



SELECTBOARD
TOWN OF WESTHAMPTON
TOWN HALL
1 SOUTH ROAD
WESTHAMPTON, MASSACHUSETTS 01027

Selectboard minutes of February 14, 2018

The meeting convened at 6:00 p.m.

Present were Selectboard Chair James Huston and member Phil Dowling. Other attending were Wayne Parks and Ginny Curtis. Also present was Cheryl Provost, taking minutes.

- Reviewed the salary request from Thomas Quinlan for Building Inspector. The submittal compared the pay rate of Westhampton with Southampton and Montague. Tom explained the position was advertised as 10 hours weekly. He routinely puts in more time, noting that a minimum of fourteen hours weekly is required. He has issued over 76 permits from July through December and taken in over \$30,000.00 in fees. He is seeking \$22,000.00 annually. Tom proposed changes to the fee structure and created a packet for submitting building permit applications to make it easier for applicants. The Selectboard approved of the new system and asked Tom to put a revised fee schedule together for their consideration. It was noted that the increase is large and would need to meet Finance Committee approval. Consideration was made for half the amount requested.

Discussion ensued regarding the Cotton Sawmill on Northwest Road. Tom has visited the location and has not found any violations. He will submit updates to the Selectboard.

Discussion moved to the compensation of the Plumbing and Electrical Inspectors. Their pay is per inspection from appropriations based on previous year(s) fees and inspections. Tom proposed an increase to their compensation appropriation due to the volume of building permits pulled. A fee revision may also be submitted for the two inspectors. It was noted that fee increases will help compensate a pay increase to the Building Inspector when making the presentation to the Finance Committee.

Phil made a motion to propose a salary of \$18,000.00 for the combined positions of Building Inspector/Commissioner/Zoning Enforcement Officer.

Citizen's present expressed support for Tom. Discussion ensued regarding alternate inspector while Tom is away. The alternate is paid on as needed basis only. Tom will submit paperwork for additional alternates.

Jim would like to ask for more and let Finance Committee make a recommendation.

A second was made to Phil's motion; so voted.

- The Selectboard voted by roll call, 3 yeas, 0 opposed, to enter into Executive Session at 6:47p.m., as the Chair declared that discussion in a public meeting may have detrimental effect on the town's litigating position with respect to the following litigation:

Amber Kellogg and Michael Barbeau v. Zoning Board of Appeals of the Town of Westhampton, MA, Leo Aloisi, Richard W. Tracy, Wayne Parks, John Kelsey, Shirley Morrigan, and Steven St. Marie; Trial Court; Housing Court Dept. Western Div., Docket No. 18CV 0012

Returned to open session at 7:36 p.m.

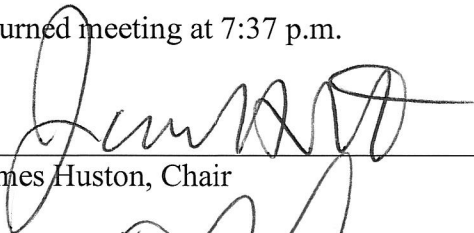
A meeting was scheduled for executive session with the Zoning Board of Appeals and Building Inspector at 7:00 p.m. on February 20. The meeting with the Finance Committee will be rescheduled.


Documents submitted:

- FY19 Building Inspector/Commissioner Salary proposal
- FY19 Plumbing and Electrical Inspectors compensation proposal

Adjourned meeting at 7:37 p.m.

Approve: _____


James Huston, Chair


Philip Dowling


Arthur Pichette