



SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027

Minutes of March 6, 2018

The meeting convened at 7:00 p.m.

Present were Jim Huston, Phil Dowling and Art Pichette. Zoning Board of Appeals members present were Shirl Morrigan and Wayne Parks. Others present were Ginny Curtis, Mary Powers, Amber Kellogg, Matthew Hathaway, Michael Kelsey, and Tim Fondakowski. Minutes were taken by Cheryl Provost.

Moved the meeting to the main hall with the Finance Committee to review proposed FY19 budgets, as follows:

- Town Offices
- Selectboard Expenses
- Salaries
- Counsel Fees
- Reserve Fund

Discussion was held regarding capital expenses for the Town Hall and Annex. Repairs include:

- northern side of the Town Hall
- entrance steps to main hall
- columns in basement
- gutters

Discussion was held regarding the cost of fuel oil for the two buildings. Cheryl will provide a breakdown of the current year's fuel oil expenses at the next Finance Committee meeting.

Discussion was held regarding the salaries. The Selectboard recommend an overall 2.5% increase with some exceptions, and reported:

- The Building Inspector had requested \$22,000.00. The Selectboard recommend \$18,000.00 to reduce the effect on the budget. Discussed the responsibilities of the position and reviewed the request as submitted by the inspector.
- The Administrative Assistant had requested compensation for an additional 5 hours to \$39,736.00. The Selectboard recommend an additional 2.5 hours (total 27.5) to \$36,425.00 to reduce the effect on the budget. Discussed the responsibilities and hours of the Administrative Assistant.
- The Highway Superintendent had requested the pay rate for the Transfer Station Attendant be increased to \$15.00/hr. The proposed transfer station budget should cover the increase if approved.
- The FY18 increase to the Police Sergeant pay leaves a minimal margin from the Chiefs salary. The Selectboard had reviewed this and requested to speak to the Chief before making a recommendation. The Chief has advocated for his department but declined to make a proposal to the Selectboard for the Chiefs salary. He had made a previous recommendation for a margin of

10-20% between ranks. Discussed hours of Chief and Sergeant. The Finance Committee will be notified of the Selectboard's recommendation.

Discussion ensued regarding combining the duties of custodian, shoveling, and lawn maintenance into one position in the future.

Brief discussion was held regarding the school budgets. The Finance Committee meets them on March 13.

Without further business with the Finance Committee the Selectboard resumed their regular business in the office.

Phil made a motion to propose the amount of \$32,246.00 for the FY19 salary line for Chief of Police. Second was made. Motion passed unanimous.

- The Selectboard voted by roll call, 3 yeas, 0 opposed, to enter into Executive Session at 8:03p.m., as the Chair declared that discussion in a public meeting may have detrimental effect on the town's litigating position with respect to the following litigation:

Amber Kellogg and Michael Barbeau v. Zoning Board of Appeals of the Town of Westhampton, MA, Leo Aloisi, Richard W. Tracy, Wayne Parks, John Kelsey, Shirley Morrigan, and Steven St. Marie; Trial Court; Housing Court Dept. Western Div., Docket No. 18CV 0012

Returned to open session at 8:30 p.m.

Warrants were signed for: Payroll: \$73,671.03
Vendor: \$145,233.32

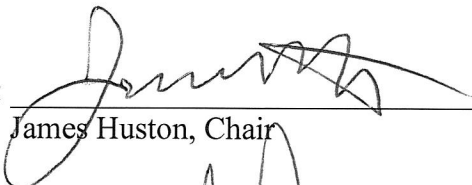
- Reviewed and approved the Net Metering Credit Agreement between the Town of Westhampton and Rockwood AG-GRID LLC through Hampshire Power Hampshire, Hampshire Council of Governments for Cow Power for 15% of credit dollar value. On a motion and second, voted to authorize Jim Huston to sign the agreement.
- Zoning Bylaw Review Committee updates, Art reported the committee is meeting on March 20.
- Public Safety Complex Committee is meeting at 6:00 p.m. on March 12th to discuss financing with the Financial Advisor. Request for the Town Accountant to attend will be made.
- Campground: no updates. Ms. Curtis reported the campground is advertising their season opening as April 22. She asked when the Selectboard will be scheduling the inspections. Discussed the procedures for the inspections. The Board of Health and Inspectors will be asked to schedule their inspections soon.
- Annual Town Report:
 - A recommendation for the dedication be for Kenneth Blow. Selectboard is taking that and other recommendations under consideration.
 - Cheryl recommended the Town Flag be the cover picture. Selectboard approved.
 - The Annual reports are bound together every ten years. Last year's report was the tenth issue. Consideration to change the size of the report to allow for larger print was made. On a motion

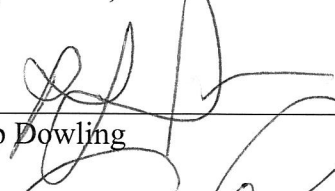
and second, voted to change the size of the Annual Town Report to 8 1/2 X 11, beginning with 2017.

- Dedication to past Representative Kocot:
Suggestions were made for a dedication to Representative Peter Kocot, who passed away last month. A maple tree was recently removed from the town common and will be replaced. David Blakesley suggested dedicating the new tree in Kocot's honor. Voted to approve the suggestion with a small plaque or medal.
- Building Inspector alternate:
Tom Quinlan, Building Inspector, submitted a request to appoint Jonathan S. Flagg as an Alternate Building Inspector. This is in addition to the current alternate. There is no additional cost as pay is per inspection. On a motion and second, voted 3-0 to appoint Jonathan S. Flagg as an Alternate Building Inspector.
- Building permit fee comparison:
The Building Inspector submitted a comparison of building permit fees from area towns and made recommendations for increases. To be reviewed at next meeting.
- Unregistered vehicle violations:
The court reduced the fines to \$125.00 and was paid by John Zimmerman. The court report will be coming in the mail.
- Correspondence was reviewed:
Phil is preparing a response to Catherine Hondorp and Ryumon Baldoquin regarding ZBA hearing held February 13.
- Administrative Assistant updates:
 - new printer installed in the Town Hall
 - have filing to catch up on
 - budget updates
- The next Selectboard meeting will be 7:00 p.m. Tuesday, March 19.
- Documents submitted:
 - FY18 Expense Report through February 23
 - Building permit fee comparison
 - Proposed fee schedule
 - Net Metering Credit Agreement
- Documents signed:
 - Net Metering Credit Agreement between the Town of Westhampton and Rockwood AG-GRID LLC through Hampshire Power

Adjourned meeting at 9:00 p.m.

Approve: _____


James Huston, Chair


Philip Dowling


Arthur Pichette