



**SELECTBOARD**  
**TOWN OF WESTHAMPTON**  
**TOWN HALL**  
**1 SOUTH ROAD**  
**WESTHAMPTON, MASSACHUSETTS 01027**

Minutes of December 26, 2017

The meeting convened at 7:00 p.m.

Present were Jim Huston, Phil Dowling and Art Pichette. Also present were Steve Holt, Ginny Curtis, Mary Powers, Bill Jablonski, Amber Kellogg and Matthew Hathaway. Minutes were taken by Cheryl Provost.

Warrants were signed for:      Payroll: \$74,396.63  
   Vendor: \$94,850.20

Minutes of December 4 and revised minutes of October 30 were approved.

- Highway Department updates; David Blakesley reported by email:
  - all is well with the Department after the stormy weekend; equipment and crew are doing well. The ice storm used a lot of material as usual to keep the roads passable. In the process of restocking and repairing equipment. Business as usual.
  - MassDOT is developing plans for the Bridge Replacement W-27-005, Kings Highway over N Branch Manhan River Westhampton; MA MassDOT Project No. 608631. The proposed project does not include sidewalks. MassDOT is seeking written confirmation that the town concurs with not including a sidewalk on the replacement bridge. David made recommendations to not include the sidewalks, but rather widen the travel lanes. On a motion and second, voted to concur with not including a sidewalk on the replacement bridge. The letter to the state was signed.
- Campground updates:

Reviewed the "site plan" of the campground. Additions from the Electrical and Plumbing Inspectors showing utilities are needed. The board agrees the plans are sufficient for the file as a base for reference for future comparisons. A google map photo with property lines will be added as support.
- Zoning Bylaw Review Committee:

The Public Hearing for the proposed bylaws was held on Thursday, December 14 at the Westhampton Elementary School. The committee recommends four of the five proposals proceed to a Special Town Meeting for approval. The solar bylaw will remain under review.
- Public Safety Complex, Steve Holt reported:

The committee is reviewing a 142 page finished document and are meeting on January 23 at the Public Safety Complex.

- The following renewal requests were received and unanimously approved by Selectboard:
  1. William McCloud for a Class II License and business license for Northwest Restoration located at 275 Northwest Road.
  2. Edward Fisher for a business license for E&J Archery, 7 Kings Highway.
  3. Wayne Buzzee for a Class II License and business license for Country Automotive located at Southampton Road.
- Group Health Insurance coverage; determination of employee eligibility to be discussed at the next scheduled meeting, January 8.
- Unregistered vehicle violations:
 

John Zimmerman visited to request the fines of \$2440.00 be excused as he believes he's worked with the board to come into compliance. He filed an appeal to the court. He reported one car remains on the property that is scheduled to leave December 27; noting one unregistered vehicle is allowed. The file was reviewed showing dates of fines and charges. It was noted that for 7 months no fines were charged in an effort to allow time for hardships. The action taken was in response to complaints and it's the responsibility of the Selectboard to uphold the bylaws when violations are confirmed following a report. The board agreed Mr. Zimmerman should be responsible for outstanding fines. On a motion and second, voted 3-0 to uphold the fines in the amount of \$2440.00 charged to Mr. Zimmerman.
- Town Hall furnace:
 

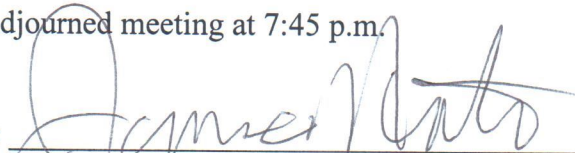
Whiting Fuels was called to look at the furnace last Thursday because it had shut down. After it was serviced it was running again before the Town Hall was closed for the weekend. It was not running Tuesday and a tech was called out again and has remained running properly since he left. Art spoke to Rick Whiting who recommended make plans to replace the furnace but it didn't appear to be anything requiring immediate replacement. Agreed to make a budget recommendation for FY19 to replace it.
- Correspondence was reviewed:
  - a letter from Wade Clement to the Attorney General in response to actions of the Zoning Board of Appeals regarding the procedures held for the appeal against and variance application of 109 Northwest Road.
  - an email from Bill McCloud following storm of December 12; noting Higher elevation of Northwest Road creating higher snow accumulations and traveling problem.
  - photos of the town flag presentation at the State House were sent from Senator Hind's office. Copies will be distributed with the thank you letters to the Montagues and Millers for their participation.
  - the worker's compensation audit requested by Treasurer Patty Cotton to review the figures included from the Robbins settlement is complete and the town was given a credit of \$2,630.00.
- Administrative Assistant updates:
  - Report for December 12-December 26 was submitted and the schedule for December 27-January 8 had been emailed previously.
  - attended and completed the Mass Certified Public Procurement Officer course for Construction and Contracting December 14-16
  - Dolores was successful in defending the Board of Assessors against Meehan in Appellate Court

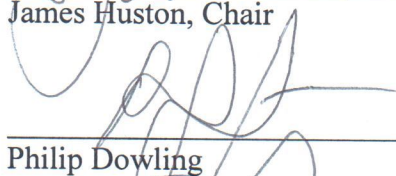


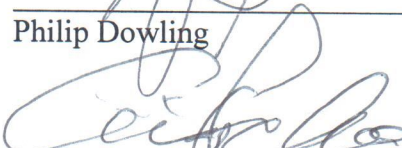
- The next Selectboard meeting will be 7:00 p.m. Monday, January 8 and 22.
- Documents submitted:
  - email from David Blakesley
  - campground site plan
  - letter from Wayne Clement to AG's Office
- Documents signed:
  - letter to MassDOT concurring with no sidewalks for the bridge replacement project
  - thank you letters for participation in the flag presentation to: Representative Kocot, Senator Hinds, Peter & Mary Montague, Bob & Pat Miller
  - class licenses and business licenses to William McCloud for Northwest Restoration and Wayne Buzzee for Country Automotive
  - business license to Edward Fisher for E&J Archery

Adjourned meeting at 7:45 p.m.

Approve:

  
James Huston, Chair

  
Philip Dowling

  
Arthur Pichette