

**SELECTBOARD**  
**TOWN OF WESTHAMPTON**  
**TOWN HALL**  
**1 SOUTH ROAD**  
**WESTHAMPTON, MASSACHUSETTS 01027**

May 1, 2017

The meeting convened at 7:00 p.m.

Present were Phil Dowling, Jim Huston, and Art Pichette. Also present were Steve Holt, Ginny Curtis, Peter Cleary, Mary Cleary, Tom Hathaway, John Zimmerman, and Brad Morse. Cheryl Provost took the minutes.

Warrants were signed for:      Payroll: \$68,707.20  
   Vendor: \$301,365.05  
   Annual Town Meeting

Minutes from April 18 were approved.

- Highway Superintendent, David Blakesley reported:
  - sweeper was in town Friday, April 20
  - Gerry was out of work for one week on vacation
  - David out for 11 days for back
  - gravel roads are graded, haven't applied calcium yet due to rain
  - installed playground equipment at the elementary school; the P.T.O. recognized the department at their lunch and the children made a big banner
  - Reservoir speed zoning data was submitted on 04-06 to the DOT the. David called the DOT on May 1 and confirmed all required documents were submitted.
  - May 3 is equipment show at Patriot Freightliner, department is attending. Mini courses will be provided.
  - Mass DOT contract
  - 0 Main Road, requested an update and a copy of the schedule of removal for the Board of Health
- Highway Crew job description and ad was reviewed and approved for publishing by vote of the Selectboard.
- Post-closure landfill Monitoring quotes:

The Board of Health received three quotes from the following engineers: Stantec; Tighe & Bond; and Mark W. Popham, R.S. They will review them at their meeting on May 4 and provide their recommendation to the Selectboard on May 15.
- Annual Town Meeting warrant was reviewed and approved by vote of the Selectboard.
- Public Safety Complex Feasibility Study:

The committee has reviewed qualifications of ten engineers/architects and chose four finalists to

interview. Following interviews the committee will negotiate terms with their first choice. If an agreement cannot be reached the committee will eliminate that candidate and continue negotiations with the next choice and continue in that manner until an agreement is made. The Selectboard voted to approve the four finalists chosen by the committee.

- Fire Dept. coverage for damage to personal vehicle while responding to call:  
Fire Chief, Chris Norris, submitted a quote for repairs to a vehicle damaged while at a scene during an emergency response. The Selectboard voted to approve up to \$1,000.00 towards the cost of repairs.
- Town Hall clean-up:  
The stage and back-stage area have unused office furniture and clutter congesting the area. There is also damage to the prop wall. The board will bring attention to this matter.
- Green Communities Assistance:  
Pioneer Valley Planning Commission received a META grant to assist towns to become Green Communities. Additional information can be provided by Pioneer Valley Planning Commission and the Western Mass Regional Coordinator. The board requested additional information.
- Planning Board Hearing:  
The Planning Board will hold a hearing at 7:30 on Tuesday, May 23. The subject is Cotton Tree Service wood processing permit to be issued with conditions through the Superior Court.
- Outlook Farm pouring licensing:  
The pouring license application and information submitted on August 21, 2015 and again in January, 2017 were reviewed with the information from the hearings. The concerns and ideas heard from citizens were considered. The Selectboard moved to discuss terms on the license by a roll vote of 3-0.

Motioned to set hours of as follows:

- Public hours November 1 through April 30, 3:00 p.m.-6:00 p.m. Fridays and Saturdays. Noon to 3:00 p.m. Sundays.
- Public hours May 1 through October 31, 4:00 p.m.-6:00 p.m. Fridays and Saturdays. Noon-3:00 p.m. Sundays.
- Private hours May 1 through October 31, 4:00 p.m.-10:00 p.m. Fridays and Saturdays.

A motion was made and seconded to approve boundaries as outlined on plan submitted to and approved by the ABCC. Motion approved by a roll vote of 3-yes, 0-no

A motion was made and seconded to set an annual local fee of \$200.00 for farmer pouring license. Motion approved by a roll vote of 3-yes, 0-no

A motion was made and seconded to approve the applications from Bradford and Jeffrey Morse for farmer brewery and winery pouring licenses at Outlook Farm, subject to the terms approved by vote of the Selectboard stated herein. Motion approved by a roll vote of 2-yes, 1-no.

Details of the application will be reviewed with counsel and the ABCC and the Morses will be updated.



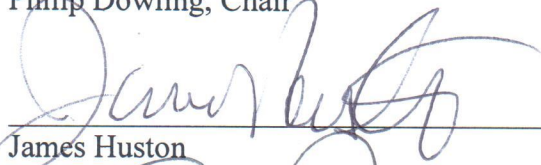
- Campground updates:  
The Board of Health is completing the annual inspection of the campground Saturday, May 6; Art will also attend and notify the Health Agent of complaints of raw sewage odors.
- Unregistered vehicle violations:  
An inspection was conducted at 0 Main Road at 1:00 p.m. on May 1. Present were Ken Sacharczyk, operator; Art Pichette, Selectboard; David Blakesley & Tom Martin, Board of Health and Ron Lauren, Health Agent; Chris Norris, Fire Chief; and Cheryl Provost, Administrative Assistant. Photos and video were taken during the inspection. Solid waste (parts and scrap) and hazardous materials stored in a trailer were discovered. Ken Sacharczyk had submitted a schedule for removal of vehicles to begin on May 1. Follow-up inspections will be conducted to determine if progress is being made as outlined in the schedule. The Fire Chief and Board of Health will record findings under their jurisdiction and report them to the Selectboard.  
-Notice was provided by Chuck Miller, Zoning Enforcement Officer, that 70 Main Road is compliant.  
-John Zimmerman was present and reported no change to the vehicles on his property. He was ordered to provide a schedule for removal of the unregistered vehicles at the next meeting and told fines will commence if he remains non-compliant without cooperation.
- Correspondence:  
-Peter Montague requested a written response to inquiries of Fire and EMS  
-Mass Selectmen's Association is holding a regional meeting from 11:30-1:30 in Boston, Art may attend.  
-Building Inspector, Chuck Miller, requested the board refrain from allowing residents to request modified documents from his office (in response to a request from Ginny Curtis for a modified copy of a record). The board acknowledged that was improper and confirmed public records are not required to be modified.  
-Hilltown Resource Management Coop provided an updated Reuse, Recycle, Reclaim Guide; it will be posted to the town website.  
-Friends of Library sent notice that Andrea Belanger will be honored as a "super librarian" in early May in Hyannis by the Mass School Library Association. The Selectboard will send her a letter of commendation.
- Administrative Assistant updates:  
-submitted report for April 19 through May 1 and the schedule for May 2 through May 15.  
-Town Report proof will be reviewed Tuesday then go to final print.  
-Memorial Day guest speaker is seeking recommendations for a topic. MC needs to be designated; will revisit at next meeting.
- Selectboard meetings are 7:00 p.m. May 10 and 15. Annual Town Meeting is 9:00 a.m. Saturday, May 13.
- Documents signed:  
-MassDOT contract  
-Pioneer Valley Planning Commission DLTA documents  
-Notice of ballot questions to Town Clerk  
-Notice of compliance of unregistered vehicle bylaw to resident of 67 Main Road

- Documents submitted:
  - MassDOT contract
  - Pioneer Valley Planning Commission, District Local Technical Assistance: Affirmation of Community Commitment; Scope of Services, Westhampton Request; approval for assistance
  - estimate for damage to emergency personnel vehicle while responding to call

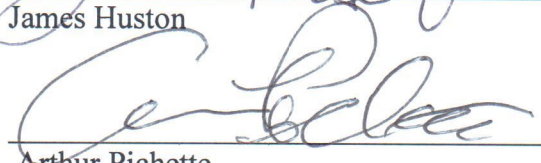
Adjourned meeting at 9:15 p.m.

Approve: \_\_\_\_\_

Philip Dowling, Chair



James Huston



Arthur Pichette