

Westhampton, MA Finance Committee Meeting Minutes
Westhampton Town Hall

June 28, 2023

Meeting called to order at 7:00pm

In attendance: Stephen Holt, Marilyn Witherell, Tad Weiss, Scott Stanton, Jeremy Durrin (taking notes), Richelle Hurd, Carla Lussier and Jennifer Milikowsky

Also in attendance: Doug Finn

Motion to nominate Tad Weiss as Chair for the committee by Jeremy, seconded by Scott.

Approved 7-0-1

Motion to accept meeting minutes from April 26, 2023 by Jeremy, seconded by Scott. **Approved 8-0-0.**

General Discussion on the role of the finance committee and what it means to be a member. Went through how to find the finance committee folder on the website and a brief overview of the excel sheet for our budget.

Decision on meeting day and time was unofficially agreed on for Wednesdays at 7:00pm.

Treasurer and tax Collector position update

- Tax collector position remains the same as it has been.
- Treasurer position was filled by Ryan Mailloux who has worked in similar positions for many years. Doug expressed that he is very impressed with his work and willingness to tackle problems that have been put off.
- Receipts are good through March and will be good through the end of the fiscal year in the next couple weeks.

Transfer requests

Motion to transfer \$1,100.00 from Document Management System line item to the Selectboard Expense line item by Jeremy, Seconded by Scott.

Approved - 7-0-0

Motion to transfer \$1,000.00 from Document Management System line item to the Town Office Expense line item by Jeremy, Seconded by Scott.

Approved - 7-0-0

Motion to transfer \$2,356.54 from Reserve Fund line item to the Town Office Expense line item by Jeremy, Seconded by Scott.

Approved - 7-0-0

Motion to adjourn by Jennifer at 8:45pm, seconded by Jeremy, **Approved 7-0-0.**