

Westhampton Board of Health  
Minutes to Remote Meeting of  
May 21, 2020 , 10 am, EST

Present: Robby Armenti (RA), David Blakesley (DB), Tom Martin (TM), Mark Bushee, health agent (MB), Kurt Heidinger, Biocitizen and Our Place Summer Camp (KH)

- 1) DB moves to approve minutes of remote meeting of May 15<sup>th</sup>, 2020 as written, with RA seconding. Motion passes unanimously.
- 2) KH of Our Place Summer Camp with update on plans to run outdoor environmental educational summer camp for children this year. KH explains that as director of Our Place (OP) he intends to follow all DPH guidelines for operation of summer camps for children and modify his procedures and teacher training protocols and parent notifications and interactions to keep students and staff safe and avoid the spread of Covid 19 virus. KH notes that he is following what other camps/ outdoor programs are doing (noting many programs are canceling for the summer), especially the Zoar outdoor business as a close model to his program. KH notes that interaction with parents and notification forms will be crucial change for this summer. TM notes that DPH has indicated that LBOH have two parallel responsibilities here: one, the normal permitting process ,and two, response to the Covid 19 virus within the framework of the camps. Some discussion of the LBOH permitting responsibility and liability via a traveling educational facility moving through the Valley. MB notes that this not a unique educational model (traveling out hometown). KH notes we are the permitting authority because Westhampton is the Town of record for the business for IRS purposes. TM notes that DPH guidelines for summer camps will be forthcoming and that the State is planning to allow camps to open in Phase 2 and that Phase 2 is three weeks away and may fit into the timeframe for this camp to open in June. All agree there is a degree of uncertainty in the States phasing operations based on specific public health metrics. KH to put together for the Board written materials that can be used as baseline documents and planning procedure looking forward to eventual opening of OP.
- 3) Board discusses reopening document it is preparing to facilitate resumption of business for the Town buildings. TM to revise with agreed upon changes including pressing for telephone access for all board meetings, cleaning protocols for Town Hall, and capacity of Town Hall (21). This document to be ready for Selectboard meeting on Tuesday evening.
- 4) TM describes revised plans for limited Memorial Day Services and Board agrees that these seem very reasonable. Three veterans will attend (all in the 60's or younger), 10 boy scouts. All will gather at town center and march to cemetery where flag will be raised, and taps played. All others in attendance will remain in their vehicle. Social distancing with masks will be observed. Board thanks MB for his efforts helping us formulate out view in this matter.
- 5) Board acknowledges that Library reopening document has been reviewed and that it seems well thought out. TM notes that library director has plans to do work in the

building to prepare for curbside services sometime in June. Preparations will include drop off of in circulation materials which will be isolated for a week before shelving. TM notes that DPH is allowing this preliminary work in public libraries in preparation and that it will be allowing curbside services. Board is ok with this plan and to recommend that water system be flushed during these preliminary days and the library to be opened up to ventilate. TM to communicate with library director.

- 6) MB notes that he will be communicating formally with business to let them know what is expected of them via the self-certification process in Phase 1 of State reopening.
- 7) MB notes his concern with complaints of parties occurring of holiday weekend and asks that Board and Police handle those complaints (although he will be available if required).
- 8) TM and RA report on plans for digital graduation at HRHS. A graduate Household members only will arrive one at time to have graduate receive diploma and have that filmed and leave the building. Doors will be propped open and bathrooms closed to avoid contact points. Masks and social distancing will be maintained by all within the building. A photo opportunity outdoors will be provided. Masks will not be required for this outdoor portion of the walk-through event.
- 9) Some discussion of the self-certification process that business and organizations will be required to be put in place. RA wonders if posters could be provided to these groups. Board emphasizes that the self part of this description is important and that the State has organized this a "complaint driven" compliance system. Some discussion about what the training portion of the process looks like. TM notes that this DPH has indicated this does not need to be lengthy third-party process but more getting everyone on the same page kind of requirement so that employees and employers both know what is expected of them.