

Westhampton Public Library Board of Trustees

April 12, 2022

6:00 P.M.

Community Room Westhampton Public Library

**In-Person and Virtual Meeting \***

Attendance: Brian Mulvehill, Meaghan Schwelm, Angela Griefen, Anne Marie O'Reilly, Mikki Nevins, Carol McMurrich (taking minutes) and Caralyn Whipple (virtually).

1. Call to Order: 6:11 PM
2. Minutes from last meeting: moved by Nevins, seconded by Griefen, unanimously approved by trustees with one abstention
3. Treasurer's Report: Deferred Town Monies \$28,821.88: Library Building Account - \$3,594.48 State Aid - \$2,829.76 Gifts Account: \$22,375.57
4. Director's Report: As written, and, regarding button maker: there was some opposition to its purchase by the Friends, Schwelm isn't sure if it will be approved, so Schwelm requests that the Trustees pay for half in the case that the Friends do not approve the whole purchase. Trustees agree unanimously to support its purchase. If time drags on and the purchase must be made Trustees authorize Schwelm to purchase the button maker outright.
  - a. Re: job description: we meet in May the Tuesday prior to Town Meeting and don't want to wait until the June meeting to work on the job description, so Schwelm will work on the job description prior to the May meeting.
5. Friends Report: no report
6. Old Business
  - a. Continue review of Collection Development Policy: Review of Schwelm's draft. Examination of MBLC guidelines. Discussion includes:
    - i. Our current policy does not have a formalized way to objection to library materials – this should be developed
    - ii. It was suggested at a conference Schwelm attended that directors determine what percentage of your ordering cart is going to be devoted to diverse voices. In this way we actively work to add works from diverse voices to our community.
    - iii. O'Reilly suggests a small sub-committee to work on this policy – McMurrich will work with her on that.

- b. 5 Year Strategic Plan –
  - i. Trustees review survey: approve what Schwelm has written. Like that it is short and easy to fill out. Points out that what we glean regarding core values could contribute to a possible mission statement revision. Schwelm will make a few small changes suggested by trustees in the discussion portion.
  - ii. Trustee Representation: 3 meetings that are the community committee. First will be SOARS, Second will be Community Mission or Vision Statement (more organic: review SOARS and come up with a vision for the future) and the last is a wrap up, where the director presents the report based on the findings. McMurrich volunteers to do it.

7. New Business: none

8. Any other business to come before the meeting not anticipated at time of posting:  
none

Next Meeting: Tuesday, May 10, 2022 at 6 pm.

Adjourn: McMurrich proposes, Nevins seconds, adjourned at 7 pm.