

Westhampton Finance Committee Meeting  
October 18, 2016

Meeting opened at 7:04 pm

Present: Tom Cleary (chair), Steve Holt, Mary Cleary, Maryanne Duggan, Jackie Brodeur, Ellice Gonzalez Brandow, Steve Gagne, and Chevy Seney (secretary).

Motion to accept the minutes from the August 9th and September 13<sup>th</sup> meetings was approved. Vote 8-0-0

The Beacon was made available.

Discussion about budget planning touched on these points:

A letter will be sent to all departments reminding them to plan for the FY18 budget and requesting information about any exceptional expenditures anticipated in FY18.

A letter to the Select Board expressing the Finance Committee's concerns regarding job descriptions, salaries, and evaluations for town employees will be drafted by Steve G.

The Committee would like to continue exploring Capital Reserve and/or Stabilization funding. Maryann D. will contact John Shaw regarding his past efforts establishing a Capital Reserve Line in the budget.

Next Meeting: November 15, 2016 at 7:00

Motion to Adjourn at 7:44 was approved. Vote 8-0-0

Respectfully submitted,  
Chevy Seney