

## **Capital Improvement Planning Committee**

**Meeting Minutes** (draft) for January 27, 2020

Board Members: Phil Dowling, David Antosz, Bill Jablonski, Tad Weiss

Visitor: Police Chief David White

1. Meeting called to order at 7 pm
2. David Antosz chosen as Chairman (unanimous vote)
3. Phil Dowling chosen as Clerk (unanimous vote)
4. Reviewed list of Highway Department vehicles and equipment
  - a. New pickup options – currently 2WD, Bill would recommend 4WD with plow, estimated cost \$109,000. Adding a sander would cost \$10,200.
  - b. Existing Generator won't start when power goes out. Purchased with a grant in 2018 Estimate new 30 KW generator would cost \$30,000
  - c. Existing Elementary School generator doesn't power water pump.
  - d. Brush mower: currently there is a five town program with Eversource that ends in two years. It may be possible to create an agreement with the five towns to continue the program. Eversource purchased a shared mower which became the property of one of the towns after five years. Each town was allowed to use new mower one month a year.
  - e. Existing Grader (1985) is used to grade and plow dirt roads. A new machine would cost \$350,000. It maybe possible to purchase a good quality used machine for \$150,000.
5. Police Department
  - a. New vehicle should be purchased in 2022, estimated cost \$60,000
  - b. Dual band radios – two requested @ \$6,500 each = \$13,000
  - c. An additional Digital Speed Sign could be used by Police, Highway and Fire (\$15,000)
6. Elementary School
  - a. Energy audits are being performed by Mass Save and UMass Clean Energy Extension. It maybe possible to use Green Communities Grant for upgrades.
7. Town Hall and Annex
  - a. Roof replacement for Town Hall and front (slate) of Annex is scheduled for 2021 Fiscal Year. Estimates are being solicited.
  - b. Mass Save energy audit includes Annex furnace review.
8. Fire Department
  - a. 1987 Engine 2 is in good shape. It should be replaced with a similar vehicle probably in the next 5-10 years. A good used vehicle estimated cost \$150,000-\$200,000.
  - b. SCBA Bottles d@ \$1,200 each (replace several each year, include in FD budget?)
  - c. Replace Jeep with 4WD Crew Cab pickup.
9. New Safety Building is being designed and will be bid to determine actual cost.

10. Phil will update spreadsheet to include Fire Department Equipment.

Meeting Adjourned at 9 PM

Meeting Minutes Submitted by Phil Dowling