

## Westhampton Public Library Board of Trustees

January 10, 2019, 7:00 p.m. Judd Room

In attendance: Celeste Whiting, Lynn Blair, Lynn Cooper, Mikki Nevins, Anne Marie O'Reilly, Carol McMurrich (taking minutes)

Call to order 7:01

Minutes from last meeting- deferred until February, December Minutes were not mailed out.

Treasurer's report: Gift Account has \$21, 570.92 Library Building Account has \$5489.48, State Aid has \$1,683.79, Deferred Town Monies has \$44,445.54. Our Total is \$73,189.74

Director's report: As written, and trustees move and unanimously approve expenses for Blair to attend the NE Geological Conference in New Hampshire.

Friend's Report: Details from the report include: Working on updating town phone book, working on signage out front, will be doing a thank-you event for Friends with an a-capella group from HRHS. All officers re-elected, except Renee Schultz replaced Charlene Cross as VP.

### Old Business

Budget: Worked with salaries, gave raises of 3% to Sara and Lynn and 2.5% for Jared and also included raising Lynn Blair's hours to 40/week. Mandatory purchasing was calculated by taking FY 2019 and multiplying by 26% -- which gave him what the mandatory purchase amount would be. Arrived through reverse mathematics.

CW Mars is higher because our internet went up in a lump sum, CW Mars now provides our internet.

Whiting suggests that there should be a separate line item for "communications" which holds internet fee

Trustees vote to accept budget as written with the addition of the dollar amount of the internet fee in the notes of the CW Mars line. Next year will consider addition of a "communications" line or similar designation to add clarity. Budget is due Tuesday but meeting with Finance Committee will not happen until March 5th.

### New Business

Steve Campbell: Two opinions: Nevins thought \$100, Cooper thought \$150. Cooper suggests a check for \$100 to offset the cost. Cooper will send a thank you note. Trustees move and unanimously approve to write a check out of the building fund to Steve Campbell to thank him for the coat rack.

Poetry Café: for our February meeting, Lynn Blair will suggest some dates in April that might work to hold the café so that we can choose date and advertise.

Any other business to come before the meeting.

Next meeting: February 14th, 7 pm, unless any trustees have Valentine's Day conflict presented.

Adjourn 7:36 pm.