



SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027

Minutes of June 25, 2018

The meeting convened at 6:30 p.m.

Present were Phil Dowling, Art Pichette, and Maureen Dempsey. Also present were Brian Pichette, Jim Mailloux, Tom Quinlan, Tom Martin, Steve Holt, Shirl Morrigan, Mary Powers, Bill Magrone, Ginny Curtis, Judy Madnovick. Minutes were taken by Cheryl Provost.

A resignation from Patricia Cotton as Town Clerk was accepted.

Warrants were signed for: Payroll: \$74,066.30
 Vendor: \$192,970.09

Minutes of June 11, 2018 were submitted.

- **Building Fees:**
Inspection fees were reviewed with Tom Quinlan, Building Inspector; Brian Pichette, Plumbing and Gas Inspector; Jim Mailloux, Electrical Inspector. Art disclosed Brian Pichette is his brother and recused himself from vote of plumbing and gas inspection fees.
On a motion and second, voted to approve inspection fees proposed for Building Inspections, effective July 1, 2018.
On a motion and second, voted to approve a fee of \$50.00 per inspection, to be paid to the inspector; Art abstained. Fees for fixtures retained by the town remain under review.
No vote taken for fees for electrical inspections until an analysis of fees of area towns is completed.
- At 7:00 p.m. the public hearing was opened to consider exercise of Right of First Refusal to purchase property owned by Thomas Martin and Julie Held of 140 Easthampton Street, Westhampton, MA. Parcel ID 331/024.0-0030-0000.0 (Map 24.0 Block 030 Lot 0) and described as lot 2 on Plan recorded in Hampshire County Registry of Deeds Plan Book 233, Page 113. Submitted were: Intent To Sell, Buy/Sell Agreement; copy Assessors map; conservation Commission Waiver of First Refusal; Planning Board, no objection.
Hearing was opened for comments. Tom Martin spoke on behalf of the request. Steve Holt spoke on behalf of the Conservation Commission. No other comments.
Art motioned to waive the Right of First Refusal to purchase property owned by Thomas Martin and Julie Held of 140 Easthampton Street, Westhampton, MA. Parcel ID 331/024.0-0030-0000.0 (Map 24.0 Block 030 Lot 0) and described as lot 2 on Plan recorded in Hampshire County Registry of Deeds Plan Book 233, Page 113. Second.
Motion passed by roll vote 3 yea's, 0-nay's.
- Reviewed counsel fees invoice through May 31. On a motion and second voted to recommend at town meeting a transfer of \$23,000.00 from Free Cash to Counsel Fees to pay for invoices

through June 30.

- Cheryl reported she discovered an error in the proposed FY19 Administrative Assistant Salary. The figure represents the FY18 rate plus 2.5 additional hours, approved at the May 12 Annual Town Meeting. It does not include the 2.5% increase. The total amount proposed by the Selectboard was \$36,814.00. Town Meeting approved \$36,425.00; a difference of \$389.00. Voted to propose the correction at the reconvene of town meeting.

Adjourned to Town Meetings at 7:15 p.m.

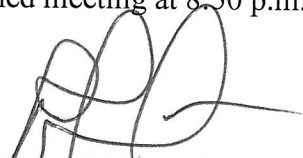
Retuned to open meeting at 8:25 p.m.

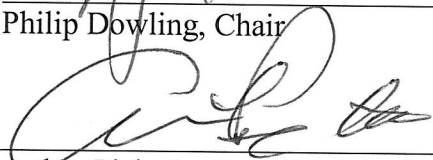
- Highway Department updates, David Blakesley reported:
 - reviewed the Agreement Between the Town of Westhampton and Highway Crew effective July 1, 2018 through June 30, 2021. An annual pay rate increase of \$0.63 per hour was proposed. The approved FY19 salary account will sustain that. An increase from \$150.00 to \$200.00 for the footwear allowance was proposed at a former Selectboard meeting with no objections. On a motion and second, voted to approve the Agreement Between the Town of Westhampton and Highway Crew effective July 1, 2018 through June 30, 2021.
 - reviewed the Agreement Between the Town of Westhampton and Highway Superintendent effective July 1, 2018 through June 30, 2019 with an annual salary of \$66,428.00 and \$200.00 annual footwear allowance. On a motion and second, vote to approve the Agreement Between the Town of Westhampton and Highway Superintendent effective July 1, 2018 through June 30, 2019.
- Public Safety Complex Review Committee updates, John Zimmerman and Steve Holt reported: The committee had an open house at the safety complex. Those that attended were updated on the findings of the feasibility study. The committee recommended September 11, 2018 for a Special Town Meeting to seek funding. The date will be reviewed for any conflicts and voted on July 9.
- Zoning Bylaw Committee, Ginny Curtis made note that Attorney General Maura Healy's approval to extend moratoriums on recreational marijuana is beneficial.
- Appointments FY19:
 - On a motion and second, by roll vote 3-yea's, 0 nay's to appoint Peter Ignatovich as a Zoning Board of Appeals Associate for the one year vacancy. On a motion and second, by roll vote 3-yea's, 0 nay's to appoint Laurie Sanders as a Zoning Board of Appeals Associate for three years. On a motion and second, by roll vote 3-yea's, 0 nay's to appoint Phil Dowling as OPEB Trustee for the Selectboard. On a motion and second, by roll vote 3-yea's, 0 nay's to appoint Phil Dowling as Representative for Franklin Regional Transit Authority Advisory Board. On a motion and second, by roll vote 3-yea's, 0 nay's to appoint Art Pichette as designee of Franklin Regional Transit Authority Advisory Board.
- Correspondence:
 - State Senate-response to Hampshire Council of Governments letter dated April 13 regarding liabilities
 - Virtual Towns & Schools/Civic Plus acquisition

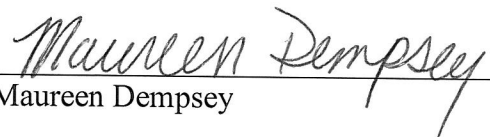
- Mass. Interlocal Insurance Assoc. FY18 participation credits of \$4,173.00
- Hampshire County Farm Bureau annual tractor ride. Date unknown. Contact with Police Chief was made.
- Chesterfield 4th of July Assoc. invitation
- Sample of new tax bills
- Special Permit application from CVE North America, Inc. to the Planning Board for a solar installation on Montague Road; on file
- Administrative Assistant updates, Cheryl Provost reported:
 - requested a change in public office hours beginning July 1 to Monday 10:00 a.m. until noon and Wednesday, Thursday, Friday 9:00 a.m. until 1:00 p.m. Request was approved.
 - requested to carry forward 2 vacation days to be used July 5 & 6; so approved.
- Other business:
 - Amber Kellogg submitted a complaint against Shirl Morrigan
- The next Selectboard meetings will be 7:00 p.m. July 9 & 23.
- Documents submitted:
 - Proposed fees for building, plumbing, electrical inspections
 - Franklin Regional Transit Authority Advisory Board request for appointment of Representative and Designee
- Documents signed:
 - Right of First Refusal to purchase property owned by Thomas Martin and Julie Held of 140 Easthampton Street, Westhampton, MA. Parcel ID 331/024.0-0030-0000.0 (Map 24.0 Block 030 Lot 0) and described as lot 2 on Plan recorded in Hampshire County Registry of Deeds Plan Book 233, Page 113
 - Agreement Between the Town of Westhampton and Highway Crew effective July 1, 2018 through June 30, 2021
 - Agreement Between the Town of Westhampton and Highway Superintendent effective July 1, 2018 through June 30, 2019

Adjourned meeting at 8:50 p.m.

Approve: _____


Philip Dowling, Chair


Arthur Pichette


Maureen Dempsey

List of Appointments effective July 1, 2019

OFFICE/BOARD/COMMITTEE	LAST	FIRST	APPOINTED	TERM	EXPIRES
Franklin Regional Transit Rep	Dowling	Philip	6/25/2018	1	6/30/2019
Franklin Regional Transit Rep des	Pichette	Arthur	6/25/2018	1	6/30/2019
OPEB trust (SB)	Dowling	Philip	6/25/2018	1	6/30/2019
ZBA Associate	Sanders	Laurie	6/25/2018	3	6/30/2021
<u>Mid-term vacancies in office</u>					
ZBA Associate	Ignatovich	Peter	6/25/2018	1 of 3	6/30/2019