

Westhampton Finance Committee Meeting Minutes

1-24-22

Attending Members: Tad Weiss, Pat Miller, Andy Klyman, Jeremy Durrin, Marilyn Witherell, Barbara Pelissier, Richelle Hurd, Jake Antosz. Also attending: Doug Finn, Dave Zagorski, Joe Boudreau, Katrin Kaminsky, Phil Dowling, Teri Anderson

Meeting began 7:05pm.

Accept Meeting minutes from previous meeting, motion to accept meeting minutes from June 01-10-22:
Vote: 8-0-0.

Budget Workbook is posted on the town website under Finance Committee.

Independent Audit Line: This expense is for a CPA to do an independent audit. This has been done for the last several years and is a requirement for a bond to be issued.

Accounting Officer Expense line: Annual license fee for accounting software. Bulk of the budget is for the software, the rest is for office supplies, membership fees.

Assessors Expense line: Assessing software and maintenance expenses for mapping and property cards makes up the bulk of fixed costs for this budget. Online GIS maps item will be an expense to digitize property maps in Westhampton. This will be an annual fee of 3,000.00, and only this year a 3,000.00 fee for a one time set up fee. Specific notes on each line item can also be found in the notes on the master spreadsheet.

Town Clerk Department Expenses line: Budget consist of mostly basic office, printing, postage supplies. Also asking for a 1.00 an hour raise for poll workers, to 16.00 an hour. There is also a 300.00 stipend for the town clerk for each state election as they require significantly more time and effort.

Clerk Board of Registrars' line: State Law annual payment Board of Registrars. Stamp Required for any new laws. This is a 100.00 payment.

Planning Board line: This line contains funds for training expenses. Request of 500.00.

Zoning Board of Appeals line: Training and conference expenses for a total of 600.00.

Police reform meeting, discussed the possibility of having money set aside for the possibility of additional mandates on training, etc.

ARPA Funds meeting on Monday night Jan 31 6:00pm.

Next meeting date Jan 31 2022.

Meeting adjourned 8:46pm. Vote: 7-0-0.

Respectfully submitted,

Jake Antosz

