January Minutes: Ellice and Angela Griefen, so corrected.
3. Treasurer's Report - Deferred Town Monies: 41,037.31; Gift Account: 20,718.65; Library Building Account: 7,839.38; State Aid: 1,474.37.
4. Director's Report: As written. Discussion for several moments about Strategic Plan. Discussion about the possibility of DCF doing a display- Trustees reviewed Bulletin Board Policy and decided that this display could be allowed at the discretion of the director. Also- Northeast Utilities suggested replacing the Vista computers, and putting software "Deep Freeze" on our computers so that they could be wiped clean after each use.
5. Friends Report: No Friends meeting.

Old Business

1. Reschedule poetry reading - March 23 is chosen as the new date for the Poetry Cafe, pending Mulvehill's availability.
2. Budget hearing with finance - They did ask lots of questions about our budget, but the meeting went well. Indications are budget will be supported.
3. Furnace repairs- Trustees reviewed an email from Phil Dowling indicating that the initial furnace installation by Boulangers was faulty which has permanently damaged the furnace, resulting in our needing to replace more parts more quickly than one would expect. Dempsey has determined that the rates for Express Plumbing and Heating are very reasonable, so we will go forth with that company to repair current problems. Express came back earlier this month which cost an additional \$1200, and motor is running slowly on the other one. We will have exceeded our repair and maintenance budget category. Currently we have not touched the 800 in repair but we have already exceeded the maintenance budget (which includes lawn and security). Dempsey suggests

that the Building account, while there for capital expenses (such as replacing the burner, or get an awning, or something building-wise) it seems like the Building Account could cover this. Cooper asks how much a new furnace would cost. There are two furnaces, so it would be very expensive. Dempsey points out that we could, in the future, ask the Capital Planning Committee for assistance if we need more than \$10,000 for a new furnace. End result: we will do the repairs now to try to get the furnace functioning well.

- a. Trustees move to vote to use the Building Account money to fix the furnace.
- b. Trustees vote to move \$1500 from heating oil budget line into the maintenance budget line.

New Business

1. Front door closing: Door is closing better than before, but still gets slightly caught. A year ago Michael Dickens remounted the doors to try to get them to close better. Dempsey will investigate.
2. Snow buildup on roof: Maureen and Rick removed the snow from the roof.
3. Program on Hamilton Theme: Will continue to discuss.
4. Any other business to come before the meeting:
 - a. Cooper would like to hold an event called "A Cast of Characters"- where you come dressed like your character, either from literature or history. Then just meet in the community room.
 - b. Nevins contacted Jon Katz who would love to come to the library again for his new book "Talking to Animals". Agent at Simon and Schuster emailed Blair with available dates. Nevins says we should book as soon as possible.

Next Meeting: March 9th, 7pm, Sylvester Judd Room.

Adjourn: 8:06 PM