

Westhampton Public Library Board of Trustees

Thursday, December 8, 2016

6:30 PM

Westhampton Public Library, 1 North Road, Westhampton

In attendance: Andrea Belanger, Michele Nevins, Maureen Dempsey, Brian Mulvehill, Lynn Blair, Carol McMurrich, Lynn Cooper

Call to Order: 7 PM

Minutes from the last meeting: accepted

Treasurer's Report:

Deferred Town Monies has \$57,622.

Gift Account has \$20,905.

Library Building Account has \$7,839;

State Aid has 0.

Discussion:

- substitute salary - hadn't put in amount to budget - agreed \$12/hr.
- children's room bench/coat hanger, find someone to make it - take from library building account?
- need to write thank you notes to Art Pichette and Phil Dowling for painting the library north wall

Director's Report:

- Circulation has been increasing a good percentage compared to the same month of the previous year (for example, November 2015 compared to November 2016 circulation went up by 21%! Lynn Blair thinks this may be because of library events and Director's familiarity with patrons.
- Awarded state aid - \$1,474.37
- Library received a check for \$2,205.69 for SREC Sales from the Hampshire Council of Governments
- Corrections on past minutes - Suggested by contact at MBLC that we should leave the incorrect number and list the correction in the margin. Vote to accept changes - Accepted unanimously.
- In accordance with Municipal Modernization Act to be discussed later, I need to have past minutes available should anyone ask- was there a July 2015 meeting? There's a note in minutes binder that minutes are missing- was meeting cancelled/rescheduled? Maureen has the minutes and they will be entered.
- Building maintenance list has been created.

Update on what the Friends of the Library are planning. Renee is stepping down and will be having elections

Old Business:

- We will send Phil and Art a thank you for their volunteer painting of library.
- Maureen looked into Florence Hardware to purchase our cleaning supplies locally. This would be a savings to the library (saving on shipping).

- Programming:

- Poetry Cafe - February 13th, 7 p.m. Baked goods, coffee, tea. Rescheduled - February 9th.
- Jon Katz - willing to come speak again. He has a new book coming out in May. Previously he has said he won't sell books or charge a library for coming to speak.

New Business:

- All Boards meeting - the Municipal Modernization Act of 2016 - all Boards must have minutes available and town must have a "public records person" to be able to access these minutes.
- FinCom request Fiscal 2018 expenditures. Lynn Blair - CWMARS increasing about \$1000 and replacing 2 computers, copier getting old. Looked into costs to replace 2 computers about \$1500.

- Will need to plan to meet in January for budget planning
- Volunteer positions - we may have some interest
- Request info from other districts on whether Friends can use patron information to seek out new members. Confirmed that it isn't allowed.
- Discussion- Mikki brought up that other libraries have a "books for sale" room of discard books. You purchase a library bag and then "shop" for any books that fit into the bag. Also, thoughts about a "book sale" night and/or community social event

Set Date for Next Meeting: Thursday, January 12 at 7 pm.

Meeting Adjourned at 7:58 PM.

Reopen Meeting at 7:59 PM to reschedule poetry night to February 9th.

Meeting Adjourned at 8:01

Recorded: Brian Mulvehill